



COUNTY OF SAN MATEO

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Interdepartmental Correspondence Department of Public Works

Date: March 7, 2001

Board Meeting Date: March 27, 2001

TO: Honorable Board of Supervisors

FROM: Neil R. Cullen, Director of Public Works

SUBJECT: \$100,000 Grant for an Employee Transit Shuttle Program

RECOMMENDATION

Adopt a resolution authorizing the President of the Board to execute an agreement with the State of California, which provides \$100,000 in State Funds for an Employee Transit Shuttle Program.

Previous Board Action

Accepted a ceremonial check from the State of California in the amount of \$100,000 for an Employee Transit Shuttle Program.

Key Facts

The State has not provided us with a form of agreement at this time, but has requested that a person be designated who will have the authority to sign the agreement on behalf of the County.

Discussion

Local jurisdictions were invited to submit ideas for one time only funding to support innovative projects during the State of California's Fiscal Year 2000-01 budget process. One of the projects submitted by San Mateo County was for a grant of \$100,000 to purchase at least two shuttle vans that would be powered by compressed natural gas, and would be used to implement an employee shuttle service from County facilities to rail transit stations. This proposal combined a proven method of reducing single occupant commutes with clean fuel technology in order to provide both congestion relief and air quality improvements.

The State Legislature and the Governor subsequently approved the \$100,000 grant which can be used toward the purchase of the vehicles. No County match is required; however, the grant does not include funds for the short or long-term operation of the shuttle. Over the next month, Public Works will explore various options to pay for the maintenance of these vehicles, which will include:

Honorable Board of Supervisors

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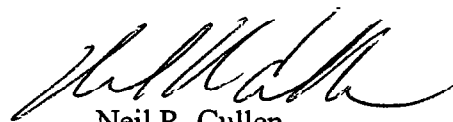
- Paying for the operation of the shuttles from the County's Half Cent Fund.
- Turning the vehicles over to County Departments that are expected to benefit most from a shuttle service and allow them to operate and pay for the service internally.
- Establish a program whereby employee volunteers operate the shuttles.

The State has also requested that we provide them with a resolution designating the person who will have authority to execute an agreement with the State for these funds in order to "hold" the funds while the agreement is being developed; and we are recommending that the President of the Board be the County's designee.

Fiscal Impact

There is no impact to the General Fund or any other fund of the County by authorizing the President of the Board to sign the agreement on behalf of the County, and the County is not obligated to sign the agreement if County Council or your Board does not agree with its terms and conditions. There will be a fiscal impact, as yet unknown, associated with maintaining the shuttles, which will be determined once the method of financing the maintenance and operation of the shuttles is determined. We can discuss the proposed financing with the County Manager or return to your Board with a recommendation prior to the President actually signing the agreement.

A form of Resolution has been approved by County Counsel.



Neil R. Cullen
Director of Public Works

NRC:WM:sdd

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cc: Milt Mares, County Counsel

Resolution No. _____

Board of Supervisors, County of San Mateo, State of California

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Resolution Authorizing the President of the Board of Supervisors to Execute an Agreement with the State of California to Accept \$100,000 for an Employee Transit Shuttle Program

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California,
that

WHEREAS, the State of California Budget Act of 2000, Chapter 52, Item 2660-101 (a) (9) authorizes the allocation of \$100,000 from the California General Fund for San Mateo County to purchase clean fuel vans for an employee shuttle service to rail transit stations; and

WHEREAS, the County wishes to accept these funds and implement a shuttle service for its employees, provided that a source of funding to finance the maintenance of said shuttles is determined;

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board is hereby authorized to accept said grant from the State of California and to execute the agreement on behalf of the County if it is determined by the President that there is an acceptable source of funding to finance the maintenance of said shuttles.

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