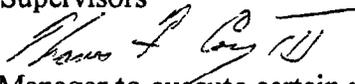


# County of San Mateo

## InterDepartmental Correspondence

**Date:** February 5, 2001

**Board Meeting Date:** April 10, 2001

**To:** Honorable Board of Supervisors  
**From:** Thomas F. Casey III   
**Subject:** Authorizing County Manager to execute certain permits on behalf of the County

### RECOMMENDATION.

Adopt a resolution authorizing the County Manager or his/her designated representative to execute certain permits, licenses and construction easements on behalf of the County.

### Discussion

In the day-to-day conducting of County business it is frequently necessary for the County to either grant or obtain some sort of permit, license or construction easement. To a large extent, these documents (and the related circumstances) are routine and repetitive. Presently, it is the practice that these matters are placed on the Board's agenda for approval by the Board and signature of the President.

This Resolution would authorize the County Manager or his/her designee to execute, on behalf of the County, permits, licenses and construction easements when they have a duration not exceeding thirty-six (36) months and do not involve a County expenditure or generate income to the County of more than \$5,000 00 for the full term of said permit, licenses or construction easement.

### Fiscal Impact

There is no fiscal impact to the General Fund

A form of Resolution has been approved by County Counsel

RESOLUTION NO. \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING THE COUNTY MANAGER OR HIS/HER DESIGNEE  
TO EXECUTE LICENSES, PERMITS AND TEMPORARY CONSTRUCTION  
EASEMENTS ON BEHALF OF THE COUNTY OF SAN MATEO**

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that.

**WHEREAS**, the County in conducting its business is frequently required to either issue or obtain licenses, permits and temporary construction easements, and,

**WHEREAS**, the licenses, permits and temporary construction easements create a legal relationship between the County and the other party(ies); and,

**WHEREAS**, the Board of Supervisors presently authorize the President of the Board to execute these documents on behalf of the County after they have been approved as to form by the County Counsel, and,

**WHEREAS**, the Board of Supervisors desires to authorize the County Manager or his/her designee, under certain circumstances to execute licenses, permits and temporary construction easements on behalf of the County,

**NOW, THEREFORE, BE IT RESOLVED** that the County Manager or his/her designee is hereby authorized to execute on behalf of the County, licenses, permits and temporary construction easements which have a duration of thirty-six (36) months or less and which involve an expenditure on the County's behalf or generate income to the County of not more than \$5,000 for the full term of the licenses, permits or temporary construction easements.

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