

COUNTY OF SAN MATEO
Departmental Correspondence

Date: February 19, 2001
Hearing Date: February 27, 2001

TO: Honorable Board of Supervisors
FROM: Brian Zappone, Director, Public Health and Environmental Protection
SUBJECT: State funded Black Infant Health Project

RECOMMENDATION

1. Adopt a resolution accepting augmentation from the California Department of Health Services, Maternal and Child Health Branch, for an expanded Black Infant Health Project; and
2. Approve an amendment to the Salary Ordinance to add one full-time classified Community Program Specialist; and
3. Approve an Appropriation Transfer Request (ATR) in the amount of \$175,440.

Background

The state funded Black Infant Health (BIH) project provides individualized, community-oriented strategies that address the complex causes of the disproportionately high infant mortality rate in the African-American population. Objectives include: increasing the proportion of women receiving first trimester prenatal care; reducing the incidence of low birth weight in babies; reducing infant mortality among African-American babies; and, reducing maternal mortality. Only 81% of African American women entered prenatal care in the first trimester in 1997; a comparatively lower percentage than Caucasian, Asian, and Filipino women. The incidence of low birth weight among African American babies in that year was 11.5%, by far the highest of any racial/ethnic group (Caucasian, 5.2%; Latino, 5.3%; Filipino 7.7%). The infant mortality rate among African-American infants varied from 2.7 to 14.8 per 1,000 live births between 1993 and 1997. This rate is generally one and a half to two times higher than the overall county infant mortality rate. (Children in Our Community, January 2000)

Discussion

The San Mateo County Health Services Agency's Public Health Division has operated a well-

regarded BIH project since 1990. Over 530 clients have been served through intensive case management and classes, with over 450 babies born to program participants. A recent formal evaluation of the program (unpublished results) showed that program participants had a low birth weight rate of 7.8%, compared to 22.4% among African American families not receiving services. In addition, the number of African American infant deaths in the county decreased from 11 in 1989 to 1 in 1997.

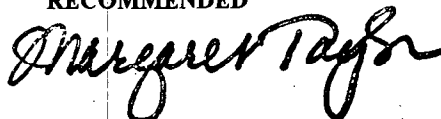
The BIH project has received state funding for this project since 1991, and was recently awarded an augmentation of \$175,440 for this fiscal year, to be continued in subsequent years. As a condition of acceptance, the number of clients served must be increased, and the number of services expanded. One component of this expansion will be complete implementation of the Role of Men component as established by State Maternal and Child Health Branch guidelines. The Role of Men component to the BIH Project includes outreach and case management of fathers of BIH Project babies and other African American parenting fathers. These services are designed to assist fathers in functioning optimally in their role as supports to their pregnant partners, and as parents. The social support provided to pregnant women by these male partners will result in the women receiving improved prenatal care, with resultant decreases in low birth weight babies.

Performance Measure	Current Program Results	Projected 2001-02
Number of low birth weight babies born to African-American mothers in the program (50 new infants served per year).	4	4
Number of African-American male clients case managed by the Role of Men component of the BIH project.	0	10 - 25

Term and Fiscal Impact

The term of the Maternal and Child Health (MCH) allocation is July 1, 2000 through June 30, 2001. This augmentation increases the MCH allocation by \$175,440, from \$225,036 to \$400,476. In order to implement the Role of Men component of the BIH Project, the Public Health Division will need to hire a full-time, classified community program specialist. This position will be funded by a portion of the augmentation monies. The remaining funds will be used to enhance existing services. These augmentation sources are permanent and warrant a classified position. There will be no net county cost.

RECOMMENDED



HEALTH SERVICES DEPARTMENT

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST NO.

DEPARTMENT
Public Health

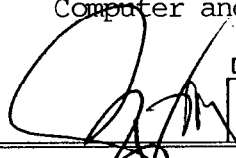
DATE
01-17-01

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG.	ACCOUNT		
From	62600	1751	175,440	Unanticipated Revenue
To	62600	4111	68,318	Salaries
	62600	4311	24,594	Benefits
	62600	5199	17,832	Other Expenses
	62600	6716	10,000	Rent
	62600	6122	2,500	Client Transportation
	62600	5714	3,000	Travel

Justification: (Attach Memo if Necessary)

62600	5918	33,014	Other Health Program Expenses
62600	5875	10,000	Contracts
62600	5423	6,182	Computer and Equipment



DEPARTMENT HEAD

BY:

DATE

2. Board Action Required Four-Fifths Vote Required Board Action Not Required

Remarks:

COUNTY CONTROLLER

BY:

DATE

3. Approve as Requested Approve as Revised Disapprove

Remarks:

COUNTY MANAGER

BY:

DATE

DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19____.

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

* * * * *

RESOLUTION AUTHORIZING ACCEPTANCE OF AN AUGMENTATION FROM THE CALIFORNIA DEPARTMENT OF HEALTH SERVICES, MATERNAL AND CHILD HEALTH BRANCH, FOR AN EXPANDED BLACK INFANT HEALTH PROJECT SERVING AFRICAN-AMERICAN FAMILIES AND FOR ONE POSITION TO STAFF THIS EXPANSION

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that;

WHEREAS, there has been presented to this Board of Supervisors for its consideration and acceptance an agreement, reference to which is hereby made for further particulars, whereby the County of San Mateo will serve to provide individualized, community-oriented strategies that address the complex causes of the high infant mortality rate in the African-American population; and

WHEREAS, this Board has been presented with a form of the Agreement and has examined and approved it as to both form and content and desires to enter into the Agreement:

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of this Board of Supervisors be, and is hereby, authorized and directed to 1) accept the augmentation from the Department of Health Services, Maternal and Child Health Branch of \$175,440; 2) approve an amendment to the Salary Ordinance to add one full-time classified Community Program Specialist; and 3) approve an Appropriation Transfer Request in the amount of \$175,440 for the first year of the augmentation.

ORDINANCE NO. _____
BOARD OF SUPERVISORS, COUNTY OF SAN MATEO,
STATE OF CALIFORNIA

* * * * *

AN ORDINANCE AMENDING FISCAL YEAR 2000-2001
SALARY ORDINANCE ADOPTED AUGUST 8, 2000

The Board of Supervisors of the County of San Mateo, State of California, ordains as follows:

SECTION 1. Part 12 of the Ordinance 03987 is amended as indicated:

ORGANIZATION 62000 PUBLIC HEALTH SERVICES

1. Item G226S, Community Program Specialist series, is increased by 1 position for a new total of 8 positions.

SECTION 2. This action is effective thirty days following adoption.

DEPARTMENT OF HEALTH SERVICES

714 / 744 P STREET
P.O. BOX 942732
SACRAMENTO, CA 94234-7320
(916) 657-1347



January 24, 2001

Anand Chabra, M.D., M.P.H.
MCH Director
San Mateo County Health Department
255 West 37th Avenue, Suite 203A
San Mateo, CA 94403

Dear Dr. Chabra:

**MATERNAL AND CHILD HEALTH (MCH) ALLOCATION #200041
AUGMENTATION - BLACK INFANT HEALTH (BIH)**

The MCH Branch of the Department of Health Services (DHS) approves the BIH augmentation to your Agency's fiscal year (FY) 2000/01 MCH Allocation Plan and Budget for administration of the MCH Programs.

To carry out the program(s) outlined in the enclosed MCH Allocation Plan and Budget(s), during the period of July 1, 2000, through June 30, 2001, the MCH Branch will reimburse expenditures up to the following amounts:

MCH/Black Infant Health \$400,476.00

Reimbursement of invoices is subject to compliance with all federal and state requirements pertaining to the State MCH Program and adherence to all applicable regulations and adherence to DHS MCH Branch policies and procedures.

Please ensure that all necessary individuals within your Agency are notified of this approval and that the enclosed documents are carefully reviewed. This approval letter constitutes a binding agreement. If any of the information contained in the enclosed MCH Allocation Plan and Budget is incorrect or different from that negotiated, please contact your Contract Manager, Doreen Miller, at (916) 657-0394 within 14 calendar days from the date of this letter. Nonresponse constitutes acceptance of the enclosed documents.

Sincerely,

A handwritten signature in black ink, appearing to read "Gilberto F. Chavez".

Gilberto F. Chavez, M.D., M.P.H.
Acting Chief
Maternal and Child Health Branch

Enclosure

cc: See next page

Anand Chabra, M.D., M.P.H.

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January 24, 2001

Clerk, Board of Supervisors
San Mateo County
401 Marshall Street
Redwood City, CA 94063

Ms. Doreen Miller
Contract Manager
Operations Section
Maternal and Child Health Branch
714 P Street, Room 708
Sacramento, CA 95814

Ms. Shirley Shelton
Health Program Specialist
Program Policy Section
Maternal and Child Health Branch
714 P Street, Room 760
Sacramento, CA 95814

Fran Katsuranis, R.N., Ph.D., Manager
Nurse Consultant III Supervisor
Program Policy Section
Maternal and Child Health Branch
714 P Street, Room 750
Sacramento, CA 95814

Agency: San Mateo County

Allocation Number: 200041

**BLACK INFANT HEALTH PROGRAM (BIH)
REVISED SCOPE OF WORK**

The Agency must work toward achieving the following goals and accomplish the following objectives. This will be done by performing the specified activities and evaluating the results using the listed methods focusing on process and/or outcome.

- Goal 1: To reduce African-American infant mortality through a comprehensive community-based effort by assuring that at-risk pregnant and parenting women and their infants and children up to age two have access to quality maternal and child health services.
- Goal 2: To reduce the number of African-American infants born with birthweights below 2,500 grams.
- Goal 3: Reduce the number of African-American women who smoke, use alcohol, and/or nonprescription drugs during pregnancy.
- Goal 4: Reduce the number of African-American babies who die due to SIDS.

Timelines: All of the implementation activities identified in this Scope of Work are to be conducted within the term of this allocation's Fiscal year.

Objective 1

Conduct a community-based BIH Program in the local jurisdiction that supports, facilitates, and promotes better health care services for at-risk African-American women, children up to age of two years, and their families.

Implementation Activities

- 1.1 Maintain a culturally-competent Coordinator to oversee and administer the program and carry out the responsibilities and activities detailed in the MCH Policies and Procedures.
- 1.2 Provide and/or assuring culturally competent outreach in the African-American community targeting pregnant and parenting women at risk for poor birth outcomes. Zip codes for outreach concentration include 94303, 94025, 94062, 94063, 94014, 94015, 94401, and 94402. Outreach follows the outreach intervention model made available by the MCH Branch.
- 1.3 Provide and/or assuring access to appropriate perinatal services and continuous care coordination including follow-up services to assure timely acquisition of postpartum, well-baby care and immunizations, and other essential services for the well being of infants, children from birth through 24 months, and their mother.

Evaluation Process or Outcomes-

- 1.1-1.3 In the Mid-Year Progress and Annual Reports, describe key activities and accomplishments toward implementing and maintaining the core elements and specific BIH Program Coordinator responsibilities.

1.4 Identify by intervention the number of African-American clients proposed to serve through the BIH intervention(s) during FY 2000/01.

- Prenatal Outreach & Tracking: 75-100 new clients, plus 45-50 continuing clients.
- Outreach contacts: up to 500.
- Case Management: 15-30 new clients.
- Social Support & Empowerment: 20-30 new clients.
- Role of Men: 10-25 new clients.

Evaluation Process or Outcomes-

1.4 Summarize clients served in the Mid-Year Progress Report including more details in the Annual Report.

1.5 Identify/add additional local objectives and activities aimed at achieving the goals of the BIH Program, (such objectives and activities must clearly expand and amplify community-based efforts aimed at improving the health and well being of African-American women, infants, children, and their families.

- Maintain a partnership with Community Oriented Health System and Prenatal till Three to Provide parenting support services to BIH enrolled clients and families. Additionally the partnership will strengthen families to prevent substance abuse.
- Provide childbirth education and labor and delivery room tours through Mid-Coastal California Perinatal Outreach Project (MCCPOP) and Stanford Health Care.
- Provide incentives to improve client participation through collaboration with March of Dimes and HealthPlan of San Mateo.
- Provide antepartum education in collaboration with San Francisco State Community Nursing Program.
- Collaborate with other perinatal programs, i.e. Prenatal to Three Initiative, AIDS program, Federal Adolescent Family Life Program, and CHDP (California Health and Disability Program).
- Maintain a BIH Advisory committee.
- Conduct two "Celebrate Healthy Babies" event.
- Develop and implement a marketing campaign to increase awareness of BIH services for parenting and pregnant women and services for men. The campaign will include but not be limited to print and electronic materials posters pamphlets. Etc.

Evaluation Process or Outcomes-

1.5 Document key activities and accomplishments toward implementing local objectives and activities in the Mid-Year Progress and Annual Reports

1.6 Coordinate and collaborate with all relevant service programs and with community groups to increase the availability and accessibility of appropriate services and to improve community awareness regarding problems associated with infant mortality in the African-American community.

- Partner with community agencies including Prenatal to Three and COHS to expand availability and access to services needed by BIH.
- Partner with Federal Adolescent Family Life Program to provide Role of Men Services to expectant and parenting African-American fathers.
- Work with providers to reduce barriers to care for high-risk clients.

- 1.7 Utilization of the BIH Data Collection System (MIS) each month to ensure that BIH data is input, updated, and maintained for monthly electronic uploading to the MCH Branch

Evaluation Process or Outcomes-

- 1.7 Each BIH health jurisdiction must maintain local data files to be uploaded to the MCH Branch on a monthly basis. Files will be uploaded no later than the tenth day of the following month.

Objective 2 Develop and implement educational strategies that assist pregnant African-American women to understand the causes of low birthweight.

Implementation Activities

- 2.1 Educate pregnant African-American women on the causes of low birthweight including smoking, substance abuse, and prematurity. Existing educational resources, "What African-American Women Should Know About Preterm Labor" and "How Will I Know If I'm In Preterm Labor", as well as other appropriate materials may be use as guides to prevent premature births.
- 2.2 Coordinate with local providers and request during prenatal visit that they educate and provide resource material to pregnant African-American women on the need for adequate prenatal care, healthy lifestyle choices, with emphasis on the need to recognize signs and symptoms of pre-term labor to prevent premature births.

Evaluation Process or Outcomes-

- 2.1-2.2 In the Mid-Year Progress and Annual Reports describe activities toward educating African-American women to understand causes of low birthweight including recognizing signs and symptoms of pre-term labor.

Objective 3 Coordinate with existing treatment services for substance and alcohol abuse and smoking cessation programs for referral of pregnant African-American women to reduce/eliminate risky behaviors during pregnancy.

Implementation Activities

- 3.1 Identify African-American pregnant women who currently use alcohol, illicit substances, and/or tobacco products for referral to appropriate treatment programs.

Evaluation Process or Outcomes-

- 3.1 In the Mid-Year Progress and Annual Reports, describe activities toward working with clients to reduce/eliminate adverse behavior (substance/alcohol use and smoking) during pregnancy.

- 3.2 Monitor client's behavior modification to identify a reduction in adverse behavior during pregnancy.

Evaluation Process or Outcomes-

- 3.2 In the Mid-Year Progress and Annual Reports document the number of women referred to treatment programs and any successes with women modifying adverse behavior.

Objective 4

In conjunction with the State's SIDS Program, educate African-American families on SIDS deaths in the African-American community and strategies that may prevent SIDS deaths.

Implementation Activities

- 4.1 Disseminate and discuss SIDS resource materials including the Back to Sleep campaign to pregnant African-American families.

Evaluation Process or Outcomes-

- 4.1 In the Mid-Year Progress and Annual Reports, describe activities conducted to teach African-American pregnant families about SIDS and how SIDS deaths may be prevented.
- 4.2 Assess and monitor newborn sleeping patterns with mothers during follow-up visits.

Evaluation Process or Outcomes-

- 4.2 In the Mid-Year Progress and Annual Reports, describe the number of women/men and their families who received information on the Back to Sleep campaign.

I. BUDGET SUMMARY PAGE

EXPENSE CATEGORY	UNMATCHED FUNDING			NON-ENHANCED MATCHING (60/60)			ENHANCED MATCHING (76/26)								
	(1) TOTAL FUNDING	(2) %	(3) BIH-TV Federal Title V	(4) %	(5) BIH-GF State General Funds	(6) %	(7) AGENCY Local Revenue	(8) %	(9) BIH-N Combined Federal/State	(10) %	(11) CNTY-N Combined Federal/Agency	(12) %	(13) BIH-E Combined Federal/State	(14) %	(15) CNTY-E Combined Federal/Agency
(I) PERSONNEL	315,875	50.36%	159,072	28.43%	92,912	11.88%	37,833	1.77%			5,577				20,281
(II) OPERATING EXPENSES	89,514	33.51%	30,000	66.49%	59,514										
(III) CAPITAL EXPENDITURES		100.00%													
(IV) OTHER COSTS	21,500	24.73%	5,318	75.27%	16,182										
(V) INDIRECT COSTS	23,211	50.38%	11,896	28.43%	6,832	11.99%	2,782	8.19%			1,901				
TOTALS*	449,900	45.81%	208,086	30.00%	175,440	9.03%	40,616	1.88%			7,478				20,281
Maximum Amount Payable from State and Federal resources: 400,476															

FUND RECONCILIATION	State Funding		Small City Project		Budgeted		% of Budget	
	Total Title V	Total State General Funds	Balances	% of Budget	Balances	% of Budget	Balances	% of Budget
Total Title V	208,087	175,440	1	45.81%	208,086	45.81%	1	45.81%
Total State General Funds	175,440	175,440	n/a	39.00%	175,440	39.00%	n/a	39.00%
Total Prop 99 POE Allocation					49,424	10.99%		10.99%
Total Agency General Fund (No FY 00/01 POE)					18,950	4.21%		4.21%
Total Matching Title XIX					449,900	100.00%		100.00%
Totals	381,527	381,527	1		449,900		1	

WE CERTIFY THAT THIS BUDGET HAS BEEN CONSTRUCTED IN COMPLIANCE WITH ALL MCH ADMINISTRATIVE AND PROGRAM POLICIES.

Amel Chabra MD
MCHPROJECT DIRECTOR'S SIGNATURE

11/28/00
DATE

Amel Chabra MD
AGENCY FISCAL AGENT'S SIGNATURE

11/28/00
DATE

* These amounts contain local revenue submitted for information and matching purposes. MCH does not reimburse for Agency contributions.

State Use Only

	BIH-TV	BIH-GF	BIH-N	CNTY-N	BIH-E	CNTY-E
(I) PERSONNEL	159,072	92,912		2,789		15,211
(II) OPERATING COSTS	30,000	59,514				
(III) CAPITAL EXPENDITURES						
(IV) OTHER COSTS	5,318	16,182				
(V) INDIRECT COSTS	11,896	6,832		951		
Totals for PCA Codes **	208,086	175,440		3,739		15,211

LINE	AGENCY	UNMATCHED FUNDING			NON-ENHANCED MATCHING (60750)			ENHANCED MATCHING (7828)					
		BIH-TV	BIH-GF	AGENCY	BIH-H	GNTY-N	BIH-E	GNTY-E					
(1)	(7)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
TOTAL Funding	Local Revenue	Federal Title V %	%	State General Funds	%	Combined Federal/State %	Combined Federal/State %	%	Combined Federal/State %	%	Combined Federal/State %	%	Combined Federal/State %
OPERATING EXPENSES DETAIL WORKSHEET													
10				89,614									
11				4,000	75.00%								
12				4,000	100.00%								
13				19,000	10.00%								
14				2,000	100.00%								
15				5,000	80.00%								
16				2,000	100.00%								
17				2,000	50.00%								
18				20,000	50.00%								
19				2,500									
20				5,000	60.00%								
21				33,014									
22					100.00%								
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25					100.00%								
26					100.00%								
27					100.00%								
28					100.00%								
29					100.00%								
30					100.00%								

Program: Black Infant Health
 Agency: San Mateo County
 Allocation/Grant No.: 200041
 EXPENSE CATEGORY
 IV. OTHER COSTS DETAIL WORKSHEET

	UNMATCHED FUNDING			NON - ENHANCED MATCHING (80/50)			ENHANCED MATCHING (75/25)									
	(1) TOTAL FUNDING	(2) %	(3) BIH-TV Federal Title V	(4) %	(5) BIH-GF State General Funds	(6) %	(7) AGENCY Local Revenue	(8) %	(9) BIH-N Combined Federal/State	(10) %	(11) CITY-N Combined Federal/Agency	(12) %	(13) BIH-E Combined Federal/State	(14) %	(15) CITY-E Combined Federal/Agency	
TOTAL OTHER COSTS	21,500		6,318		16,182											
SUBCONTRACTS																
1 Provider Training	6,000	100.00%	5,000													
2 Child Care Coordinating Council	300	100.00%	300													
3 Marketing	10,000	100.00%		100.00%	10,000											
4		100.00%														
5		100.00%														
6		100.00%														
7		100.00%														
8		100.00%														
9		100.00%														
10		100.00%														
OTHER																
1 Laptop Computer	2,600															
2 Fax machine	200	9.00%	182	100.00%	2,500											
3 Audiovisual Equipment	2,000			91.00%	182											
4 Computer	1,500			100.00%	2,000											
5		100.00%			1,500											
6		100.00%														
7		100.00%														
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9		100.00%														
10		100.00%														

Agency: Black Infant Health
 County: San Mateo County
 Grant No.: 200041
 Category: PERSONNEL DETAIL WORKSHEET
 Title: PERSONNEL COSTS

FTE	ANNUAL SALARY	TOTAL FUNDING	UNMATCHED FUNDING			NON - ENHANCED MATCHING (60/60)			ENHANCED MATCHING (74/26)			
			BIH-IV Federal Title V	BIH-OF State General Funds	AGENCY Local Revenue	(6) %	(9) Combined Federal/State	(10) %	(11) Combined Federal/Agency	(12) %	(13) Combined Federal/State	(14) %
		316,876	169,072	92,912	37,833			5,677				20,281
		83,561	42,107	24,594	10,015			1,478				5,369
		232,114	116,965	88,318	27,818			4,101				14,913
1	55,318	55,318	55,318									
2	44,787	44,787	44,787									
3	36,760	17,880	16,879	1,001	7,829							
4	71,012	37,281		10,439				4,101				
5	42,882	21,341		21,341								
6	37,316	18,658		18,658								
7	39,978	19,989			19,989							
8	33,768	16,879		16,879								
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