

SAN MATEO COUNTY

Environmental Services Agency

Date: August 28, 2001

Hearing Date: September 11, 2001

TO: The Honorable Board of Supervisors

FROM: Marcia Raines, Director Environmental Services

MRaines

**SUBJECT: GRANT APPLICATION TO THE CALIFORNIA STATE INTEGRATED
WASTE MANAGEMENT BOARD FOR THE DE ANZA PLAYGROUND
AT JUNIPERO SERRA COUNTY PARK**

RECOMMENDATIONS:

1. Adopt a resolution authorizing the Director of Environmental Services Agency to submit a grant application to the California Integrated Waste Management Board in the amount of \$50,000 for the replacement of playground equipment and paths of travel at the De Anza Playground in the Junipero Serra Park in San Mateo County.
2. Authorize the Director of Environmental Services Agency to execute any other documents required by and for the grant.

BACKGROUND:

The Villaraigosa-Keeley Act has authorized the Integrated Waste Management Board (IWMB) to administer a grant program to upgrade public playgrounds using recycled-content materials and to assist in meeting state and federal accessibility standards relating to public playgrounds (Public Resource Code Section 5096.310 (x)). Award of the FY 2001-2002 Park Playground Accessibility and Recycling Grants is contingent upon and subject to the availability of funds appropriated for the grant. No grant award can exceed \$50,000 for any one public playground.

The Integrated Waste Management Board has established general evaluation criteria for grant applications including the following:

- 50 percent of the grant funds will be used to improve or replace playground equipment or facilities, using recycled content materials.
- Provision of a 50 percent match of the grant funds through public and/or in-kind contributions.
- Document that the playground has had an initial inspection conducted by a playground inspector certified by the National Playground Safety Institute.

The application has been signed by the Environmental Services Agency Director and submitted to CIWMB conditioned on the receipt of an authorizing resolution from the Board of Supervisors.

DISCUSSION:

The De Anza Playground at Junipero Serra Park has enjoyed high use. Junipero Serra Park received over 260,000 annual visits in 2000. A January 1996 accessibility study identified several barriers for mobility-impaired visitors. In addition, a February 2000 safety compliance review found that the playground fails to comply with current safety standards.

The De Anza Playground replacement project will improve accessibility and safety for the De Anza Playground at Junipero Serra Park, a regional park located in San Mateo County, through the removal of the existing playground equipment and the subsequent installation of accessible paths of travel, new recycled-content equipment and surfacing that comply with current accessibility and safety standards. This project proposes not only to replace the facility, but will also include a strong public participation element allowing input from various community representatives.

FISCAL IMPACT:

There will be no impact on the Parks and Recreation Division's budget. Existing allocated funding will be used for the matching funds requirement. Existing staff resources will be utilized overseeing proper project implementation.

REVIEW BY OTHERS:

The San Mateo County Parks and Recreation Commission recommends the Board of Supervisors approve submission of a grant application to the California Integrated Waste Management Board for a Park Playground Accessibility and Recycling Grant Program.

The County Counsel's Office has reviewed the resolution and finds it in order.

RESOLUTION AUTHORIZING THE DIRECTOR OF ENVIRONMENTAL SERVICES AGENCY TO SUBMIT A GRANT APPLICATION TO THE CALIFORNIA STATE INTEGRATED WASTE MANAGEMENT BOARD FOR \$50,000 IN FUNDS TO REPLACE THE DE ANZA PLAYGROUND FACILITIES AND AUTHORIZING THE DIRECTOR OF ENVIRONMENTAL SERVICES AGENCY TO EXECUTE AND SUBMIT ANY OTHER SUBSEQUENT DOCUMENTS RELATED TO THE GRANT

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that;

WHEREAS, the voters of California passed the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000 (Villaraigosa-Keeley Act). This act authorized the California Integrated Waste Management Board to establish a grant program to: 1) Assist local agencies in meeting the state and federal accessibility standards relating to public playgrounds; and 2) Conserve resources and develop markets for recycled-content materials and equipment;

WHEREAS, the California Integrated Waste Management Board has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies, businesses and non-profit organizations under the program;

WHEREAS, said procedures established by the California Integrated Waste Management Board require the applicant to certify by resolution approval of the application before submission of said application to the State;

WHEREAS, if awarded a grant, the applicant will enter into an agreement with the State of California for development of the project; and

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED, that the San Mateo County Board of Supervisors hereby authorizes and ratifies the Director of Environmental Service's submission an application to the California Integrated Waste Management Board for a Park Playground Accessibility and Recycling Grant Program for funds in the amount of \$50,000.

IT IS FURTHER ORDERED, that the Director of Environmental Services Agency of the County of San Mateo is hereby authorized and empowered to execute in the name of the County of San Mateo all necessary applications, contracts, agreements, amendments and payment requests for the purposes of securing the grant funds approved herein and to implement and carry out the purposes specified in the grant application.

PARK PLAYGROUND ACCESSIBILITY AND RECYCLING GRANT PROGRAM APPLICATION COVER SHEET

APPLICANT INFORMATION					
Name: County of San Mateo, Parks and Recreation Division					
Mailing Address: 455 County Center, Fourth Floor					
City: Redwood City			County: San Mateo		Zip Code: 94063
Name and Location of Playground: De Anza Playground, Junipero Serra Park, 1801 Crystal Springs Road, San Bruno; Adjacent to the cities of San Bruno and Millbrae					
Primary Contact/Title: Ross Nakasone, Management Analyst			E-mail Address: RNakasone@co.sanmateo.ca.us		
Telephone Number: 650-363-4027			Fax Number: 650-599-1721		
Secondary Contact/Title: Felicia Leonard, Administrative Services Manager			E-mail Address: Fleonard@co.sanmateo.ca.us		
Telephone Number: 650-363-4084			Fax Number: 650-599-1721		
Legislative District Numbers: Assembly: AD 19 Senate: SD 8					
Federal Tax Identification Number: 94-6000532					
If a consultant completed the application, provide the following information:					
Company Name:					
Company Address:			Phone:		
Applicant Type: (circle or check one)			Funding Information:		
<input type="checkbox"/> Park District <input type="checkbox"/> City <input checked="" type="checkbox"/> County <input type="checkbox"/> Joint venture between park district and other agency <input type="checkbox"/> Federally recognized California Indian tribe <input type="checkbox"/> Other: <hr/>			Grant Funds Requested		\$50,000
			Matching Funds (at least 50% of grant requested or 25% [if qualified – see p. 15])		\$56,449
			Sum of Grant + Match		\$106,449

Provide a concise project summary below: What; When; How; and Why – limit 5 sentences

This project will improve accessibility and safety for the De Anza Playground at Junipero Serra Park, a regional park located in San Mateo County, through the removal of the existing playground equipment and the subsequent installation of accessible paths of travel, new recycled-content equipment and surfacing that comply with current accessibility and safety standards. This very popular playground facility has been enjoyed by many children with an estimated 20,000 visits in 2000. Unfortunately, a January 1996 accessibility study identified several barriers for mobility-impaired visitors. In addition, a February 2000 safety compliance review found that the playground fails to comply with current safety standards. Upon execution of a contract with CIWMB, this project proposes not only to replace the facility, but will also include a strong public participation element allowing input from various community representatives.

Certification: I declare, under penalty of perjury, that all information submitted for IWMB's consideration for allocation of grant funds is true and accurate to the best of my knowledge.

Applicant - Authorized Signature: MR Raines Date: 8/27/07
(signature of person holding title as authorized in the resolution)

Type or print name and title: Marcia Raines, Director, Environmental Services Agency

Grant Applicant:

County of San Mateo Parks and Recreation Division

Name of Park Playground and Location: **De Anza Playground, Junipero Serra Park, San Mateo County**

The application is self-explanatory and contains instructions. The appendices provide a sample Budget Itemization Form; sample Procurement Policies; term and word definitions; an application checklist; and scoring criteria. A completed application should include answers to all ten (10) criteria as well as the following completed forms: Work Statement; Budget Itemization; Verification of Playground Inspection form; Summary of Current and Previous Grant Awards; and a Resolution, Joint Power Agreement (JPA), or Memorandum of Understanding (MOU).

GENERAL CRITERIA NEED

(Criterion #1 – 25 points)

The Grant application must clearly describe and demonstrate the local need, the benefits, and expected end results for the project.

(10 pts.) Describe your project, why the project is needed, and how it will benefit the community.

(Describe the district or agency project funding needs, customer needs in terms of mobility-impaired accessibility to the playground/equipment, and/or facilities, and barriers to mobility in the existing facility, etc.)

A Brief Project Description

The De Anza Playground Accessibility and Safety Project includes the removal of existing unsafe and inaccessible playground equipment and a comprehensive site and equipment replacement effort that will meet current safety standards while providing access to the mobility-impaired. The project will also involve the participation of the public in developing the playground equipment.

Project Need

The De Anza Playground is the only playground in the 108 acres of Junipero Serra Park, a regional park, which is located between the urban areas of the cities of San Bruno and Millbrae. While the cities of San Bruno and Millbrae have a combined population of only 65,000, Junipero Serra Park is a regional park attracting residents throughout the county and greater San Francisco Bay Area. This playground facility has enjoyed historically high use. The park received over 260,000 visits in 2000. Unfortunately, a January 1996 accessibility study identified several barriers for mobility-impaired visitors. In addition, a National Playground Safety Institute Certified Playground Safety Inspector determined the De Anza playground does not comply with current safety standards. Safety problems include several design elements that could trap children's heads, dangerously low levels of wood fiber surfacing creating a ground impact danger, and user conflicts between play features.

Barriers to Mobility in the Existing Facility

The De Anza Playground facility does not meet current State or Federal requirements to provide access for the mobility-impaired. None of the existing equipment meets the needs of those with physical disabilities. In addition, the wood-chip surface of the playground and the approach paths to the playground prevent those in wheel chairs or with limited mobility from approaching the playground equipment. The difficulty experienced by mobility-impaired children, particularly those scheduled for school field trips to County parklands, has prompted the San Mateo County Commission on Disabilities to identify County Parks and Recreation facilities as a high priority for providing mobility-impaired access and compliance with the Americans with Disabilities Act (ADA). As a result, the Commission has begun a site-by-site evaluation of the 17 parks, 14,000 acres, three regional trails and numerous local trails of the County Parks system.

Need for CIWMB Funds

Without CIWMB funds, the existing gap in service and facilities accommodating mobility-impaired visitors will remain. The County has allocated \$45,000 in the 2001/2002 County budget for accessible playground equipment at De Anza. This funding can provide safe and accessible playground equipment. Unfortunately, the \$45,000 will not be able to fund both the playground equipment as well as accessible path of travel and playground surfacing elements for the project. The project and costs cannot be scaled back any further. There are currently no available additional funds for the De Anza Playground. Without CIWMB funds, County Parks would be left with the decision to either build an accessible

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playground with inadequate paths of travel and surfacing (which would likely be a violation of the ADA) or simply remove the existing playground resulting in no playground facilities at Junipero Serra Park and its 260,000 annual visitors.

Need for Mobility-Impaired Accessibility

While there is no quantifiable data on the existing need for mobility-impaired accessibility, several groups and organizations surrounding Junipero Serra Park have mobility-impaired constituencies. There are two elementary (one private, one public), one intermediate school and two high schools in a mile radius of the park. Also, the San Bruno Senior Center is a short walk from Junipero Serra Park. Seniors from the Center visit the Park. Seniors themselves may not utilize the playground. However, the proposed accessibility components will greatly enhance their ability to approach and reach the playground equipment while supervising playground use of their grandchildren and younger friends and family. While not all potential mobility-impaired visitors will use directly the playground, they could, with mobility impaired access, accompany and supervise children who will use the playground.

Irrespective of the statistical and empirical demand for accessible park facilities or the availability of accessible parks in adjacent park jurisdictions, the San Mateo County Parks and Recreation Division has an obligation to provide service to *all* parks visitors. Permitting accessibility barriers based on a demand formula is contrary to the County Parks mission, which is to provide "safe, accessible parks, recreation and learning opportunities to enhance the community's quality of life." County Parks "believes in treating everyone with dignity and respect."

Project Benefit to the Community

Should this project be constructed, it would provide one of the few (perhaps only) mobility-impaired accessible playgrounds in the area. This project also has the potential to benefit the 260,000 annual park visitors by enhancing the existing Junipero Serra Park services which currently include 5 disabled accessible restrooms and a water fountain, 3 miles of trails, and day camp and picnic areas.

(5 pts.) Address identified gap in service and current unmet need for the mobility-impaired. (Describe the length of time that the playground, equipment and/or facilities may not be available if it is not refurbished and the resulting lack of services, equipment or facilities for mobility-impaired children or the target population.)

Identified Gap in Service

Built in 1989, the existing playground does not meet the needs of mobility-impaired visitors. The existing facility prevents mobility-impaired visitors from playing on and approaching the playground equipment. While there are several playgrounds in the neighboring communities outside of the park, none are mobility-impaired accessible. Adjacent to Junipero Serra Park, the main park for the City of San Bruno has two playground structures, which are fairly old and not accessible to the mobility impaired.

Current Unmet Need for Mobility Impaired Access

There are no specific numbers of potential mobility-impaired visitors barred from the De Anza Playground due to accessibility issues. However, statistics from the San Mateo County Commission on Disabilities indicate approximately 4.5% of all San Mateo County residents between the ages of 0 to 19 have a disability. Considering the 20,000 current users of the De Anza Playground and 260,000 general Junipero Serra Park users, there are an estimated 900 potential annual visitors who have unmet mobility needs. In addition to the schools and San Bruno Senior Center mentioned above, several youth groups including the Boy Scouts, Girl Scouts and Science Camp have annual overnight stays at Junipero Serra Park.

Duration of Gap in Service

Without CIWMB funds, the existing gap in service and facilities accommodating mobility impaired visitors could continue indefinitely. Moreover, the existing playground will need to be removed in the near future resulting in no playground equipment at Junipero Serra Park. CIWMB funds are needed to provide all of the basic access elements of the project. While the County has allocated \$45,000 to this project, it can fund only half of the project cost. It cannot meet

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all of the current needs for accessible and safe playground equipment, accessible paths of travel and safe and accessible playground surfacing. There are currently no available, additional funds for the De Anza Playground. Without additional funding County Parks may be required to close the De Anza Playground.

County Parks has been unable to find viable alternatives to additional funds. County Parks has considered providing only part of the project. Unfortunately, this would likely violate the ADA. County Parks continues to evaluate the possibility of making no improvements to the existing playground. In addition to the fact that this alternative does not address the need for accessible playgrounds, the ongoing risk of operating a playground that is not compliant with current safety standards will result in the playground being removed. Without the support of CIWMB, the De Anza Playground may be permanently closed and removed.

At one time, three playgrounds existed at Junipero Serra Playground. As with the De Anza Playground, changing safety standards resulted in the determination that the other playgrounds were unsafe. Efforts to bring the De Anza Playground to current safety standards failed. The playground equipment manufacturer no longer provides replacement parts. County Parks found the costs to provide safe and accessible playgrounds prohibitively expensive. With inadequate funds to create safe and accessible playgrounds, but with the potential for causing harm to visitors, County Parks removed the most dangerous playgrounds. Balancing the potential risk of harm (and concomitant liability) against the need to have at least one playground at Junipero Serra Park, County Parks will have to determine the future of the De Anza Playground. With the risks outweighing the benefits, County Parks will permanently close the De Anza Playground with no future plans to provide playground equipment to all visitors regardless of ability.

Lack of Playground Services for Mobility-Impaired Children

The inability to renovate or the possible closure of the De Anza Playground would result in a significant lack of playground services for able and mobility-impaired children. While, as noted above, there are several playgrounds in the area, none are accessible to mobility-impaired children. Should the De Anza Playground be removed, the loss would impact neighborhood children of all abilities.

This project would provide a safety and accessibility compliant playground at Junipero Serra Park. Without CIWMB grant funds, the accessibility barriers to this playground will remain.

(5 pts.) Describe existing barriers to and within the playground. Describe in specific terms how the district or managing agency will correct the problems and barriers to accommodate mobility-impaired children.

Support the existence of the problem and project need (described in the first part of this criterion) with data from surveys, maintenance and safety reports, studies, accident reports, etc. Provide statistics about the targeted population, such as number of children and number of mobility-impaired children who may use the refurbished equipment and facilities. (Note: photos of equipment and pictures illustrating problems and barriers to accessibility will be accepted. Photos do not replace the description.)

Existence of Mobility Barriers

A 1996 study of Junipero Serra Park's accessibility to mobility-impaired visitors revealed several sections of the playground that act as barriers. The playground does not currently have adequate paths of travel to the playground site. Specifically, the grade and cross slope of the path of travel is greater than allowed by ADA standards. In addition, the existing surface in areas is not level enough for wheelchair access. The wood trim boarder that holds the existing wood chip surface in place rises above the allowable limit over the path of travel thus creating an access barrier. The playground surface of wood chips is difficult to navigate for a wheelchair bound visitors. The playground equipment itself lacks ramps and other features for mobility-impaired visitors. The height between playground deck surfaces exceeds six inches. However, the new playground will be completely accessible to all visitors including persons with disabilities. See the attached photos (EXHIBIT A) for additional information.

Project Need

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As noted above, there are no specific numbers of potential mobility-impaired visitors barred from the De Anza Playground due to accessibility issues. Statistics from the San Mateo County Commission on Disabilities indicate approximately 4.5% of all San Mateo County residents between the ages of 0 to 19 have a disability. Considering the variety of current users of the De Anza Playground and Junipero Serra Park generally, there could be an estimated 450 annual playground users who have unmet mobility needs. Junipero Serra Park has over 260,000 annual visitors, many of whom utilize the playground. The De Anza Playground itself receives 10,000 visitors each year.

Several groups and organizations surrounding Junipero Serra Park have mobility-impaired constituencies. There are two elementary (one private, one public), one intermediate school and two high schools in a mile radius of the park. Also, the San Bruno Senior Center is a short walk from Junipero Serra Park. Seniors from the Center visit the Park. Again, many of these potential mobility-impaired visitors may not directly use the playground. But they may accompany and supervise children who will use the playground.

In addition to the schools and San Bruno Senior Center mentioned above, several youth groups including the Boy Scouts, Girl Scouts and Science Camp have annual overnight stays at Junipero Serra Park. These visitors utilize many of the park's facilities including the playground equipment.

As noted above, the statistical and empirical demand for accessible park facilities or the availability of accessible parks in adjacent park jurisdictions is not the only motivation for creating accessibility at park facilities. The San Mateo County Parks and Recreation Division has an obligation to provide service to *all* park visitors. Permitting accessibility barriers based on a lack of demand for accessibility conflicts with the County Parks mission, which is to provide "safe, accessible parks, recreation and learning opportunities to enhance the community's quality of life."

The Solution

County Parks will replace the existing non-compliant equipment with safe and accessible playground equipment. The project will also include establishing an accessible path of travel and resurfacing the playground with rubberized matting that will allow for safe and accessible use by mobility-impaired users. As part of the planning process, County Parks will contact interested groups and organizations representing persons with disabilities to solicit input during the design phase.

(5 pts.) Describe health and safety threats or environmental concerns for users including the mobility-impaired on the existing playground, such as problems with animal feces, lead-based paints, splinters from decaying wood structures, contamination from pressure-treated wood, potential burns from metal slide surfaces, debris on playground, hard fall surfaces, or other existing health and safety hazards due to equipment design or to inappropriate equipment (be specific).

An August 1999 audit of the De Anza Playground identified several safety problems: potential "head entrapments" include the railings along the raised decks, the exposed space between deck levels, and the height of the transfer deck (ground level deck). There are also spacing and use conflicts between the existing swing and composite play structure, which are attached to each other. Use patterns of both pieces of equipment could result in collisions. The metal slide, when exposed to sunlight, is also identified as a danger. The inadequate level and amount of wood chips for the playground surface does not adequately protect users from falls.

This project will address the accessibility and safety needs of our community. The project will include the removal of the existing unsafe equipment and replacing it with safe and accessible equipment. The project will also include the installation of safe and accessible surfacing for the playground as well as accessible paths of travel from an adjacent parking lot to the playground. During the design phase of this playground project, various community organizations including those advocating for disabled access will be invited to provide specific input.

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**GENERAL CRITERIA
OBJECTIVES
(Criterion #2 – 5 points)**

Goals and objectives must be developed using the identified need from Criteria #1 and the Work Statement. Describe, in the sections below, how this was determined.

(2 pts.) How was identified need as described in Criterion #1 determined for this project? Community workshops, planning sessions, user input, etc.

In 1996, County Parks staff began a system-wide, park-by-park self-evaluation of County Park's compliance with the Americans with Disabilities Act of 1990 (ADA). All park facilities including, in part, parking lots, bathrooms and playgrounds, were assessed for compliance. County Parks staff then determined what improvements were needed to comply with ADA and provide accessibility for visitors. These improvements are being addressed on a priority basis with the availability of funds. The difficulty experienced by mobility-impaired children, particularly those scheduled for field trips to County Parks facilities, has prompted the San Mateo County Commission on Disabilities to identify County Parks and Recreation facilities as a high priority for providing mobility-impaired access and compliance with ADA. As a result, the Commission has begun a site-by-site evaluation of the 17 parks, 14,000 acres, three regional trails and numerous local trails of the County Parks system.

In addition, County Parks initiated a system-wide playground safety audit in February 2000 to determine compliance with the California Health Services regulations. All the hazards, save one, identified by the safety audit are considered conditions that can cause serious injury.

(3 pts.) Describe specific goals and objectives for the project. (The goals should reflect what you wish to accomplish by refurbishing this playground. The related objectives should be specific, measurable, relevant to the project, and time-limited. Please see the definitions for goals and objectives in Appendix D.)

The primary project goal of this project is to provide a safe, accessible parks and recreation opportunity that will enhance the quality of life for all visitors to Junipero Serra Park. To that end, this project will include accessibility components at, on and approaching the De Anza Playground.

#	Time Limit	Objective
1	3/02 to 8/02	With a landscape architect, survey area develop a conceptual design for the playground and paths of travel to adjacent picnic area, accessible parking and restroom facilities. Outreach and solicit public input from relevant and adjacent communities.
2	8/02 to 11/02	Conduct environmental review and obtain needed permits.
3	11/02 to 3/03	Solicit bids and award contract with provisions requiring the use of recycled materials and recycled content materials where appropriate.
4	4/03 to 5/03	Remove the existing unsafe and non-compliant playground, conduct any needed grading and generally prepare site for construction.
5	6/03 to 9/03	Engineer and install safe and compliant paths of travel from an adjacent parking area to the playground site.
6	6/03 to 9/03	Engineer and install the safety and accessibility compliant playground equipment.
7	10/03 to 1/4	Dedicate playground and outreach to mobility-impaired advocacy groups through website, press releases, and other forms of public outreach.

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PARK PLAYGROUND ACCESSIBILITY AND RECYCLING GRANT PROGRAM

WORK STATEMENT

The Work Statement is a part of Criterion #2 and must match your Budget Itemization Form.
If additional space is needed, the Work Statement form may be reproduced as necessary.

Task #	Task Description	Budget		Product or Results	Staff/Contractor	Time Period
		Grant \$	Match \$			
1	PRE-INSTALLATION PHASE					
1-1	Develop bid request for landscape architect to assist with development of project conceptual design, public input meeting(s), development of post-installation monitoring and customer survey plan.		220	Bid materials	Parks Superintendent, Unit Supervisor and Analyst	
1-2	Solicit bids for landscape architect services.		74		Parks Analyst	
1-3	Select bid and award contract for landscape architect services.		4,500	Landscape Architect	Parks Superintendent, Unit Supervisor and Analyst	
1-4	Initial site plan and playground equipment review and assessment.		330	Baseline information for concept design development	Landscape contractor, Parks Superintendent, Unit Supervisor and Analyst	4/02 to 7/02
1-5	Survey project site considering, in part, ADA path grade compliance		2,500			
1-6	Conduct public meeting to solicit input from relevant and neighboring community groups in the development of a conceptual design for the playground and paths of travel.		330	Public input for concept design development	Landscape contractor, Parks Superintendent, Unit Supervisor and Analyst as well as community groups and volunteers	4/02 to 7/02
1-7-1	Develop conceptual design for playground and paths of travel to the accessible parking spaces, restroom and adjacent De Anza picnic area.		403	Conceptual design	Landscape contractor, Parks Superintendent, Unit Supervisor and	4/02 to 7/02

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					Analyst	
1-7-2	Develop post-installation monitoring, outreach and survey plan.		330	Post-installation monitoring and survey plan	Landscape contractor, Parks Superintendent, Unit Supervisor and Analyst	4/02 to 7/02
1-8	Conduct environmental review of project based on conceptual design and obtain necessary permits.		450	Environmental permits	Parks Superintendent, Unit Supervisor and Analyst as well as community groups and volunteers	8/02-11/02
1-9	Prepare project design and bid documents for engineering and construction including provisions requiring the use of recycled materials and recycled content materials where appropriate.		148	Bid materials	Landscape contractor, Parks Analyst	11/02 to 3/03
1-10	Agency review of project design and bid documents.				County Staff	11/02 to 3/03
1-11	CIWMB review of project design and bid documents.					11/02 to 3/03
1-12	Issue Request for Proposals (RFP).		100		Parks analyst	11/02 to 3/03
1-13	Select contractor, seek CIWMB review of proposed contractor, award contract, and issue notice to proceed.		110	Contractor	Parks Superintendent, Unit supervisor and analyst	11/02 to 3/03
1	PRE-INSTALLATION PHASE TOTAL COST		9,495			
2	INSTALLATION PHASE					
2-1-1	Develop reuse/recycle/disposal plan for playground equipment.		74	Plan for old playground equipment	Parks analyst	4/03 to 5/03
2-1-2	Implement reuse/recycle/disposal plan. Will likely include: announcing proposed demolition of playground, contacting salvage operators and allowing for salvage period. Once all salvageable and recyclable materials have been recovered, remove the remaining materials.		1,500	Reuse of materials that would otherwise go to landfill	Parks superintendent, Unit supervisor, Maintenance unit and analyst	4/03 to 5/03
2-1-3	Grade and generally prepare site for construction		2,348	Site preparation	Parks Maintenance Unit	4/03 to 5/03

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2-2	Contractor to install compliant paths of travel to picnic area, accessible parking spaces and restroom.		7,500	Compliant paths of travel	Contractor	6/03 to 9/03
2-3-1	Contractor to install safe and compliant playground equipment.	12,000	14,000	Compliant equipment.	Contractor	6/03 to 9/03
2-3-2	Contractor to install rubberized matting.	38,000		Accessible surfacing	Contractor	6/03 to 9/03
2-3-3	Contractor to install playground and path edging and complete any final elements (misc).		6,000	Edging and other miscellaneous tasks	Contractor	6/03 to 9/03
2-3-4	Contractor to install header board and contingency		2,400	Header board	Contractor	6/03 to 9/03
2-3-4	Contingency		5,000			6/03 to 9/03
2-4	Monitor progress at 30%, 60%, and 90% of completion. Process payment requests, change orders and grant administration.		4,305		Landscape contractor, Parks superintendent, Unit supervisor and analyst	6/03 to 9/03
2-5	Develop, create and install signage.		1,000	Signs	Landscape contractor, Parks superintendent, Unit supervisor and analyst and Contractor	6/03 to 9/03
2-6	Final review and project approval.		1,000	Final Project	Landscape contractor, Parks superintendent, Unit supervisor, volunteers and analyst	6/03 to 9/03
2	INSTALLATION PHASE TOTAL COST	50,000	41,205			
3	POST-INSTALLATION PHASE					
3-1	Dedicate playground and conduct community outreach (particularly the disabled community) which will include a website announcement, press release, and other public notification.		1,000	Increase use by mobility-impaired users	Parks staff	10/03 to 1/04
3-2	Implement post-installation monitoring and survey plan.		500	Report	Parks superintendent, Unit supervisor and	10/03 to 5/03

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					analyst	
3-3	Train staff to inspect and repair playground equipment.		327	Maintenance	Parks staff	10/03 to 1/04
3-4	Required safety audit of newly constructed playground		??	Compliance	Parks Staff	10/03 to 1/04
3	POST-INSTALLATION PHASE TOTAL COST		1,827			
	PROJECT TOTAL COST	50,000	56,449			

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GENERAL CRITERIA

METHODOLOGY

(Criterion #3 – 5 points)

What do you need to do, by task, to achieve the stated objectives and complete this project?

(2 pts.) Describe how the proposed tasks in the Work Statement are the best way to address the identified need as described in Criterion #1.

The proposed tasks in the Work Statement will fulfill the need for this project as defined in Criteria #1 by providing an established system to design, bid, award, contract, prepare the project site and install a safe and accessible playground and accessible paths of travel at the De Anza Playground at Junipero Serra Park. San Mateo County Parks and Recreation Division has constructed several playgrounds similar to the De Anza Playground project. Most recently, County Parks completed a playground with accessible paths of travel, playground surfacing and equipment at the Eucalyptus Playground in Coyote Point Park. The Eucalyptus Playground project included the participation of the American Association of Orthopedic Surgeons, KaBOOM! (a national non-profit dedicated to creating safe and accessible playgrounds), and United Cerebral Palsy of San Mateo and Santa Clara counties. It also included a strong public participation component during the conceptual design phase to solicit the input of relevant and neighboring community groups—particularly children. The public participation component provided County Parks with valuable information in developing a conceptual design, created greater awareness of mobility-related issues, and generated a sense of community ownership of the project.

(1 pt.) Identify staffing required to complete the proposed playground project. For example, district or agency staff titles, architect, engineer, contractor, etc.

Staffing that will be required to complete the proposed playground project include San Mateo County Parks and Recreation Division staff, volunteers, and contractors. County Parks Management Analyst Ross Nakasone will oversee the grant requirements and manage the project with consultation by Ranger Pam Noyer, a National Playground Safety Institute certified playground safety inspector. Superintendent Gary Lockman and Junipero Serra Park supervising Ranger Dennis Hanley will oversee day-to-day project operations. The County Parks Maintenance Unit will provide staff and equipment to remove the existing playground and prepare the site for construction. County Parks will retain a contractor to conduct, in consultation with County Parks staff, the conceptual design. County Parks staff will also retain a contractor to engineer and construct the playground equipment and paths of travel. The San Mateo County Commission on Disabilities and other volunteers in cooperation with County Parks staff will coordinate a post-installation review and survey.

(1 pt.) List any cooperating individuals and/or organizations and describe their involvement. For example, the Rotary Club, neighborhood volunteers, parents, a private business that will provide volunteer services or staff, etc. (For the purposes of this question, the applicant agency is not considered a cooperating individual or organization)

Volunteers and community groups will be used extensively during the design phase of the playground facility. Concept design development participants will likely include the San Mateo County Commission on Disabilities, the San Mateo County Parks and Recreation Foundation, United Cerebral Palsy of San Mateo and Santa Clara counties and residents of the City of San Bruno.

(1 pt.) Present a specific funding plan for future maintenance and operational costs.

The San Mateo County Parks and Recreation Division operates and maintains the San Mateo County Park System with an annual budget of approximately \$6 million. This new playground facility will be operated and maintained as a part of Junipero Serra Park which has an annual budget of \$300,000. Junipero Serra Park staff will conduct, as part of their established duties, regular inspections of the De Anza Playground equipment and

Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location: De Anza Playground, Junipero Serra Park, San Mateo County

other facilities. Equipment failures and damage will be reported and repaired promptly. The Division is committed to operating safe and well-maintained park facilities.

**GENERAL CRITERIA
EVALUATION
(Criterion #4 – 5 points)**

Describe your methods to evaluate the project and determine whether the goals, objectives, and tasks will be accomplished successfully.

(2 pts.) How will you determine if the goals, objectives, and tasks for this project have been met (post-construction inspection, use by the targeted population, user surveys etc.)?

County Parks staff will monitor the project construction to ensure the contract requirements are satisfied. As part of the concept design development phase of the project, County Parks staff, with the cooperation of volunteers and relevant organizations, will develop a post-installation monitoring and survey plan. The monitoring and survey plan will facilitate visitor comments and determine generally the impact of the project on targeted communities. Post-installation activities will also include concerted outreach efforts to communities and organizations serving the mobility-impaired. The goal of the outreach effort is to inform potential visitors about the new accessibility features at Junipero Serra Park and encourage use by mobility-impaired communities. The County Parks playground inspector will conduct a post-construction inspection to ensure safety compliance.

(2 pts.) How will you measure the project's impact on the community and the playground users?

Members of the Commission on Disabilities have agreed to conduct a post-construction inspection and review of the project to assess the impact the project has had on the community and playground users. For a period of six months, a survey will be conducted of users via a user survey form available at the park, on the internet and via informal user interviews by park staff to determine if the goals and objectives of this project have been clearly met.

(1 pt.) Describe any evaluation reports that will illustrate the success of the project.

The County of San Mateo will compile the 6-month survey results and Commission on Disabilities inspection and review of the project. In addition, County Parks will continue to record visitor use of the De Anza Playground and, on an informal basis, survey visitor satisfaction with the playground.

List staff responsible for the project evaluation and evaluation reports:

Name:	Phone Number:
Ross Nakasone, Management Analyst	650-363-4027
Felicia Leonard, Administrative Services Manager	650-363-4084

Grant Applicant:

County of San Mateo, Parks and Recreation DivisionName of Park Playground and Location: De Anza Playground, Junipero Serra Park, San Mateo County**Budget Itemization Form**

(Criterion #5 – 10 points)

(See Appendix B – Budget Sample)

Pre-Installation Phase

Task #	Item	Description (detailed)	Grant \$	Match \$	Total \$
1-1 to 1-13	Personnel	Superintendent—10 hrs @ \$44/hr		440	440
1-1 to 1-13		Unit Supervisor—20 hrs @ \$29/hr		580	580
1-1 to 1-13		Management Analyst—25 hrs @ \$37/hr		925	925
1-1 to 1-13		Planner—10 hrs @ \$45/hr		450	450
1-9 to 1-13	Bid advertising	Paper and Mailing for RFP*		\$100	\$100
1-6	Materials & supplies	Public outreach costs		??	??
1-4 to 1-9	Consultants/contractors	Landscape Architect Contract		4,500	4,500
1-5		Topographic Survey		2,500	2,500
	Other				
Task 1 Total:				9,495	9,495

Installation Phase: Removal of Old Playground Equipment and Site Preparation

Task #	Item	Description (detailed)	Grant \$	Match \$	Total \$
2-1	Personnel	Superintendent—2 hrs @ \$44/hr		88	88
2-1		Unit Supervisor—20 hrs @ \$29/hr		580	580
2-1		Maintenance Supervisor—20 hrs @ \$33/hr		660	660
2-1		Heavy equipment operator—40 hrs @ \$33/hr		1320	1320
2-1		Other Maintenance Staff—40 hrs @ \$30/hr		1200	1200
2-1		Management Analyst—2 hrs @ \$37/hr		74	74
	Materials & supplies				
	Consultants/contractors				
	Other				
	Contingency				
Task 2-1 Total:				3,922	3,922

Installation Phase: Playground and Accessory installation

Task #	Item	Description (detailed)	Grant \$	Match \$	Total \$
2-4 to 2-6	Personnel	Superintendent—10 hrs @ \$44/hr		440	440
2-4 to 2-6		Unit Supervisor—20 hrs @ \$29/hr		580	580
2-4 to 2-6		Maintenance Unit—20 hrs @ \$30/hr		600	600
2-4 to 2-6		Management Analyst—5 hrs @ \$37/hr		185	185
2-3-1	Materials & supplies	Playground equipment*	12,000	8,000	20,000

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2-4 to 2-6	Consultants/contractors	Landscape Architect		3,500	3,500
2-3-1		Playground installation		6,000	6,000
2-3-2		Pour-in-place rubberized matting installation*	38,000		38,000
2-2		Path of travel installation		7,500	7,500
2-3-3		Curbing and edging installation		2,000	2,000
2-3-4		Contractor to install header board		2,400	2,400
2-5		Signage		1,000	1,000
2	Other	Misc. construction		4,000	4,000
2	Contingency			5,000	5,000
Task 2 Total:			50,000	41,205	91,205

Post-Installation Phase

Task #	Item	Description (detailed)	Grant \$	Match \$	Total \$
3-1	Personnel	Parks Director—3 hrs @ \$64/hr		192	192
3-1 to 3-3		Superintendent—5 hrs @ \$44/hr		220	220
3-1 to 3-3		Unit Supervisor—10 hrs @ \$29/hr		290	290
3-1 to 3-3		Unit Ranger—10 hrs @ \$26/hr		260	260
3-1 to 3-2		Analyst—20 hrs @ \$37/hr		740	740
3-1		EParks.net Website Intern—5 hrs @ 25/hr		125	125
	Materials & supplies				
	Advertising				
	Other				
Task 4 Total:				1,827	1,827
Total Grant Funds			\$50,000		
Total Matching Funds (at least 50% of grant funds)				\$56,449	
Total Project Funds					106,449

- This form may be reproduced and enlarged as necessary.
- The Budget Itemization and the Work Statement must match.
- At least 50% of grant funds must be expended on recycled-content equipment, materials and/or supplies.
- Specify with an asterisk which materials equipment and/or supplies contain recycled-content materials.
- Attach estimates.

Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location: De Anza Playground, Junipero Serra Park, San Mateo County

GENERAL CRITERIA
COMPLETENESS, LETTERS OF SUPPORT, EXPERIENCE, ETC.
(Criterion #6 – 15 points)

Completeness (4 Pts.)

- ☐ Applicant must submit: 1) a completed original and three (3) copies of the application; the original and three (3) copies must be marked as "original" and "copy;" 2) an application signed by the person whose title is designated in the resolution; 3) an application in which the original and three (3) copies that are double-sided and fastened in the upper left-hand corner, do not bind the application; and 4) an application which includes an approved resolution or a resolution timeline (see sample resolution) and a completed Verification of Playground Inspection Form.

Letters of Support (6 Pts.)

- ☒ Application packet includes at least three (3) letters of support for the project.
All letters of support must be submitted with your application packet.
Do not send letters to IWMB separately.

Experience (5 Pts.)

Address the ability of the applicant to coordinate grant activities. Describe the project manager's experience coordinating similar grants in the space below. Attach resumes, endorsements, references, etc.

The San Mateo Parks and Recreation Division has experience managing grant projects. Dennis Hanley, Junipero Serra Park Unit Supervisor, began the County Parks visitor recycling program through a \$55,000 grant from the California Department of Conservation. County Parks has also been a past recipient of grant funds from CIWMB—specifically replacement of a non-compliant and unsafe playground. County Parks has successfully administered several grant projects including Environmental Enhancement and Mitigation Program (EEMP) funds, State Park grant funds, California Resource Agency funds and Federal grant funds from organizations including the National Fish and Wildlife Foundation (NFWF). Currently, County Parks is administering over \$1 million in grant funds from various sources. Find attached (EXHIBIT B) relevant resumes.

CHECK ONE BOX

- ☒ Using the table on the following page, list IWMB grants received in the past three fiscal years (1997/1998, 1998/1999, 1999/2000) and their relationship to the current proposal, such as playground cover grant.

OR

- ☐ This agency has received no other grants from IWMB.

Grant Applicant:

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SUMMARY OF CURRENT AND PREVIOUS IWMB GRANT AWARDS

For Fiscal Years 1997/1998, 1998/1999, 1999/2000 only

Type of Grant	Agreement Number	Grant Award \$	Brief Program Description (1-2 Sentences)	Audit? (date/agency)
Green Building Demonstration Project Program	Contract Number: IWM-C8088	Flood Park Playground: \$25,000	This project replaced an existing Flood Park playground that was deemed unsafe and non-compliant with current safety and accessibility standards. CIWMB funds partially funded the recycled-content playground elements of the project.	No
Green Building Demonstration Project Program	Contract Number: IWM-C8088	Memorial Park Sanitary Sewer Pipe Replacement: \$75,345	This project partially replaced old sewage pipe infrastructure in need of repair. The project used recycled content and "reused" existing pipe as sheathing for the new pipe.	No

Grant Applicant:

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Name of Park Playground and Location: De Anza Playground, Junipero Serra Park, San Mateo County

PROGRAM CRITERIA
Recycled-Content Purchasing Policy or Directive
(Criterion #7 - 10 points)

Definition of recycled-content purchasing policy or directive: Either 1) a policy which specifies purchasing recycled-content products instead of non-recycled products whenever price, quality, and availability are comparable or 2) a directive or memo instructing recycled-content purchasing practices. Examples include: a re-refined oil purchasing policy or a more general "recycled-content" procurement policy.

See Appendix A – Sample Procurement Policies.

(3 pts.)

Does your organization have a recycled-content purchasing policy or directive? Yes ☒ No ☐

Date policy or directive was adopted: 12/19/00. (The policy or directive may be adopted during the application process.)

(2 pts.)

Briefly describe your recycled-content purchasing policy or directive (do not attach your policy/directive):

The goal of this policy is to encourage and increase the use of environmentally preferable products and services in San Mateo County. This policy addresses the use of Recycled Content Products, less Harmful and Non-toxic Materials and Processes (e.g. janitorial products, pest management chemicals, phosphates, paint), Energy and Water Efficient Products and Processes (e.g. energy efficient lighting, appliances, vehicles and equipment), Natural Resource and Landscaping Management (e.g. integrated pest and vegetation management, drought tolerant plants), Renewable Products (e.g. certified forests, renewable energy resources), Disposal and Pollution Reduction (e.g. integrated waste management, milk/soda machines, double-sided copies, longer lasting tires, reusable holiday trees), Packaging (e.g. bulk packaging, reusable boxes, shipping pallets, etc.), and a Green Building Program.

(2 pts.)

Evaluate your Recycled-Content Purchasing Policy or Directive

(3 pts.)

Check the boxes that correspond with the types of recycled or re-used products you have purchased or used.

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Office paper supplies | <input checked="" type="checkbox"/> Furnishings: benches, tables, chairs | <input type="checkbox"/> Shipping boxes |
| <input checked="" type="checkbox"/> Toner cartridges | <input checked="" type="checkbox"/> Leisure/play equipment | <input checked="" type="checkbox"/> Finishes: paint, wall coverings |
| <input checked="" type="checkbox"/> Construction/building materials | <input checked="" type="checkbox"/> Floor coverings | <input checked="" type="checkbox"/> Re-used concrete, asphalt, brick |
| <input checked="" type="checkbox"/> Re-treaded tires | <input checked="" type="checkbox"/> Compost/mulch | <input type="checkbox"/> Rubberized Asphalt Concrete |
| <input checked="" type="checkbox"/> Janitorial paper products | <input type="checkbox"/> Containers/storage systems | <input type="checkbox"/> Others, please list |
| <input checked="" type="checkbox"/> Re-refined oil | | |

Equipment/vehicles using re-refined oil: (mowers, trucks, vans etc.)

All County motorpool vehicles
and diesel vehicles.

1. What areas need improvement?

There is always room for improvement. However, San Mateo County has been in the forefront for some time on recycle issues. The County's biggest objective in the next period of time will be to integrate recycling with environmentally friendly purchasing and practices targeting those materials and products that are least harmful to the environment and are susceptible to subsequent recycling. The County must move beyond recycling and include purchasing decisions that support and enhance the county's recycling capability. In addition, the County does not have a record keeping process in place.

Grant Applicant:

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2. What aspects have been successfully implemented?

The County has been successful in diverting recyclable materials from the landfill. The County has also had some success in purchasing a broad range of recycled-content products, including copy paper, toner cartridges, re-refined motor oil, recycled anti-freeze, recycled asphalt, wood chips, tissues and hand-towels, playground surfaces and equipment, certain types of furniture, carpeting, and re-treaded truck tires.

If your district, agency or tribe receives a grant award, you will be required as part of the final report to provide information on the amount of recycled-content products purchased such as paper, re-refined oil, paint, compost, etc. for the previous fiscal year.

Grant Applicant:

County of San Mateo, Parks and Recreation Division

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PROGRAM CRITERIA

Recycling Program (Criterion #8 - 5 Points)

The degree to which a recycling program has been developed and implemented by the district or agency. The degree to which the program lessens or avoids unfavorable environmental effects.

Explain how the district, agency or tribe in which the playground project is located handles easily recycled internal waste such as paper, bottles, and cans. Describe other programs such as grasscycling, composting or use of mulch and compost in parks. Describe how the district, agency or tribe integrates waste management and recycling practices into its special events and/or recreational programs.

As part of the overall County recycling program, County Park offices integrate a recycled-content purchasing policy as well as paper, bottle and can recycling. In addition to county-wide policies regarding environmental purchasing, the San Mateo County Parks System administers its own recycling programs including the traditional collection of post-consumer recyclable materials (paper, bottles, and cans) in the County parks. Recycling for recreational programs is incorporated into existing park unit efforts. County Parks also diverts green waste from landfills through composting and reuse (wood-chipping, using deadwood and fallen trees for lumber, and grasscycling). County Parks is currently in the process of completing a comprehensive study and plan that will assess existing park recycling efforts, make recommendations for improving the and expanding on the existing system. In part, the plan will expand the current programs to include special event recycling, unify the various park unit programs, and create a systematic method of quantifying and documenting the amounts and kinds of waste diversions.

Age of Playground (Criterion # 9 - 10 points)

Applicant verifies that the playground was installed prior to January 1, 1990 (CHECK ONE BOX):

- ☐ The playground was installed prior to 1970. (10 Points)
- ☐ The playground was installed between and including 1970 and 1979. (7 Points)
- ☒ The playground was installed between and including 1980 and 1989. (5 Points)

Economic Need (Criterion #10 - 10 points)

The following points are assigned based on the playground project location. Check only one box and provide the playground project zip code and the zip code median household income. (See instructions regarding how to look up the project zip code's median household income.)

Applicants eligible for 10 points qualify for "Extreme Financial Hardship" and need only provide a minimum 25% grant amount requested (see page 6 of the "Application Information and Instructions" for a grant match example.)

- ☐ The playground project is located within a zip code for which the median household income is between and including 70.00% - 75.00% (\$25,059 - \$26,849) of the state median household income (\$35,798). (5 Points)
- ☐ The playground project is located within a zip code for which the median household income is between and including 64.01% - 69.99% (\$22,912 - \$25,058) of the state median household income \$35,798. (7 Points)
- ☐ The playground project is located within a zip code for which the median household income is below 64.00% (\$22,911) of the state median household income (\$35,798.) (10 Points)

Playground Project Zip Code: _____ Zip Code Median Household Income: \$ _____

Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location:

De Anza Playground, Junipero Serra Park, San Mateo County

VERIFICATION OF PLAYGROUND INSPECTION

This form must be included in your application

"Health and Safety Code § 115730(3)(c) states that all public agencies operating playgrounds and all other entities operating playgrounds open to the public shall have a playground safety inspector, certified by the National Playground Safety Institute, conduct an initial inspection for the purpose of aiding compliance for upgrades and improvements specified in this section and in the Playground Safety and Recycling Act."

To be eligible for this grant, this inspection must have occurred on or after January 1, 1998.

Name of playground: De Anza Playground, Junipero Serra Park

Name of district, agency or tribe managing the playground: San Mateo County Parks and Recreation Division

Date the playground was inspected: August 26, 1999

Name of playground inspector: Pam Noyer, NPSI Certified Playground Safety Inspector

Mailing address of playground inspector:

Unit Supervisor Pam Noyer (Flood Park)
San Mateo County
Parks and Recreation Division
455 County Center, 4th Floor
Redwood City, CA 94063

Telephone number of playground inspector: 650-363-4022

**Do not include the inspection report
with your application.**

Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location: De Anza Playground, Junipero Serra Park, San Mateo County

Please submit an approved resolution with your application or the following acknowledgement.

☐ Approved resolution enclosed in the application.

☒ Our governing body will consider this resolution on: September 11, 2001.

☐ We acknowledge that the approved resolution must be received by IWMB prior to the award of the grant agreement.

SAMPLE RESOLUTION

WHEREAS, The voters of California passed the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000 (Villaraigosa-Keeley Act). This act authorized the California Integrated Waste Management Board to establish a grant program to: 1. Assist local agencies in meeting the state and federal accessibility standards relating to public playgrounds; and 2. Conserve resources and develop markets for recycled-content materials and equipment; and

WHEREAS, the California Integrated Waste Management Board has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing program applications; and

WHEREAS, said procedures established by the California Integrated Waste Management Board require the applicant to certify by resolution approval of the application before submission of said application to the State; and

WHEREAS, if awarded a grant, the applicant will enter into an agreement with the State of California for development of the project;

*NOW, THEREFORE, BE IT RESOLVED that the (Title of Governing Body) authorizes the submittal of an application to the California Integrated Waste Management Board for a 00/01 Park Playground Accessibility and Recycling Grant Program. The (Title of Official), or his/her authorized designee of the (Name of Jurisdiction) is hereby authorized and empowered to execute in the name of the (Name of Jurisdiction) all necessary applications, contracts, agreements, amendments and payment requests hereto for the purposes of securing grant funds and to implement and carry out the purposes specified in the grant application.

The foregoing resolution was passed by the (Title of Governing Body) this _____ day of _____, _____. Effective: _____, _____.

ATTEST:

Signed: _____ Date: _____
(Name and Title of Official Authorized to Sign)

* The wording in this paragraph is appropriate for a jurisdiction applying individually. See below for alternative wording for regional program resolutions.

Lead Applicant for a Joint Agreement: NOW, THEREFORE, BE IT RESOLVED that the (Name of Jurisdiction) authorizes the submittal of a regional application on behalf of _____, _____, _____, _____ and _____ to the California Integrated Waste Management Board for a Park Playground Accessibility and Recycling Grant Program. The (Title of Official), or his/her designee, is hereby authorized and empowered to execute in the name of (Name of Jurisdiction) all necessary applications, contracts, payment requests, agreements, and amendments hereto for the purposes of securing grant funds and to implement and carry out the purposes specified in the grant application.

Cooperative Project Participants: NOW, THEREFORE, BE IT RESOLVED that the (Name of Jurisdiction) authorizes the (Name of Lead Jurisdiction) to submit to the California Integrated Waste Management Board a regional application for the Park Playground Accessibility and Recycling Grant Program on its behalf. The designee of (Name of Lead Jurisdiction) is hereby authorized and empowered to execute all necessary applications, contracts, payment requests, agreements, and amendments hereto for the purposes of securing grant funds and to implement and carry out the purposes specified in the grant application.

Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location: De Anza Playground, Junipero Serra Park, San Mateo County

APPLICATION SUBMITTAL

Applicants must mail an original and three copies of the application to the address below. Identify the original application with a mark or stamp indicating "original" and mark or stamp the copies, "copy". The original and three (3) copies must be typed in a font of no less than 10 point, printed on recycled-content paper, double-sided and fastened in the upper left-hand corner (do not bind the applications.)

Applications submitted to IWMB must be postmarked or exhibit a commercial carrier tracking number dated by **Friday, August 31, 2001**. Applications postmarked or exhibiting a commercial carrier tracking number dated after **Friday, August 31, 2001** will not be accepted and will be returned to the applicant. **Hand-delivered, faxed or E-mailed applications will not be accepted at any time.**

Other than the Resolution, missing or corrected information received after the deadline will be returned to the applicant and will not be considered. It is the applicant's responsibility to ensure that the application is submitted on time to IWMB.

Please submit application to:

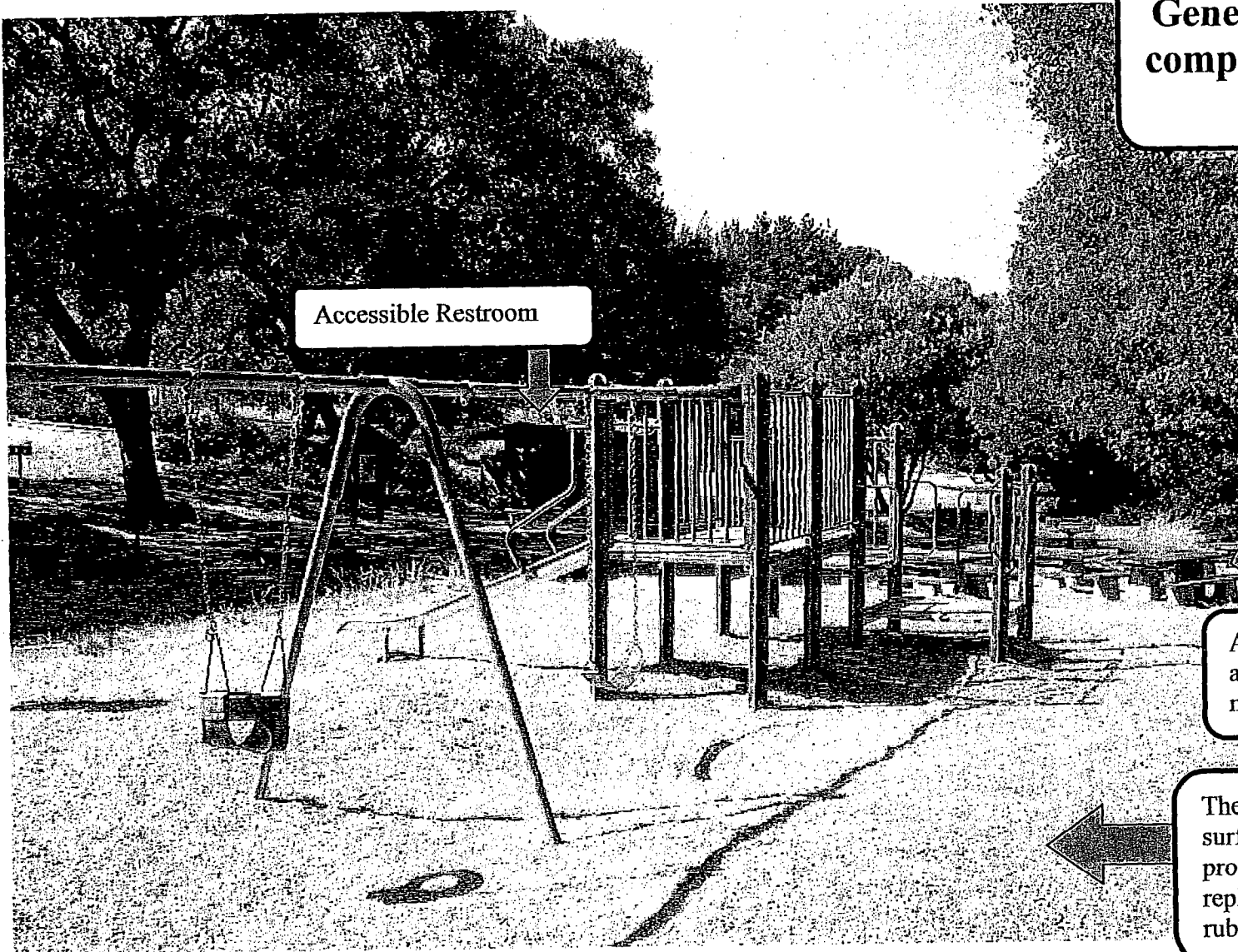
**Integrated Waste Management Board
Park Playground Accessibility and Recycling Grant Program
Financial Assistance Branch, Grants Administration Unit
ATTN: Kelley Tyack
P.O. Box 4025, MS 10
Sacramento, CA 95812-4025**

Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location:

De Anza Playground, Junipero Serra Park, San Mateo County



General View of non-compliant playground equipment.

Equipment offers no accessibility. Uneven playground surface prevents mobility-impaired access.

At least one picnic table adjacent to the path will be made accessible.

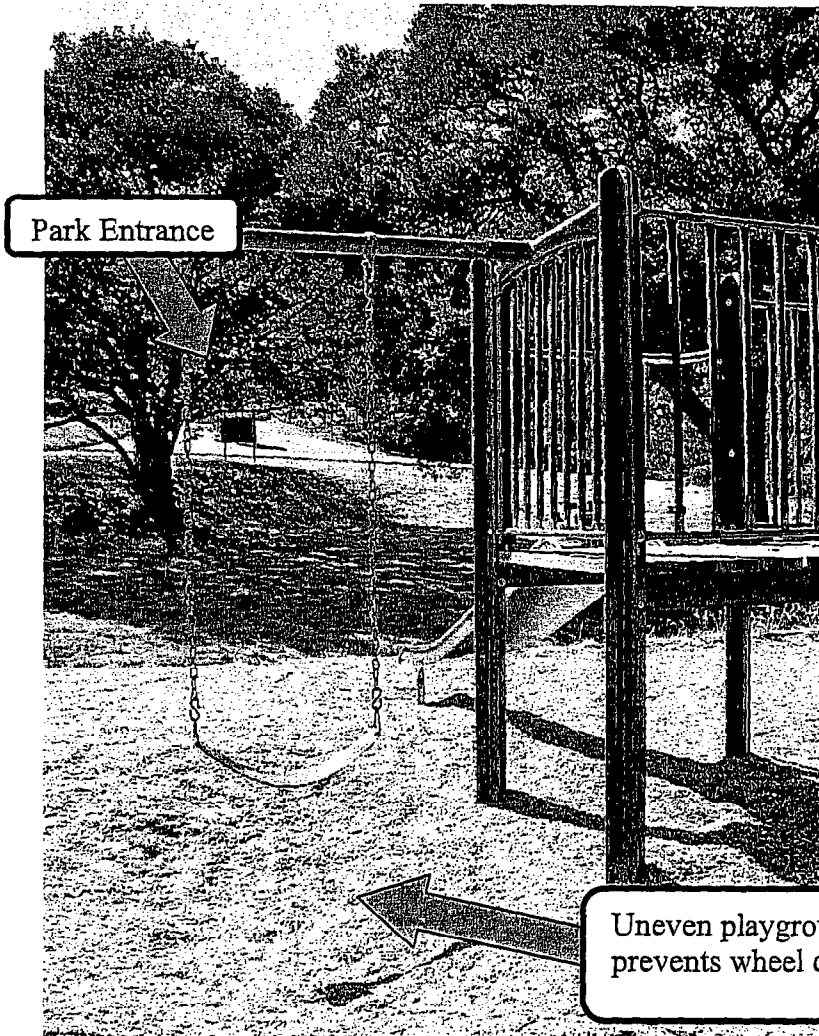
The existing wood chip surface level is too low to protect from falls. Will be replaced with recycled rubberized matting.

Grant Applicant:

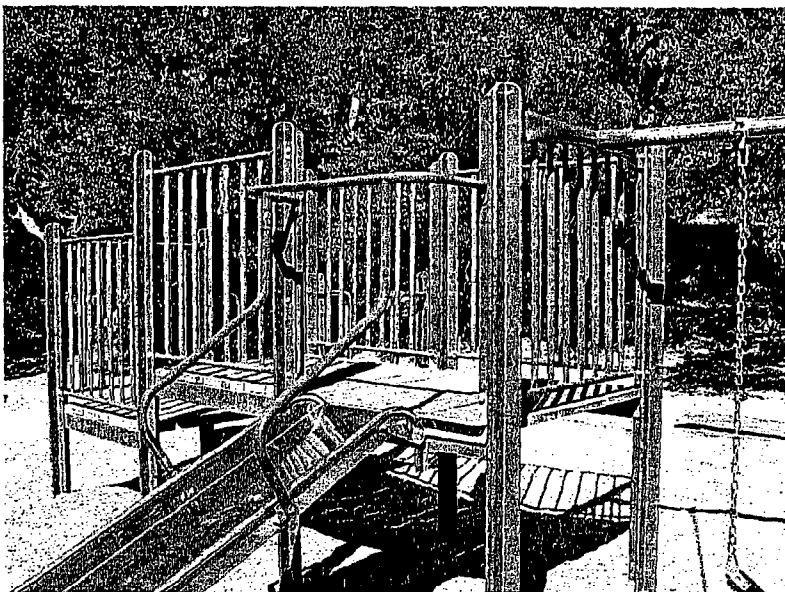
County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location:

De Anza Playground, Junipero Serra Park, San Mateo County



Proximity of swing to playground equipment creates collision hazard between users and between users and the equipment.



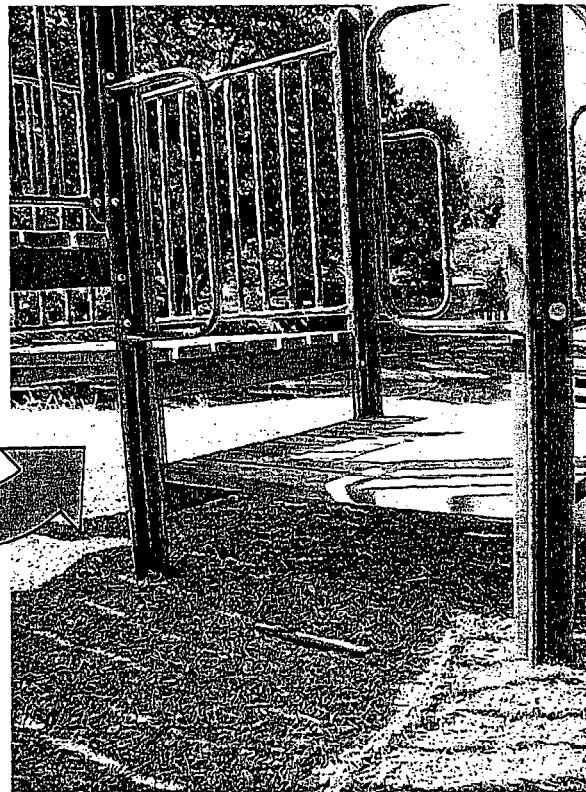
Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location:

De Anza Playground, Junipero Serra Park, San Mateo County

Spacing between decks and ground
create head and limb entrapment
hazard



View from the playground:
Path of travel and accessibility
from restroom and parking



Raised playground
surface border bars
wheelchair access.

Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location:

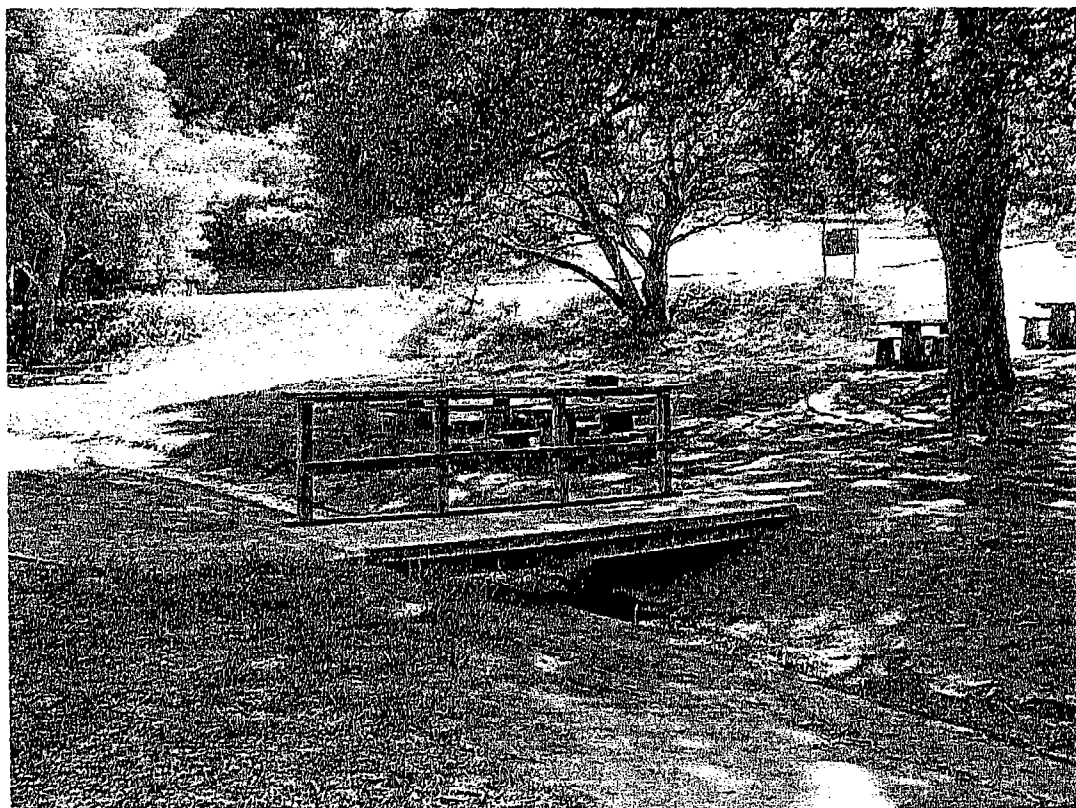
De Anza Playground, Junipero Serra Park, San Mateo County



Path of travel will link to at least one picnic table to be made accessible.

Current grade of path is too steep for mobility impaired. Will be regraded to comply with ADA standards. Cross slope also to be regraded.

Bridge will be redesigned to meet safety and accessibility standards.



Paths of travel will be asphalted for accessibility.

Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location:

De Anza Playground, Junipero Serra Park, San Mateo County



**View from the restroom
with the playground in
the distance.**



**View from parking lot to
restrooms and beyond.**

**Existing mobility-
impaired access
exists from parking
lot to accessible
restrooms.**

Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location: De Anza Playground, Junipero Serra Park, San Mateo County

Dennis F. Hanley

Parks and Recreation
455 County Center, 4th Floor
Redwood City, CA 94063
650-589-5708

Professional experience

1996 - 2001

Junipero Serra Park

San Bruno

Park Ranger III

- Currently Assigned to this park unit.
- Supervisor for three Rangers and three Park Aides.
- Increased fee collection from two days per week to seven days.
- Increased actual annual revenue by 45%.
- Installed a recycling program for glass, aluminum, and plastic.
- Started a volunteer program for maintenance of trails and facilities

1988 - 1996

San Pedro Valley Park

Pacifica

Park Ranger IV

- Grant for the construction of Montara Mountain Trail.
- Grant for archeological excavation at Sanchez Adobe Historic Site.
- San Pedro Volunteer Program staffing for museum-reduced overall park costs.
- Created an environmental library, Trailside Store, monthly trails day and plant restoration day.
- Grant for Parks Division wide recycling program.
- Increased disable access for the park facilities

1986 - 1988

Coyote Point Recreation Area

San Mateo

Park Ranger III

- Supervized the Rangers and Park Aides for this park unit.
- Grant for disabled access to these park facilities.
- Expanded revenue growth for the unit.

1985 - 1986

Junipero Serra Park

San Bruno

Park Ranger III

- Capital funding for major improvements to this park.
- Implemented park master plan for improvement to trails and day use areas.

1980 - 1985

Pescadero Park Complex

Loma Mar

Park Ranger II

- Successfully sought FEMA funding for repairs to storm damaged facilities.
- A contributor to the Natural Resource Management Program.
- Developed two trail camps.
- Construction of trail loops Butaño Ridge.
- Park Representative to then Supervisor Speier for the SMC Jogging and Exercise Task Force.

1977 - 1978

SMC Planning Division

Redwood City

Park Ranger II

- Managed the Timber Harvest Program.
- Managed the Illegal Parcel Study for zoning compliance.
- Processed CEQA permits.
- Processing various zoning permits.

Education

- A.S., Management, Cañada College
- A.S., Public Administration, Cañada College
- B.A., Biology, University of Montana

Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location: De Anza Playground, Junipero Serra Park, San Mateo County

FELICIA K. LEONARD

P.O. Box 640354
San Jose, California 95164-0354

FeliciaLeonard@yahoo.com
408-379-2161

URBAN PLANNING & DEVELOPMENT

Efficient, results driven URBAN PLANNER with extensive experience in PROJECT MANAGEMENT, TRANSPORTATION PLANNING, LAND USE PLANNING and GRANT ADMINISTRATION. Strong communication and computer application (AUTOCAD, ArcView, etc) skills. Master's degree in Urban & Regional Planning.

PROFESSIONAL EXPERIENCE & SKILLS

Transportation Planning
Land Use Planning
Economic Development
Construction Oversight

Project Management
Grant Procurement/Administration
Fund Raising Coordination
Large Audience Presentations

CAREER HISTORY and ACCOMPLISHMENTS

San Mateo County Parks and Recreation Division
Redwood City, California

ADMINISTRATIVE SERVICES MANAGER

October '01-Present

Procured and implement additional grants/projects including habitat restoration, environmental education programs, and master plans.

Direct the daily activities of the administrative office staff including grant and project management, accounts payable/receivable, personnel, Habitat Conservation Plan activities, reservation and general clerical support activities.

Maintain, direct and coordinate all fiscal activities for the Parks and Recreation Division.

Leonard Consulting

January '98 - October '01

TRANSPORTATION CONSULTANT

Developed successful project plans and studies, including:

- Pontchartrain (Louisiana) Trace Master Plan - 160 mile multiple use path
- Jefferson Parish Louisiana Traffic Mitigation Study
- LA Steam Train Association Enhancement Application
- Gretna, LA Master Bicycle Plan
- Lacombe Incorporation Feasibility Study

St. Tammany Parish Government
October '01

May '93 -

Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location: De Anza Playground, Junipero Serra Park, San Mateo County

Covington, Louisiana

TRANSPORTATION PLANNING/ADMINISTRATION

Develop, implement and coordinate all transportation programs such as a new transit system with park & ride facilities, infrastructure improvements and construction & redevelopment of a local airport.

Direct a 31 mile, multiple use "rail to trail" facility, managing daily operations & maintenance; coordinated related capital improvements, public participation projects, volunteer support programs, media campaigns and fund-raising activities.

Developed said "rail to trail" facility, including master plan preparation, funding procurement and land acquisition; manage complete project through final implementation stage.

Promote and enhance relations between local government and its voting constituents, nonprofit, community & public interest organizations and local, state & federal agencies (Federal Transit Administration, Federal Highway Administration, Federal Rail Administration, etc).

Represent St. Tammany Parish at activities of New Orleans Regional Planning Commission.

Assisted the National Park Service in the development of the Pearl River Leaf Trail, MS.

GRANT ADMINISTRATION

Obtained/Secured numerous grants from Federal agencies such as Department of Transportation, Environmental Protection Agency and Departments of Justice, Agriculture and Transportation.

Obtained/Secured multiple grants from State agencies such as Rural Development, Department of Transportation & Development and Community Development Block Grant programs.

Administer and monitor all components of grant activity including fiscal administration, consultant procurement, contract monitoring, construction management and federal compliance issues.

LAND USE PLANNING

Served as the zoning administrator, assisting the public, elected officials and appointed boards.

Evaluated and approved site plans for industrial, commercial and residential development.

Drafted regulations regarding land use; conducted public hearings.

Served as the St. Tammany Parish ADA Coordinator.

Drafted self-evaluation and transition plans for ADA compliance.

University of New Orleans

Graduate Assistant

January '92 - May '93

Staff member - Office of Housing and Urban Affairs; Preservation Resource Center.

Served on Mayor (New Orleans) Bartholomew's Task Force for Neighborhood Revitalization.

EDUCATION

Master of Urban and Regional Planning - 1995

University of New Orleans

New Orleans, Louisiana

B.A. - 1991

Southwestern University

Georgetown, Texas

Grant Applicant:

County of San Mateo, Parks and Recreation Division

Name of Park Playground and Location:

De Anza Playground, Junipero Serra Park, San Mateo County

Ross Nakasone

CBN 208210
HBN 7406

San Mateo County Parks and Recreation
455 County Center, 4th Floor
Redwood City, CA 94063-1646
650-363-4027
RNakasone@co.sanmateo.ca.us

Education

Santa Clara University School of Law, Santa Clara, CA Juris Doctorate, May 1998

Activities and Awards: Managing Editor of SCU's official law school newspaper, *The Advocate*.
Law Faculty Scholarship 1995-1998, *SCU Public Interest Summer Fellowship* 1997

University of California, Davis, CA June 1995

Bachelors of Arts in *Art Studio* and *Art History*; Minors in *Education* and *Asian American Studies*

Activities and Awards: ΦBK, ΦKΦ Honor Society, Henry and Chiyo Kuwahara Memorial Scholarship.

Work Experience

San Mateo County Parks and Recreation, Redwood City, CA

February 2001-Present

As a Management Analyst III, develop grant projects and applications for the County Parks system's 17 separate parks and various trails. Acquired \$840,000 in grant and local assistance funds for County Parks. Made application for approximately \$2.4 million. Currently administer projects with a total value of over \$1 million. Outreach to relevant agencies and public for grant projects. Skills used for position include general project management, project budget development and management and environmental compliance.

State Senator Byron Sher, Redwood City, CA

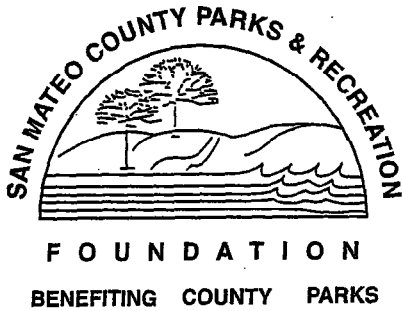
August 1998-January 2001

As a Field Representative, outreached to community groups and public through local events, presented the Senator's legislation and legislative updates to various organizations, prepared speeches and correspondence for the Senator, assisted constituents experiencing difficulty with state agencies. Provided the Senator with Senate Judiciary Committee bill analyses. Organized an in-district hearing for the Senate Budget Subcommittee #2. Focus areas included transportation, business and local government.

State Senator Byron Sher, Sacramento, CA

June 2000-August 2000

Staffed Senate Bills 1080, 1629, 1718, 1880. Conducted negotiations with bill sponsors and opponents. Examining both the policy and political implications, advised the Senator on proposed amendments. Interacted with legislators and legislative staff. Prepared "bill statements" read by the Senator in committee hearings and on the Chamber floor. Worked with press to generate media attention for the Senator's bills. Prepared bill analyses for the Senator in the Judiciary and Education committees.



August 22, 2001

Ms. Mary Burns, Director
San Mateo County Parks and Recreation Division
455 County Center, 4th Floor
Redwood City Ca 94063

- Coyote Point Marina
- Coyote Point Recreation Area
- Crystal Springs Trails
- Edgewood Park & Preserve
- Fitzgerald Marine Reserve
- Flood Park
- Heritage Grove
- Huddart Park
- Junipero Serra Park
- Memorial Park
- Pescadero Creek Park
- Pillar Point Marsh
- Sam McDonald Park
- San Bruno Mountain Park
- Sanchez Adobe
- San Pedro Valley Park
- Sawyer Camp Trail
- Woodside Store
- Wunderlich Park

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Melvin Lane
Jo Schreck

Executive Director

Julia Bott

215 Bay Road
Menlo Park, CA 94025
650-321-5812 voice
650-321-5813 fax
info@supportparks.org
www.supportparks.org

RE: De Anza Playground — Junipero Serra County Park

Dear Ms. Burns:

On behalf of the San Mateo County Parks and Recreation Foundation, I am writing to state our strong support of San Mateo County Parks and Recreation Department's request for funds from the California Integrated Waste Management Board for the replacement of the De Anza Playground, Junipero Serra County Park. We applaud your efforts to seek funds for safety and accessibility improvements at the park.

Playgrounds are more than just fun. They help children develop coordination, creative thinking and social skills. Safe playground facilities are important to a community's quality of life. De Anza is a very popular playground in a heavily used regional park. It is very important that it be upgraded and made accessible for all.

Recycling and the use of recycled materials are also important to the residents of San Mateo County. Highlighting this use of recycled materials helps the County's public education efforts.

Our organization was formed in 1998 to provide the San Mateo County Parks Department with additional funding. We have found that the community is more inclined to support our efforts if they are shown that public dollars are also being provided to the parks.

This grant will help the community in many ways and we are pleased to support it.

Sincerely,

Julia Bott
Executive Director



CITY OF SAN BRUNO

Larry Franzella
Mayor

MAYOR

August 22, 2001

Mary Burns, Director
San Mateo County Parks and Recreation Division
455 County Center, 4th Floor
Redwood City, CA 94063-1646

Dear Ms. Burns:

It is my pleasure to write in support of the San Mateo County Parks and Recreation Division's request for funds from the California Integrated Waste Management Board (CIWMB) for safety and accessibility improvements to the De Anza Playground at Junipero Serra County Park. It is my understanding that funds from the CIWMB would be used as matching funds toward a \$56,000 match composed of County funds and in-kind services that will be allocated to the project.

San Bruno residents are very active in park and recreation programs offered within our community and no doubt take full advantage of the many programs, services and facilities managed by the San Mateo County Parks and Recreation Division, including those found at Junipero Serra County Park.

To help ensure the safety of all visitors to the De Anza Playground, I fully support your goal of improving safety and accessibility to this public facility. In doing so, the proposed project will open this playground to more children which the County has committed itself to serve.

On behalf of the citizens of the City of San Bruno, I urge you to pursue your goal of CIWMB funds to make the De Anza Playground a more safe and accessible facility for all.

Sincerely,

A handwritten signature of Larry Franzella is written over the word "Sincerely,". The signature is in black ink and is quite stylized, with a long horizontal line extending to the right.

Larry Franzella
Mayor

S:smcountyp&r1

August 23, 2001

Ms. Mary Burns, Director
San Mateo County Parks & Recreation Division
455 County Center, 4th Floor
Redwood City, CA 94063-1646

Dear Ms. Burns:

It is my pleasure to write in support of the San Mateo County Parks and Recreation Division's request for funds from the California Integrated Waste Management Board (CIWMB) for safety and accessibility improvements to the De Anza Playground at Junipero Serra County Park. Funds from the CIWMB would be used as matching funds toward a \$56,000 match composed of County funds and in-kind services that will be allocated to the project.

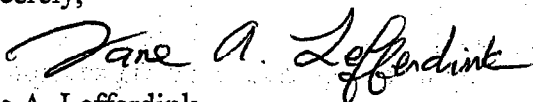
According to data from the National Program for Playground Safety, 1999, every 2 ½ minutes, a child goes to an emergency room due to a playground-related injury. Safe playgrounds offer significant opportunities for children's healthy physical, social and creative development. Unfortunately, as of this date, more than 70% of playgrounds are estimated to be unsafe.

With over 260,000 annual visitors, Junipero Serra County Park is heavily used by a variety of different users from throughout the County. The De Anza Playground receives a considerable number of these visitors. Unfortunately, it is neither safety nor accessibility compliant. This project would address both problems. In doing so, the project will open this playground to more of the constituents County Parks has committed itself to serve.

As you know, United Cerebral Palsy of San Mateo/Santa Clara Counties (UCP) worked with the San Mateo County Parks and Recreation Division in creating an accessible playground at the Eucalyptus site at Coyote Point Park. It is our hope that in replacing and updating playgrounds throughout San Mateo County, all children can have access to and enjoy the benefits of our parks and the outdoors.

I urge you to support the efforts of the San Mateo County Parks and Recreation Division with improving access and safety to the De Anza Playground at Junipero Serra Park.

Sincerely,



Jane A. Lefferdink
Executive Director

cc: Ross Nakasone
UCP Board of Directors



*Understanding Disabilities
Creating Opportunities*

United Cerebral Palsy Association of
Santa Clara/San Mateo Counties, Inc.

480 San Antonio Road, Suite 215
Mountain View, CA 94040-1218

(408) 289-8987 - (650) 917-6900
(650) 878-8272 - FAX(650)948-8503
Web Site: www.ucpscsm.org

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JANE A. LEFFERDINK
Executive Director