

COUNTY OF SAN MATEO
Inter-Departmental Correspondence

DATE January 30, 2001
HEARING DATE February 6, 2001

TO Honorable Board of Supervisors
FROM Brian Zamora, Director, Public Health and Environmental Protection
SUBJECT Add Unclassified Hazardous Materials Position – Used Oil Program

RECOMMENDATION

Authorize an amendment to the salary ordinance adding one full-time unclassified Hazardous Materials Specialist I position to the Used Oil Program in Environmental Health

Background

San Mateo County Environmental Health receives funding from the California Integrated Waste Management Board (CIWMB) for Used Oil Programs. Funding has been continuous since 1992. The program ensures proper disposal and management of Used Oil and Household Hazardous Waste for county residents. This is done through education, training and services such as recycling programs and marine pump-out services. The Used Oil Program currently has one full-time classified position.

Discussion

Environmental Health has expanded the duties covered by the Used Oil Program to include pollution prevention, household hazardous waste and stormwater outreach. Currently these efforts are being met with the use of an extra-help employee. Because of increased need to retain a full-time employee, Environmental Health requests the addition of an unclassified Hazardous Materials Specialist I position. It has proven to be extremely difficult in recruiting dedicated individuals into an extra-help position. The new position will help to retain quality employees and ensure that they can live and work within a reasonable distance of the County.

Performance Measure	Goal
Perform comprehensive compliance audits at stores participating in the Integrated Pest Management Program	16 Stores
Increase student participation and training with respect to oil recycling and storm drain protection	25 schools 6,369 students

Term and Fiscal Impact

Adding benefits to the position will increase costs by \$16,678, and is fully funded by the CIWMB grant. The CIWMB has committed to long term funding of the Used Oil Program. Once the grant is discontinued the position will be eliminated. The revenue for the position has been budgeted in the 2000-2001 budget. There is not net county cost.

RECOMMENDED
Margaret Taylor
HEALTH SERVICES AGENCY

ORDINANCE NO. _____
BOARD OF SUPERVISORS, COUNTY OF SAN MATEO,
STATE OF CALIFORNIA

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AN ORDINANCE AMENDING FISCAL YEAR 2000-2001
SALARY ORDINANCE ADOPTED AUGUST 8, 2000

The Board of Supervisors of the County of San Mateo, State of California, ordains as follows:

SECTION 1. Part 12 of the Ordinance 03987 is amended as indicated:

ORGANIZATION 59000 ENVIRONMENTAL HEALTH SERVICES

1 Item B033, Hazardous Materials Specialist unclassified, is increased by 1 position for a new total of 1 position.

SECTION 2. This action is effective at the start of the first pay period beginning thirty days following adoption.