



COUNTY OF SAN MATEO SHERIFF'S OFFICE

Interdepartmental Correspondence

Date: February 16, 2001
Hearing Date: March 13, 2001

TO: Honorable Board of Supervisors

FROM: Don Horsley, Sheriff *DH*

SUBJECT: Amendment No. 4 to the Agreement with Management Partners Incorporated

Recommendation

Adopt a Resolution authorizing the President of the Board to execute Amendment No. 4 to the existing Agreement with Management Partners Incorporated, extending the term of the contract by six (6) months to a new expiration date of September 30, 2001.

Background

Management Partners Incorporated specializes in helping leaders of local government agencies, including local law enforcement departments, to improve the way their organizations deliver services, through high quality professional consulting based on a solid foundation of experience as practicing managers. Management Partners, Inc., has also been directly involved with the County's Outcome Based Management (OBM) performance development and workshops. The Sheriff's Office is one of three County departments, which will fully convert the departmental budget to the OBM model in FY 2001-02.

Discussion

The existing Agreement with Management Partners, Inc., completes their review of departmental performance measures, and integrates an improved performance evaluation program into the performance workplan that has been developed for the Sheriff's Office. Management Partners, Inc., is also providing support and assistance in completing the implementation of department and division projects, and assisting divisions in completing performance measures for priority service programs. Additionally, they are assisting the Sheriff's Office in facilitating public and stakeholder meetings, and in developing a department-wide OBM model, including conversion to the OBM budget/performance system.

County Counsel

The proposed Resolution and Amendment has been reviewed and approved as to form by County Counsel.

Fiscal Impact

This proposed Amendment No. 4 extends the term of the contract by six (6) months to a new expiration date of September 30, 2001. This corresponds with the previous amendment which was heard by your Board on October 24, 2000, and adjusted the maximum fiscal obligation from \$87,750 to \$145,250 but which did not adjust the termination date. No change in contract funding is required, thus there is no fiscal impact to the Net County Cost for this Amendment No. 4.

Resolution No. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION APPROVING AMENDMENT NO. 4 TO THE EXISTING AGREEMENT WITH MANAGEMENT PARTNERS INCORPORATED, TO EXTEND THE TERM OF THE AGREEMENT BY SIX MONTHS TO A NEW EXPIRATION DATE OF SEPTEMBER 30, 2001

RESOLVED, by the Board of Supervisors, County of San Mateo, State of California, that:

WHEREAS, there has been presented to this Board of Supervisors for its consideration and acceptance Amendment No. 4 to the existing Agreement between Management Partners Incorporated and the Sheriff's Office, reference to which is hereby made for further particulars; and

WHEREAS, the San Mateo County Sheriff's Office desires to amend the existing agreement with Management Partners Incorporated, in order extend the term of the agreement by six months to a new expiration date of September 30, 2001; and

WHEREAS, this Board has been presented with a form of such Fourth Amendment to the Agreement and said Board having examined and approved the Amendment as to form and content, and desires to enter into the amended agreement; and

NOW, THEREFORE, BE IT RESOLVED THAT: the President of this Board of Supervisors be, and is hereby authorized to execute amendment to the agreement for and on behalf of the County of San Mateo, and the Clerk of this Board of Supervisors shall attest his signature thereto.

* * * * *

**FOURTH AMENDMENT
TO AGREEMENT BETWEEN COUNTY OF SAN MATEO
AND MANAGEMENT PARTNERS INCORPORATED**

THIS FOURTH AMENDMENT to the existing Agreement entered into on the 1st day of April, 1999, by and between the **COUNTY OF SAN MATEO** a political subdivision of the State of California, hereinafter called 'COUNTY' and **MANAGEMENT PARTNERS INCORPORATED**, hereinafter called CONTRACTOR.

WHEREAS, the parties have previously entered into an Agreement for provision of professional consulting services; and

WHEREAS, both parties have subsequently approved Amendment No. 1 to this Agreement (January 26, 2000), adding \$48,410 to an amount not to exceed \$87,750 and extending the term nine months to an expiration date of March 31, 2000; and

WHEREAS, both parties have subsequently approved Amendment No. 2 to this Agreement (September 18, 2000), extending the term by 12 months to March 31, 2001; and

WHEREAS, both parties have subsequently adopted Amendment No. 3 to this Agreement (Resolution 64052, dated October 24, 2000), adding \$57,500 to an amount not to exceed \$145,250; and

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES that the existing Agreement is hereby further amended, by reference to Section of the original Agreement and Exhibit A, and replacing modifications approved in existing Amendment No. 2 as follows:

AGREEMENT

Section Two: Contract Term

Existing Section 2, as amended by Amendment No. 3, is replaced in entirety with the following: "The term of this Agreement shall be from April 1, 1999 through September 30, 2001."

EXHIBIT A

Section Four: Terms and Conditions

Existing Section IV, as amended by Amendment No. 3, is replaced in entirety with the following: "The Agreement shall commence on April 1, 1999, and shall continue through September 30, 2001. Either party may cancel this Agreement for any reason whatsoever upon 30 days written notice to the other party."

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

*A Political Sub-division of the
State of California*

By: _____
Michael D. Nevin, President
Board of Supervisors, County of San Mateo

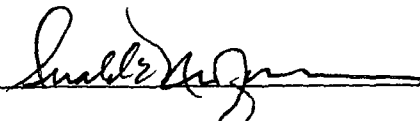
Date: _____

ATTEST:

Clerk of the Board of Supervisors, County of San Mateo

Date: _____

**MANAGEMENT PARTNERS
INCORPORATED**

By:  _____
Date: Feb 21 2001

Tax I.D. Number: 31-1407585