



## Early Childhood Evaluation Committee

June 21, 2010

3:30-5:00pm

Meeting Location: 1700 S. El Camino Real, Suite 405, San Mateo, CA 94402

**Committee Members F5SMC Commissioners:** Harvey Kaplan, David Mineta (Chair)

**Committee Members:** Sarah Kinahan, Jim Miller (Pre-3), Dana Petersen (SRI)

**Staff:** Michelle Blakely, Jenifer Clark

**Minutes:** Jenifer Clark

### Minutes

	Item
1.	<p>Agenda Review &amp; Announcements</p> <ul style="list-style-type: none"><li>▪ Members reviewed the agenda; no changes were requested.</li><li>▪ Staff updated the committee on the Intellectual Property Protocol, which per the advice of County Counsel will now be included in the body of the contract rather than as an attachment. Grantees will be allowed to use data, findings, and reports generated through F5SMC funds without review or approval by the Commission; consultants will still need to obtain staff approval for dissemination of F5SMC products. Any contractor who wishes to market or sell a product will need to get Commission approval.</li><li>▪ Staff also provided an update on the 0-5 Systems Mapping project, awarded to the SPHERE Institute, and the longitudinal analysis of client data through the Youth Data Archive at the John Gardner Center. These contracts are in the process of being executed, and should be in place by the end of the month.</li></ul>
2.	<p>Approve Minutes of April 2010 Meeting</p> <ul style="list-style-type: none"><li>▪ Minutes were approved.</li></ul>
3.	<p>Discussion: F5SMC Countywide Family Survey</p> <ul style="list-style-type: none"><li>▪ The group discussed the target population and sampling strategy for the next administration of the F5SMC Family Survey. All agreed that it will be important to oversample families with low incomes, since a strictly random sample will not include sufficient numbers to allow robust analysis of this subpopulation. The last administration of the Family Survey in 2006 targeted 10 low-income zip codes and used listed phone numbers to identify qualified respondents (i.e. families with at least one child aged 0-5 in the home). Other options would be to use address-based sampling in targeted geographic areas, or the voter registration database. Jim Miller suggested that identifying families through MediCal eligibility data could be a good alternative. The group agreed that using F5SMC client lists or targeting geographic areas based on high levels of investment would run counter to the purpose of developing a representative sample.</li></ul>

4.	<p>Comprehensive Evaluation Planning: Systems Change and Care Coordination In-Depth</p> <ul style="list-style-type: none"><li>▪ Dana Petersen of SRI presented the proposed evaluation plans for the in-depth evaluation of the Care Coordination strategy and the Systems Change result area. The Care Coordination evaluation will include case studies of two families and one service provider involved in F5SMC-funded care coordination efforts. Case studies will involve interviews and digital storytelling. The evaluation of this strategy will also incorporate information generated by the Comprehensive Evaluation Referrals and Barriers to Services forms. The Systems Change evaluation will be centered on a survey of funded programs administered online. This will build on work done with the Watch Me Grow evaluation. Information from the Care Coordination evaluation, Referrals and Barriers, and Provider Capacity Building components of the Comprehensive Evaluation will be integrated as well. In addition, the 0-5 Systems Mapping project and Bridges to Success transition teams will inform our understanding of how systems change investments can create sustainable impact.</li></ul>
5.	<p>Next Steps</p> <ul style="list-style-type: none"><li>▪ This was Commissioner Mineta's final ECEA meeting, as he will be moving to Washington, D.C. next month for his position in the Obama administration.</li><li>▪ The next ECEA meeting is scheduled for August 16, 2010.</li></ul>

