

COUNTY OF SAN MATEO
Departmental Correspondence

Date: **AUG 14 2001**
Hearing date: **AUG 21 2001**

TO: Honorable Board of Supervisors

FROM: Charlene A. Silva, Director, Aging and Adult Services 

SUBJECT: Agreements with Various Providers of Older Americans Act (OAA) and Community-Based Services Program (CBSP) funded programs for Fiscal Year 2001-2002

RECOMMENDATION

Adopt a resolution:

1. authorizing the President of the Board of Supervisors to execute agreements with Avenidas, City of Belmont, Catholic Charities, Coastside Adult Day Health Center, City of Daly City, Family Service Agency, Legal Aid Society, City of Menlo Park, City of Millbrae, Mills-Peninsula Senior Focus, Inc., Ombudsman of San Mateo, Inc., City of Pacifica, Peninsula Volunteers, Inc., Poplar ReCare, City of San Bruno, Self-Help for the Elderly, Senior Coastsiders, and City of South San Francisco
2. authorizing the County Manager to execute amendments and minor modifications to this agreement, not to exceed \$100,000.
3. authorizing the Director of Health Services to execute amendments and minor modifications to this agreement, not to exceed \$25,000.

Background

Fiscal year 2001-02 is the first year of a four-year planning and funding cycle for OAA and CBSP funded programs. On December 20, 2000 the Commission on Aging approved issuance of a Request for Proposals (RFP) for services to be funded through San Mateo County's OAA Title III/VII/V and CBSP allocations. During the third quarter of 2000-01, Aging and Adult Services (AAS) issued a competitive RFP for OAA, CBSP and county-funded programs serving older adults and adults with disabilities for the four-year cycle effective July 1, 2001 through June 30, 2005. The agreements included here provide for the first year of those services under the current RFP.

Funding for these services is a combination of federal, state, and county dollars, contributions from providers and the individuals served, and other grants and contributions from the community. Federal and state funding is provided through the Title III/VII, Title V and CBSP agreements for 2001-02 with the California Department of Aging (CDA).

Discussion

Services to be funded through these provider agreements include Congregate Nutrition, Home-Delivered Meals, Adult Day Care/Adult Day Health Care, Assisted Transportation, Transportation, Senior Employment, Disease Prevention/Health Promotion, Legal Assistance and Ombudsman Programs, Foster Grandparents/Senior Companions (FG/SC), Health Insurance Counseling and Advocacy (HICAP), and Alzheimer's Day Care Resource Center (ADCRC). All service providers other than FG/SC were selected through the aforementioned approved RFP process, which was open to any interested providers and reviewed by an evaluation team approved by the Commission on Aging (CoA). FG/SC programs were awarded with CDA's approval to the only organization in San Mateo County licensed by the National Service Corporation.

The CoA recommended that the 2001-02 funding and service levels for the providers be maintained at amounts similar to 2000-01 because the state and federal funding for 2001-02 for the Title III/VII and V programs included in this contract package increased only 4.4% over the prior year. Despite this modest increase, some significant program expansion was recommended and approved based on the availability of unspent 2000-01 rollover funds. Highlights include expansion of the Home-Delivered Meals program to provide ethnically appropriate food to a predominately Chinese-speaking community, funding of two new Alzheimer's Day Care Resource Centers on the coast and in south county, and expansion of case management outreach to improve service to non-English speaking and rural seniors.

Though CBSP funding increased 21% over 2000-01, that increase primarily reflects an increase for the Linkages case management program that is administered directly by AAS and not included in this package of agreements. Some increased funding to the HICAP program will help to accommodate the increasing volume of older persons needing information and assistance regarding Medicare and compatible health care insurance options. In accord with the CoA's recommendations, AAS has prepared agreements with the service providers. Details of individual agreements are reflected in the attached budget chart. Cost-of-living increases have been included for all nonprofit providers in accordance with your board's direction.

Agreements with providers are reviewed quarterly to determine if additional units of service are needed and also to accommodate state allocations of one-time-only funds. We are requesting your board's authorization to execute amendments and minor modifications as needed to these agreements as follows: County Manager not to exceed \$100,000 and Director of Health Services not to exceed \$25,000.

Performance Measures

The OAA and CBSP grants support a broad continuum of services, which can be grouped into three levels of care. At the primary level, Information and Assistance, Health Insurance Counseling, Congregate Nutrition, Transportation, Legal Assistance, Senior Employment, and Disease Prevention/Health Promotion serve the most able and independent individuals. At the prevention

level, Home-Delivered Meals, Adult Day Care/Adult Day Health Care, Alzheimer's Day Care, Assisted Transportation, and Case Management ensure that severely impaired adults can remain in the community as long as possible and avoid premature institutionalization. At the protective level, the Ombudsman Program provides advocacy services for the severely impaired individuals who reside in institutions.

AAS has continued to make the provision of services which help maintain severely impaired individuals in independent settings a division-wide performance measure. With the assistance of the services provided through these agreements we have met this measure as a division. The following table shows performance measures for 1999-00, 2000-01, and projected outcomes for 2001-02 for contracted prevention and protection services designed to serve severely impaired clients.

CLIENTS SERVED BY CONTRACT PROVIDERS	1999-00 ACTUAL	2000-01 ACTUAL	2001-02 PROJECTED
TOTAL SEVERELY IMPAIRED CLIENTS	3,210	3,119	3,344
SEVERELY IMPAIRED CLIENTS LIVING INDEPENDENTLY	1,957 (61%)	1,903 (61%)	2,040 (61%)

All of the providers comply with the Equal Benefits Ordinance, except for City of Daly City and City of South San Francisco, who requested waivers. Waivers were granted to these two providers because there were no other compliant contractors able to provide services in those specific areas. A letter will be sent to these two providers requesting them to comply with the County's Equal Employment Provisions for subsequent Agreements.

County Counsel has reviewed and approved these agreements.

Term and Fiscal Impact

The term of these agreements is July 1, 2001 through June 30, 2002. The total contracted program cost for this package of agreements is \$7,333,598. Of this amount, 37.3% or \$2,732,811 is provided through state and federal funding (Title III/VII/V, CBSP, and United States Department of Agriculture), 36.8% or \$2,699,086 represents the provider contribution, 21.7% or \$1,595,909 represents anticipated client contributions, and 1.7% or \$123,118 represents funding for the Supplemental Meals on Wheels (SMOW) program from the Meals on Wheels Trust Fund and the Health Plan of San Mateo specifically for this purpose. The remaining \$182,674 or 2.5% of the total program expense includes the 10% COLA for nonprofit providers and represents the net county cost. These funds are included in the approved 2001-02 AAS budget. The attached chart shows how these funds are spread among the programs and service providers.

RECOMMENDED

Charlene A. Silva
 HEALTH SERVICES AGENCY

**AGING AND ADULT SERVICED
FISCAL YEAR 2001-2002 CONTRACTS**

Provider	Program	Services	Clients	Units of Service	Client \$ Contrib.
Avenidas	Adult Day	Days of Attendance	20	650	\$472,641
Catholic Charities	Nutrition	Congregate Meals	95	6,500	
	Nutrition	Home Delivered Meals	850	90,000	\$243,210
	Nutrition	Supp. MOW	*	10,000	Ø
	Transportation	Assisted Transportation	35	4,000	Ø
	Adult Day	Days of Attendance	95	5,000	\$231,000
Coastside ADHC	Nutrition	Congregate Meals	5	3,300	Ø
	Transportation	Assisted Trans.	95	13,000	Ø
	Adult Day	Days of Attendance	65	2,900	Ø
	ADCRC	Days of Attendance		625	
		Support Group Sessions	3	3	
		Family Counseling Hrs		25	
		Family Training Hrs		13	
		Comm. Education		1	Ø
City of Belmont	Nutrition	Congregate Meals	175	6,500	\$9,985
	Transportation	Transportation	25	1,400	\$500
City of Daly City	Nutrition	Congregate Meals	410	26,500	\$37,440
City of Menlo Park	Nutrition	Congregate Meals	350	11,500	\$11,500
	Transportation	Transportation	90	6,300	Ø
City of Millbrae	Transportation	Transportation	40	4,000	\$13,638

Provider	Program	Services	Clients	Units of Service	Client \$ Contrib.	Provider's Contrib.	Contract Amount \$
City of Pacifica	Nutrition	Congregate Meals	400	12,500	\$20,735	\$13,023	\$39,865
	Nutrition	Home Delivered Meals	85	10,040	\$19,920	\$12,067	\$50,802
	Nutrition	Supp. MOW	*	500	Ø	Ø	\$ 3,015
	Transportation	Transportation	55	3,600	\$5,050	\$9,756	\$ 7,200
City of San Bruno	Nutrition	Congregate Meals	600	23,500	\$51,687	\$83,704	\$66,905
	Transportation	Transportation	90	6,750	\$3,313	\$31,361	\$13,500
City of So. S.F.	Nutrition	Congregate Meals	490	19,500	\$46,000	\$160,099	\$61,580
	Nutrition	Adult Day Meals	70	6,400	Ø	Ø	\$21,120
	Transportation	Transportation	60	12,000	\$6,000	\$11,531	\$24,000
	Adult Day	Days of Attendance	70	6,400	Ø	\$110,560	\$21,120
Family Service Agency	Nutrition	Congregate Meals	830	32,000	\$74,802	\$53,000	\$102,830
	Transportation	Assisted Transportation	105	8,400	\$23,278	\$21,000	\$ 18,480
	Sr. Employment (Title III-B)	Community Education Placement	350	1,250 103	Ø	\$2,400	\$17,600
	Sr. Employment (Title V)	Enrollees Placement	40	Subsidized 25 Non-Subsidized 7	Ø	\$40,113	\$193,920
Legal Aid Society	Senior Legal Assist.	Legal Assistance	823	7500-Legal Assist.	\$1,750	\$178,042	\$97,295
		Community Education	300	30-Comm. Ed.			\$22,000
		Clients' Rights Advocate	120	900-Legal Assist.			
		Kids in Crisis		30-Comm. Ed.			\$33,000

Provider	Program	Services	Clients	Units of Service	Client \$ Contrib.	Provider's Contrib.	Contract Amount \$
Mills-Peninsula Senior Focus	Nutrition	Congregate Meals	40	2,725	Ø	\$1,582	\$7,607
	Transportation	Assisted Transportation	40	4,250	Ø	\$2,082	\$9,350
	Adult Day Health	Days of Attendance	40	2,225	Ø	\$80,923	\$8,077
	Alzheimer's	Days of Attendance Staff Training Family Counseling Family Training	80	6,000 12 360 100	Ø	\$33,657	\$88,000
	Wellness	Counseling/Family Support Community Education/Advocacy Health Screening	650	150 120 400	Ø	\$80,285	\$42,195
	Foster Grand Senior Comp.	Volunteer Hours	8 12	7,226 10,838	Ø	\$59,081 \$24,201	\$44,265 \$62,553
Ombudsman of San Mateo, Inc.	Ombudsman	Complaint Invest. Community Education	1,450	8,600 175	Ø	\$29,635	\$162,419
Peninsula Volunteers	Nutrition	Congregate Meals	180	14,000	\$46,230	\$7,570	\$43,430
	Nutrition	Home Delivered Meals	547	61,400	\$103,836	\$147,014	\$321,490
	Nutrition	Supplemental MOW	*	6,655	Ø	Ø	\$41,946
	Transportation	Assisted Transportation	110	14,000	\$21,230	\$14,866	\$30,800
	Adult Day	Days of Attendance	180	12,000	\$31,405	\$19,012	\$43,560
	ADCRC Alzheimer's Day Care Resource Center	Days of Attendance Support Group Sessions Family Counseling Hrs Family Training Hrs Comm. Education Sessions	8	1,875 9 75 38 1	\$29,000	\$39,370	\$66,000

Provider	Program	Services	Clients	Units of Service	Client \$ Contrib.	Provider's Contrib.	Contract Amount \$
Poplar ReCare	Nutrition	Congregate Meals	20	1,100	\$8,032	\$12,400	\$3,353
	Adult Day	Days of Attendance	20	606	\$16,641	\$28,772	\$2,200
Self-Help for the Elderly	Nutrition	Congregate Meals	1,300	20,920	\$30,533	\$36,967	\$66,266
	Nutrition	Home-Delivered Meals	60	7,470	\$12,513	\$8,123	\$39,113
	Nutrition	Supp. MOW	*	600	Ø	Ø	\$ 3,782
	Blood Pressure Screening	Counseling/ Education	75	36	Ø	\$486	\$4,400
	HICAP/ICA	Community Education Counseling/Advocacy	1,925 1,815	55 1,650	Ø	\$10,875	\$143,000
	Case Management	Assessment Planning	65	625	Ø	\$8,200	\$45,320
Senior Coastsiders	Nutrition	Congregate	250	10,250	\$14,040	\$60,136	\$32,441
	Nutrition	Home-Delivered Meals	80	8,700	\$10,000	\$62,594	\$42,761
	Nutrition	Supp. MOW	*	1,800	Ø	Ø	\$11,345
	Transportation	Transportation	80	8,000	Ø	\$23,587	\$17,600
	Case Management	Assessment Care Planning	110	1,115	Ø	\$14,151	\$45,320
TOTAL					\$1,595,909	\$2,699,086	\$3,038,603

*180 Non-senior meals will be served through four separate agencies.