

**COUNTY OF SAN MATEO**  
**Departmental Correspondence**

**Date: August 6, 2001**

**Hearing Date: August 21, 2001**

**TO:** Honorable Board of Supervisors

**FROM:** Maureen D. Borland, Director, Human Services Agency  
Yvonne Frazier, Administrator, Alcohol and Drug Services

**SUBJECT:** Third Amendment to the Two-Year (FY 2000-01, FY 2001-02) Agreement with Project Ninety, Inc.

**RECOMMENDATION**

Adopt a resolution authorizing the execution of a third amendment to the two-year (FY 2000-01, FY 2001-02) Agreement with Project Ninety, Inc.

**Background**

On July 11, 2000, the Board adopted a resolution that authorized the execution of a two-year (FY 2000-01, FY 2001-02) agreement with Project Ninety, Inc., in the amount of \$3,143,288, for the provision of alcohol and drug treatment (treatment) services; and authorized the Human Services Agency's (HSA) Director to execute amendments and minor modifications during the initial two-year period, not to exceed \$25,000. As was the case with many of the alcohol and drug treatment providers, Project Ninety was awarded both one-year (FY 2000-01) and two-year (FY 2000-01, FY 2001-02) agreements.

The first amendment to the two-year agreement with Project Ninety, Inc. increased the Bay Area Services Network (BASN) men's residential alcohol and drug treatment services and funding by \$42,904 for the term of the agreement. The first amendment was executed by the Board of Supervisors on May 1, 2001. The total amended contract obligation under the first amendment to the two-year agreement was \$3,186,192.

The second amendment to the two-year agreement with Project Ninety, Inc. increased the BASN sober living environment (SLE) transitional housing services and funding by \$9,576 for the term of the agreement. The second amendment was executed by the Board of Supervisors on June 26, 2001. The total amended contract obligation under the second amendment was \$3,195,768.

**Discussion**

This third amendment adds a ten percent Cost of Doing Business Increase (COBI) for FY 2001-02 which was approved by the Board on June 25, 2001. The total amount of the COBI included in this third amendment for FY 2001-02 is \$90,460. Also included in this third amendment is a decrease in BASN services for FY 2001-02. The County overmatch in the amount of \$54,997 for BASN services has been discontinued effective June 30, 2001 due to a lack of funds. Also discontinued for FY 2001-02 are the County funded Adolescent residential alcohol and drug treatment services in the amount of \$125,040, which are now sustained with funds through the

State Community Care Licensing. The total amended contract obligation under this third amendment is \$3,106,191. Also included in this third amendment is the required Equal Benefits Compliance, and Outcome Based Management language which has been added for FY 2001-02. The required violation of nondiscrimination language was added through Amendment #2.

The resolution and amendment have been reviewed and approved by County Counsel's office as to form.

**Fiscal Impact**

The term of the third amendment to the two-year agreement is from July 1, 2001 through June 30, 2002. This third amendment adds \$90,460 for the COBI which comes from County General funds and was budgeted in the Alcohol and Drug Services preliminary budget for FY 2001-02.

Jane Marks, ext. 6418  
cc: Penny Bennett, Deputy County Counsel

RESOLUTION NO. \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

\* \* \* \* \*

RESOLUTION AUTHORIZING THE EXECUTION OF A THIRD AMENDMENT  
TO THE TWO-YEAR (FY 2000-01, FY 2001-02) AGREEMENT  
WITH PROJECT NINETY, INC.

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of  
California, that

WHEREAS, on July 11, 2000, the County of San Mateo entered into an agreement with  
Project Ninety, Inc. for the furnishing of alcohol and drug treatment services as set forth in that  
agreement; and

WHEREAS, on May 1, 2001, and June 26, 2001, first and second amendments to the  
two-year agreement with Project Ninety, Inc. were executed; and

WHEREAS, it is now the mutual desire and intent of the parties to further amend the  
two-year agreement; and

WHEREAS, this Board has been presented with a form of a third amendment to the two-  
year agreement with Project Ninety, Inc. and has examined and approved it as to both form and  
content and desires to enter into the third amendment.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the President of this Board of  
Supervisors be, and is hereby authorized and directed to execute said third amendment to the  
two-year agreement with Project Ninety, Inc. for and on behalf of the County of San Mateo, and  
the Clerk of this Board shall attest the President's signature thereto.

THIRD AMENDMENT TO THE TWO-YEAR AGREEMENT WITH  
PROJECT NINETY, INC.  
FOR ALCOHOL AND DRUG TREATMENT SERVICES

THIS AGREEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2001, by and between the COUNTY OF SAN MATEO (hereinafter called "County" and PROJECT NINETY, INC. (hereinafter called "Contractor").

WITNESSETH

WHEREAS, on July 11, 2000 the parties hereto entered into a two-year agreement for the furnishing of certain services by Contractor to County as set forth in that Agreement; and

WHEREAS, on May 1, 2001 and June 26, 2001 the parties hereto entered into first and second amendments to the two-year agreement; and

WHEREAS, it is now the mutual desire and intent of the parties hereto to amend and clarify that Agreement:

CHANGE #1: Insert: Exhibit E, Outcome Based Management and Budgeting Responsibilities, and Attachment 7: Equal Benefits Compliance into Section 1 of the body of the Agreement.

CHANGE #2: Amend Paragraph 3.A. Maximum Amount to read as follows:

3. Payments.

A. Maximum Amount. In full consideration of Contractor's performance of the services described in Exhibits A through D, the amount that County shall be obligated to pay for services rendered under this Agreement shall not exceed THREE MILLION ONE HUNDRED SIX THOUSAND ONE HUNDRED NINETY-ONE DOLLARS (\$3,106,191) for the contract term. The maximum County contract obligation shall not change even if estimated other revenue changes. The maximum County obligation stated in this section is based on the following annual projections:

For the period July 1, 2000 through June 30, 2001

Org#s:	74145	74141	74141	74146	74144
Acct.#s:	6163	6163	6163	6163	6163
	NNA	BASN		CSAT	Adol.
	Mens	Mens	BASN	Mens	Male
	<u>Resid.</u>	<u>Resid.</u>	<u>SLE</u>	<u>Resid.</u>	<u>Resid.</u>
Total Estimated Gross Program Costs	\$1,002,802	\$279,207	\$19,800	\$402,678	\$327,336
*Less Estimated Other Revenue	\$ 421,340	\$ 76,638	\$ -0-	\$ 56,808	\$202,296
Maximum County Contract Obligation	\$ 581,462	\$202,569	\$19,800	\$345,870	\$125,040

Or#s:	74135	74136	74145	74145	
Acct#s:	6163	6163	6163	6163	
	Adol.	CNTY	CNTY.	CNTY	
	Treat.	Treat.	Mens.	Spec. Needs	
	<u>Readi.</u>	<u>Readi.</u>	<u>Resid.</u>	<u>Resid.</u>	<u>TOTAL</u>
Total Estimated Gross Program Costs	\$32,783	\$25,008	\$198,408	\$226,679	\$2,514,701
*Less Estimated Other Revenue	\$ -0-	\$ -0-	\$ 72,639	\$ 87,096	\$ 916,817
Maximum County Contract Obligation	\$32,783	\$25,008	\$125,769	\$139,583	\$1,597,884

For the period July 1, 2001 through June 30, 2002

Org#s:	74145	74141	74141	74146
Acct.#s:	6163	6163	6163	6163
	NNA	BASN		CSAT
	Mens	Mens	BASN	Mens
	<u>Resid.</u>	<u>Resid.</u>	<u>SLE</u>	<u>Resid.</u>
Total Estimated Gross Program Costs	\$1,101,786	\$214,194	\$11,982	\$402,678
*Less Estimated Other Revenue	\$ 462,178	\$ 58,804	\$ -0-	\$ 56,808
Maximum County Contract Obligation	\$ 639,608	\$155,390	\$11,982	\$345,870

Or#s:	74135	74136	74145	74145	
Acct.#s:	6163	6163	6163	6163	
	Adol.	CNTY	CNTY	CNTY	
	Treat.	Treat.	Mens.	Spec. Needs	
	<u>Readi.</u>	<u>Readi.</u>	<u>Resid.</u>	<u>Resid.</u>	<u>TOTAL</u>
Total Estimated Gross Program Costs	\$36,061	\$27,509	\$231,747	\$240,637	\$2,266,594
*Less Estimated Other Revenue	\$ -0-	\$ -0-	\$ 93,401	\$ 87,096	\$ 758,287
Maximum County Contract Obligation	\$36,061	\$27,509	\$138,346	\$153,541	\$1,508,307

CHANGE #3: Insert Section E into Paragraph 7 of the body of the agreement to read as follows:

**E. Equal Benefits Compliance.** With respect to the provision of employee benefits, Contractor shall comply with the County Ordinance which prohibits contractors from discriminating in the provision of employee benefits between an employee with a domestic partner and an employee with a spouse, and shall accurately complete and execute Attachment 7, the Equal Benefits Compliance form, attached hereto and incorporated by reference herein.

CHANGE #4: Amend Section I.F.1. in Exhibit A to read as follows:

1. County shall pay Contractor as follows:
  - a. County shall pay Contractor FORTY-EIGHT THOUSAND FOUR HUNDRED FIFTY-FIVE DOLLARS and SIXTEEN CENTS (\$48,455.16) per month, not to exceed FIVE HUNDRED EIGHTY-ONE THOUSAND FOUR HUNDRED SIXTY-TWO DOLLARS (\$581,462) for the period July 1, 2000 through June 30, 2001.
  - b. In addition, County shall pay Contractor FIFTY-THREE THOUSAND THREE HUNDRED DOLLARS AND SIXTY-SIX CENTS (\$53,300.66) per month, not to exceed SIX HUNDRED THIRTY-NINE THOUSAND SIX HUNDRED EIGHT DOLLARS (\$639,608) for the period July 1, 2001 through June 30, 2002.

CHANGE #5: Amend Section I.C.1. in Exhibit B to read as follows:

1. County shall pay Contractor as follows:
  - a. County shall pay Contractor TWO THOUSAND SEVEN HUNDRED THIRTY-ONE DOLLARS AND NINETY-ONE CENTS (\$2,731.91) per month not to exceed THIRTY-TWO THOUSAND SEVEN HUNDRED EIGHTY-THREE DOLLARS (\$32,783) for the period July 1, 2000 through June 30, 2001.
  - b. In addition, County shall pay Contractor THREE THOUSAND FIVE DOLLARS AND EIGHT CENTS (\$3,005.08) per month not to exceed THIRTY-SIX THOUSAND SIXTY-ONE DOLLARS (\$36,061) for the period July 1, 2001 through June 30, 2002.

CHANGE #6: Amend Section II.C.1. in Exhibit B to read as follows:

1. County shall pay Contractor as follows:
  - a. County shall pay Contractor TWO THOUSAND EIGHTY-FOUR DOLLARS (\$2,084) per month, not to exceed TWENTY-FIVE THOUSAND EIGHT DOLLARS (\$25,008) for the period July 1, 2000 through June 30, 2001.
  - b. In addition, County shall pay Contractor TWO THOUSAND TWO HUNDRED NINETY-TWO DOLLARS AND FORTY-ONE CENTS (\$2,292.41) per month, not to exceed TWENTY-SEVEN THOUSAND FIVE HUNDRED NINE DOLLARS (\$27,509) for the period July 1, 2001 through June 30, 2002.

CHANGE #7: Delete Section III. In Exhibit B in total effective June 30, 2001.

CHANGE #8: Amend Sections IV.C.1 and IV.C.2. in Exhibit B to read as follows:

1. County shall pay Contractor as follows:
  - a. County shall pay Contractor TEN THOUSAND FOUR HUNDRED EIGHTY DOLLARS AND SEVENTY-FIVE CENTS (\$10,480.75) per month, not to exceed a maximum contract obligation of ONE HUNDRED TWENTY-FIVE THOUSAND SEVEN HUNDRED SIXTY-NINE DOLLARS (\$125,769) for the

period July 1, 2000 through June 30, 2001. This is the portion of the contract designated for County funded adult residential alcohol and drug treatment services.

- b. In addition, County shall pay Contractor ELEVEN THOUSAND FIVE HUNDRED TWENTY-EIGHT DOLLARS AND EIGHTY-THREE CENTS (\$11,528.83) per month, not to exceed a maximum contract obligation of ONE HUNDRED THIRTY-EIGHT THOUSAND THREE HUNDRED FORTY-SIX DOLLARS (\$138,346) for the period July 1, 2001 through June 30, 2002. This is the portion of the contract designated for County funded adult residential alcohol and drug treatment services.

2. County shall pay Contractor as follows:

- a. County shall pay Contractor ELEVEN THOUSAND SIX HUNDRED THIRTY-ONE DOLLARS AND NINETY-ONE CENTS (\$11,631.91) per month, not to exceed a maximum contract obligation of ONE HUNDRED THIRTY-NINE THOUSAND FIVE HUNDRED EIGHTY-THREE DOLLARS (\$139,583) for the period July 1, 2000 through June 30, 2001. This is the portion of the contract designated for County funded adult residential alcohol and drug treatment services for individuals with "special needs".
- b. In addition, County shall pay Contractor TWELVE THOUSAND SEVEN HUNDRED NINETY-FIVE DOLLARS AND EIGHT CENTS (\$12,795.08) per month, not to exceed a maximum contract obligation of ONE HUNDRED FIFTY-THREE THOUSAND FIVE HUNDRED FORTY-ONE DOLLARS (\$153,541) for the period July 1, 2001 through June 30, 2002. This is the portion of the contract designated for County funded adult residential alcohol and drug treatment services for individuals with "special needs".

CHANGE #9: Amend Section I.A.1. in Exhibit C to read as follows:

- 1. Contractor will provide services as follows:
  - a. Admit a minimum of thirty-one (31) BASN men's residential alcohol and drug treatment program participants. Provide a total of

five thousand three hundred seven (5,307) days of residential alcohol and drug services to be allocated by Contractor for the period July 1, 2000 through June 30, 2001.

- b. Admit a minimum of twenty-two (22) BASN men's residential alcohol and drug treatment program participants. Provide a total of four thousand seventy-one (4,071) days of residential alcohol and drug services to be allocated by Contractor for the period July 1, 2001 through June 30, 2002.

CHANGE #10: Amend Section I.C.1. in Exhibit C to read as follows:

1. County shall pay Contractor as follows:
  - a. County shall pay Contractor a maximum of TWO HUNDRED TWO THOUSAND FIVE HUNDRED SIXTY-NINE DOLLARS (\$202,569) for the period July 1, 2000 through June 30, 2001. County shall pay Contractor at the rate of THIRTY-EIGHT DOLLARS AND SEVENTEEN CENTS (\$38.17) per bed day for services actually provided.
  - b. County shall pay Contractor a maximum of ONE HUNDRED FIFTY-FIVE THOUSAND THREE HUNDRED NINETY DOLLARS (\$155,390) for the period July 1, 2001 through June 30, 2002. County shall pay Contractor at the rate of THIRTY-EIGHT DOLLARS AND SEVENTEEN CENTS (\$38.17) per bed day for services actually provided.

CHANGE #11: Amend Section II.A. in Exhibit C to read as follows:

**A. BASN SLE Units of Services:**

1. Contractor will provide services as follows:
  - a. Contractor will provide a total of one thousand one hundred (1,100) days of BASN sober living environment (SLE) transitional housing to a minimum of four (4) BASN program participants for the period July 1, 2000 through June 30, 2001.
  - b. In addition, Contractor will provide a total of six hundred sixty-six (666) days of BASN sober living environment (SLE) transitional housing to a minimum of two (2) BASN program participants for the period July 1, 2001 through June 30, 2002.



CHANGE #12: Amend Section I.B.1. in Exhibit C to read as follows:

1. County shall pay Contractor as follows:
  - a. County shall pay Contractor a maximum of NINETEEN THOUSAND EIGHT HUNDRED DOLLARS (\$19,800) for the period July 1, 2000 through June 30, 2001. County shall pay Contractor at the rate of EIGHTEEN DOLLARS (\$18.00) per bed day only for actual services provided.
  - b. In addition, County shall pay Contractor a maximum of ELEVEN THOUSAND NINE HUNDRED EIGHTY-TWO DOLLARS (\$11,982) for the period July 1, 2001 through June 30, 2002. County shall pay Contractor at the rate of EIGHTEEN DOLLARS (\$18.00) per bed day only for actual services provided.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES that:

1. The Agreement of July 11, 2000, as amended on May 1, 2001, and June 26, 2001 is further amended accordingly.
2. This Amendment is hereby incorporated and made a part of the original Agreement as amended and subject to all provisions therein.
3. All provisions of the original Agreement, and subsequent Amendments, including references to audit and fiscal management requirements otherwise amended hereinabove, shall be binding on all parties hereto.
4. All provisions of the original Agreement, including all monitoring and evaluation requirements, shall be applicable to all amendments herein.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES that the Agreement of July 11, 2000, as amended on May 1, 2001, and June 26, 2001 be amended accordingly.

IN WITNESS, WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hand on the day and year first above written.

COUNTY OF SAN MATEO

By: \_\_\_\_\_  
Michael D. Nevin, President  
Board of Supervisors, County of San Mateo

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of Said Board

Date: \_\_\_\_\_

PROJECT NINETY, INC.

By: JAMES H. STANSBERRY, Exec R  
Name, Title - please print

James H. Stansberry  
Signature

Date: 7-27-01

Contractor's Tax I.D. No. 23-7398688

**EXHIBIT E**  
**Outcome Based Management and Budgeting Responsibilities**  
**PROJECT NINETY, INC.**  
**July 1, 2001 through June 30, 2002**

**Contractor's Responsibilities:**

Engage in activities and supply information required to implement the County's Outcome-Based Management and Budgeting (OBM) initiative. Activities include, but are not limited to:

- A. Attending planning and informational meetings;
- B. Developing program performance and outcome measurements;
- C. Collecting and submitting data necessary to fulfill measurement requirements;
- D. Participating in technical assistance and training events offered by the Human Services Agency and seeking technical assistance and training necessary to fulfill measurement requirements;
- E. Participating in a review of performance and outcome information;
- F. Complying with OBM Implementation Guidelines as specified in memos released by the Human Service Agency.

**Human Services Agency's (HSA) Responsibilities**

- A. Provide technical assistance and support to assist Contractor's implementation of the County's Outcome-Based Management and Budgeting (OBM) initiative.
- B. Issue and review OBM Implementation Guidelines.
- C. Conduct review of performance and outcome information.

## COUNTY OF SAN MATEO

## Equal Benefits Compliance Declaration Form

## I Vendor Identification

Name of Contractor: Project Ninety  
 Contact Person: James H. Stansberry  
 Address: 720 S. B St. #3  
San Mateo CA 94401  
 Phone Number: (650) 579-1881 Fax Number: (650) 579-2640

## II Employees

Does the Contractor have any employees?  Yes  No

Does the Contractor provide benefits to spouses of employees?  Yes  No

\*If the answer to one or both of the above is no, please skip to Section IV.\*

## III Equal Benefits Compliance (Check one)

- Yes, the Contractor complies by offering equal benefits, as defined by Chapter 2.93, to its employees with spouses and its employees with domestic partners.
- Yes, the Contractor complies by offering a cash equivalent payment to eligible employees in lieu of equal benefits.
- No, the Contractor does not comply.
- The Contractor is under a collective bargaining agreement which began on \_\_\_\_\_ (date) and expires on \_\_\_\_\_ (date).

## IV Declaration

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.

Executed this 21 day of May, 2001 at San Mateo, CA  
 (City) (State)

James H. Stansberry  
 Signature  
Executive Director  
 Title

James H. Stansberry  
 Name (Please Print)  
23-7398688  
 Contractor Tax Identification Number

COUNTY OF SAN MATEO  
Departmental Correspondence

Date: July 9, 2001

TO: Priscilla Harris-Morse, Risk Manager  
FROM: Jane Marks, Alcohol and Drug Services  
Fax: 802-6440; Phone: 802-6418; Pony: HSA202PE  
SUBJECT: Contract Insurance Approval

CONTRACTOR: Project Ninety, Inc.

DOES CONTRACTOR TRAVEL? IF YES, WHAT PERCENT OF CONTRACTED Yes  
TIME?

DUTIES:

Provide residential alcohol and drug treatment services to adult and adolescent men.

INSURANCE COVERAGE:	Amount	Approve	Waive	Modify
Comprehensive Liability <input checked="" type="checkbox"/> Additional Insured	<u>\$2M</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Automobile Liability	<u>\$1M</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Excess Liability	<u>\$9M</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workers' Compensation <input type="checkbox"/> No employees	<u>Statutory</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Remarks/Comments:

This is a renewal certificate

Signature:

Priscilla Morse  
Risk Management

Insform.wp

# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)  
07/11/2001

PRODUCER (650)341-4484 FAX (650)341-4465  
Business Professional Ins. Assoc. Inc.  
1519 South B Street  
San Mateo, CA 94402

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED Project Ninety, Inc.  
James H. Stansberry  
720 South B Street, #3  
San Mateo, CA 94401

INSURER A: Philadelphia Indemnity  
INSURER B:  
INSURER C:  
INSURER D:  
INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/>	PHPG302868	07/01/2001	07/01/2002	EACH OCCURRENCE \$ 1,000, FIRE DAMAGE (Any one fire) \$ 100, MED EXP (Any one person) \$ 5, PERSONAL & ADV INJURY \$ 1,000, GENERAL AGGREGATE \$ 2,000, PRODUCTS - COMP/OP AGG \$ 2,000,
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	PHPG3028681	07/01/2001	07/01/2002	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000, BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
A	EXCESS LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$	PHUM 300650	07/01/2001	07/01/2002	EACH OCCURRENCE \$ 9,000, AGGREGATE \$ 9,000, \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	B01070300823	07/01/2001	07/01/2002	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000, E.L. DISEASE - EA EMPLOYEE \$ 1,000, E.L. DISEASE - POLICY LIMIT \$ 1,000,
A	OTHER Building	PHPG302868	07/01/2001	07/01/2002	535 Boden Ave SF \$274,800 175 Spruce Ave SF \$124,875 195 Spruce Ave SF \$187,313

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS  
Certificate holder is named as additional insured in regards to insured's business operations  
General Liability policy only  
Ten [10] day notice of cancellation for non-payment of premium shall apply

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION
County of San Mateo Alcohol and Drug Program 400 Harbor Blvd. Belmont, CA 94002		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Peter Kelly/MIKIE <i>Peter Kelly</i>