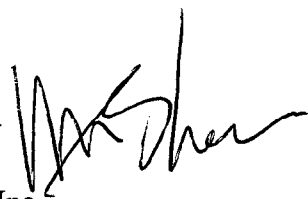


County of San Mateo

Interdepartmental Correspondence

Date: February 21, 2001
Hearing Date: March 6, 2001

TO: Honorable Board of Supervisors
FROM: Warren Slocum, Assessor-County Clerk-Recorder
SUBJECT: Amendment to the Agreement with Easy Access, Inc.



RECOMMENDATION

Adopt a resolution authorizing the execution of an amendment to the agreement with Easy Access, Inc. (EAI) extending the term through December 31, 2001 and increasing the amount by not more than \$177,100.

Background

EAI has provided custom software design and implementation support for the Assessor's secured and unsecured assessment systems since the initial March 1996 agreement. Thereafter, five amendments have extended the term through December 31, 2000 and the dollar amount by \$1,062,465, for an aggregate total to date of \$1,412,465. These necessary adjustments covered the cost of programming, data conversion, and technical support. The secured system was successfully implemented in early November 1999. The new systems facilitated production of the July 2000 assessment rolls which exceeded July 1999 roll values by more than 10 percent and helped us meet the productivity goals of state funding support under AB 719, the State-County Property Tax Administration Program.

Discussion

The proposed amendment will extend the contract period for one year, through December 31, 2001, to permit additional programming refinements proven desirable in the initial months of full system implementation. These system refinements include: development and implementation of additional data edits to improve the timeliness and accuracy of exemption processing, supplemental assessments released to the tax collector, and roll corrections released to the controller; and conversion, installation, and testing of the possessory interest module to improve the assessment of real property included in the unsecured roll. It is anticipated that these refinements will be completed by the end of CY 2001 and that no further amendments will be required.

The proposed amendment to the agreement has been reviewed and approved by County Counsel.

Fiscal Impact

There will be no impact on Net County Cost. Funding has been included in this fiscal year's approved budget.

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION No. _____

RESOLUTION TO AUTHORIZE THE EXECUTION OF AN AMENDMENT TO THE AGREEMENT WITH EASY ACCESS, INC. FOR SOFTWARE DEVELOPMENT AND SUPPORT, EXTENDING THE AGREEMENT PERIOD THROUGH DECEMBER 31, 2001 AND INCREASING THE AMOUNT BY NOT MORE THAN \$177,100

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the Assessor-County Clerk-Recorder has presented to the Board of Supervisors for its consideration and acceptance an amendment to the agreement (reference to which is hereby made for further particulars) whereby Easy Access, Inc. will provide for software development and support services through the extended period ending December 31, 2001 and increasing the amount by not more than \$177,100; and

WHEREAS, the Board of Supervisors has been presented with a form of the amendment to the agreement and has examined and approved it as to both form and content and desires to enter into said amendment; and

WHEREAS, the amendment to the agreement will be funded by funds currently existing in the budget of the Assessor-County Clerk-Recorder;

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board of Supervisors is hereby authorized and directed to execute said amendment to the agreement for and on behalf of the County of San Mateo, and the Deputy Clerk of the Board shall attest the signature thereto.

**AMENDMENT TO THE AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND EASY ACCESS, INC.
FOR SOFTWARE DEVELOPMENT AND SUPPORT SERVICES**

Whereas, Easy Access, Inc. (hereinafter EAI) and the County of San Mateo entered into an amendment to the agreement on January 4, 2000 whereby EAI would provide software development and support services for the Assessor's secured and unsecured assessment systems through the period ending December 31, 2000 for an amount not to exceed \$148,500; and

Whereas, the parties made amendment to the January 4, 2000 agreement on June 6, 2000, increasing the contract amount by \$232,065; and

Whereas, the parties made amendment to the June 6, 2000 agreement on August 22, 2000, increasing the contract amount by \$229,500; and

Whereas, the parties now desire to extend the existing agreement period through and including December 31, 2001 to permit completion of the work; and

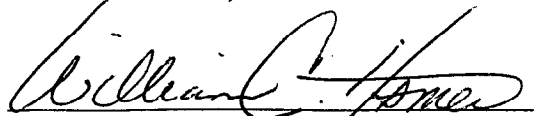
Whereas, the parties now desire to increase the amount of the existing agreement by not more than \$177,100;

Therefore, the parties agree that the existing agreement shall be further amended as follows:

1. The existing agreement is hereby amended to extend the agreement period through December 31, 2001; and
2. The existing agreement is hereby amended to increase the amount of the agreement by not more than \$177,100; and
2. In all other respects, the existing contract as amended remains in full force and effect.

**THIS AGREEMENT AMENDMENT SHALL NOT BE EFFECTIVE UNTIL
DULY EXECUTED BY BOTH PARTIES.**

EASY ACCESS, INC.



By: William C. Hamer
Chief Executive Officer

Date: 2-14-01

COUNTY OF SAN MATEO

By: Michael D. Nevin, President
Board of Supervisors, County of San Mateo

Date: _____

AGCORD CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY)

05/12/2000

PRODUCED

The Klement Agency
 P. O. Box 2836
 Harlingen, TX 78551-2836
 (956) 425-7375 Fax (956) 423-5650

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

- COMPANY LETTER **A** TRINITY UNIVERSAL INSURANCE CO
- COMPANY LETTER **B** ASSOCIATION CASUALTY INS CO
- COMPANY LETTER **C**
- COMPANY LETTER **D**
- COMPANY LETTER **E**

INSURED

EASY ACCESS, INC.
 4200A N BICENTENNIAL DR
 MCALLEN, TX 78504

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR OWNERS & CONTRACTORS PROJ.	TCF677395205	05/16/00	05/16/01	GENERAL AGGREGATE : 2,000,000 PRODUCTS-COMPACT AGG. : INCLUDED PERSONAL & ADV. INJURY : 1,000,000 EACH OCCURRENCE : 1,000,000 FIRE DAMAGE (Any one fire) : 50,000 MED. EXPENSE (Any one patient) : 5,000 COMBINED SINGLE LIMIT : 1,000,000 BODILY INJURY (Per person) : BODILY INJURY (Per accident) : PROPERTY DAMAGE : EACH OCCURRENCE : AGGREGATE :
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS GARAGE LIABILITY	TCA677395705	05/16/00	05/16/01	BODILY INJURY (Per person) : BODILY INJURY (Per accident) : PROPERTY DAMAGE : EACH OCCURRENCE : AGGREGATE :
	EXCESS LIABILITY UMBRELLA FORM OTHER THAN UMBRELLA FORM				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	ACWC018300	05/16/00	05/16/01	<input checked="" type="checkbox"/> STATUTORY LIMITS EACH ACCIDENT : 1,000,000 DISEASE - POLICY LIMIT : 1,000,000 DISEASE - EACH EMPLOYEE : 1,000,000
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATION/VENDOR/SPECIAL ITEMS

SAN MATEO COUNTY NAMED AS ADDITIONAL INSURED, EXCEPT IN THE WORKERS COMP POLICY, WITH BROAD FORM VENDORS COVERAGE.

CERTIFICATE HOLDER

COUNTY OF SAN MATEO
 ASSESSOR-COUNTY CLERK-RECORDER
 55 COUNTY CENTER THIRD FLOOR
 EDWOOD CITY CA 94063-1665

CANCELATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



FORM 25-67790

AGCORD CORPORATION 1880

SAN MATEO COUNTY
MEMORANDUM

DATE: 2-14-01
TO: Priscilla Harris Morse
FROM: Kate Bach (Name) FAX _____ PONY _____
SUBJECT: Contract Insurance Approval

The following is to be completed by the department before submission to Risk Management:

CONTRACTOR NAME: Easy Access, Inc.

DOES THE CONTRACTOR TRAVEL AS A PART OF THE CONTRACT SERVICES?:
No

NUMBER OF EMPLOYEES WORKING FOR CONTRACTOR: 1-2 on County site intermittently.

DUTIES TO BE PERFORMED BY CONTRACTOR FOR COUNTY:
Software development and technical support

The following will be completed by Risk Management:

INSURANCE COVERAGE:	Amount	Approve	Waive	Modify
Comprehensive General Liability	<u>\$2M</u>	_____	_____	_____
Motor Vehicle Liability	<u>\$/M</u>	_____	_____	_____
Professional Liability	<u>—</u>	_____	_____	_____
Workers' Compensation	<u>STAT.</u>	_____	_____	_____

REMARKS/COMMENTS:

Priscilla Morse 2/14/01
Risk Management Signature Date

SUBMIT TO RISK MANAGEMENT
PONY EPS-163 -OR- FAX 363-4864