

4

**SAN MATEO COUNTY**

**Environmental Services Agency**

Date: April 11, 2001

Hearing Date: April 24, 2001

**TO: The Honorable Board of Supervisors**

**FROM: Marcia Raines, Director Environmental Services** *MR*

**SUBJECT: ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$188,000 TO THE PARKS AND RECREATION DIVISION FROM THE SAN MATEO COUNTY PARKS AND RECREATION FOUNDATION FOR THE EUCALYPTUS PLAYGROUND PROJECT AT COYOTE POINT RECREATION AREA, SHADE SHELTERS AT HUDDART COUNTY PARK'S SEQUOIA DAY CAMP, AND THE COMMUNITY PLANNING PHASE FOR THE PROPOSED EDGEWOOD PARK AND NATURAL PRESERVE INTERPRETIVE CENTER AND APPROVAL OF AN APPROPRIATION TRANSFER REQUEST IN THE AMOUNT OF \$12,000 FROM THE DONATION FOR THE EUCALYPTUS PLAYGROUND PROJECT AT COYOTE POINT RECREATION AREA AND AN APPROPRIATION TRANSFER REQUEST IN THE AMOUNT OF \$111,000 FOR SHADE SHELTERS AT HUDDART COUNTY PARK'S SEQUOIA DAY CAMP.**

**RECOMMENDATIONS:**

1. Adopt a resolution accepting a donation of \$188,000 from the San Mateo County Parks and Recreation Foundation for the Eucalyptus Playground Project at Coyote Point Recreation Area, shade shelters at Huddart County Park's Sequoia Day Camp and the community planning phase for the proposed Edgewood Park and Natural Preserve Interpretive Center
2. Approve an Appropriation Transfer Request in the amount of \$12,000 from the donation for the Eucalyptus Playground Project at Coyote Point Recreation Area and approve an Appropriation Transfer Request in the amount of \$111,000 from the donation for shade shelters at Huddart County Park's Sequoia Day Camp.

**BACKGROUND:**

County policy requires gifts (other than real property) of a value over \$2,500 or gifts that have significant conditions or stipulations to be acknowledged in writing by the division head and referred to the Board of Supervisors for acceptance or rejection

The San Mateo County Parks and Recreation Foundation (Foundation) was established in 1998 to support, through generous financial gifts, the San Mateo County Parks and Recreation Division's recreational, environmental and educational programs and projects. The Foundation has non-profit corporation status and has a formal fund-raising agreement with the County for fundraising services. It is governed by a volunteer Board of Directors and has an Executive Director. The Foundation seeks grants and contributions from individuals, foundations and businesses. Recognition of donor's gifts is done in accordance with the County's approved Donor Recognition Guidelines. The Foundation does not manage the projects directly. The San Mateo County Division of Parks and Recreation is responsible for the design, permitting, contracting and maintenance of the projects.

### **DISCUSSION:**

The Foundation has identified three projects to which they would like to direct their \$188,000 donation.

#### **The Eucalyptus Playground at Coyote Point Recreation Area**

The Foundation will allocate \$12,000 of their donation to fund the construction of the Eucalyptus Playground at Coyote Point Recreation Area. The construction of the Eucalyptus Playground at Coyote Point has received assistance from other donors including KaBOOM!, the American Association of Orthopedic Surgeons, and United Cerebral Palsy of San Mateo and Santa Clara Counties. These donations have funded the construction/installation of playground equipment, matting and associated facilities that are accessible to many disabled children. On February 27, 2001, the Parks and Recreation Commission and County Parks staff with the cooperation of KaBOOM!, the American Association of Orthopedic Surgeons, and United Cerebral Palsy of San Mateo and Santa Clara Counties, and other supporters hosted a volunteer work day to install major portions of the Eucalyptus Playground equipment and adjacent elements. This project is nearing completion.

#### **Sequoia Day Camp Amenities at Huddart County Park**

The San Mateo County Parks and Recreation Foundation will allocate \$111,000 of their donation to provide amenities, including 15 shade shelters, food lockers and landscaping at the Sequoia youth day camp facilities in Huddart County Park.

Many youth and adult groups rely on the Sequoia Day Camp site at Huddart County Park for day camp use. However, this facility requires more shade shelters and food lockers for the number of users it receives. Shade shelters protect visitors from over-exposure to the sun, heat exhaustion, and other sun-related problems. Food lockers protect campers' food from wildlife and prevent wildlife from becoming habituated to an unnatural food source. Phase 1 (3 shade shelters, 20 trees and a food locker) was completed in September 2000 through a Foundation donation.

#### **Interpretive Center at Edgewood Park & Preserve**

The Foundation will allocate \$65,000 of their donation to fund the Community-Planning Phase for an Edgewood Park and Natural Preserve Interpretive Center. This planning phase would include a consultant-led effort to solicit input through community and focused meetings. The final work product will be options, with descriptions and budgets, for facilities and programs.

This information would be the basis for additional community and environmental review during the next phases. The community outreach efforts should also result in increased support for the park. Once the community outreach effort is complete, environmental reviews, design and engineering and construction will be required to complete this project

The Foundation's long-term goal is a furnished interpretive center to support visitor education and park stewardship efforts at Edgewood County Park and Natural Preserve. This interpretive center will further preservation of the park's sensitive resources through visitor education and providing support facilities for the docents and volunteers. Curriculum based exhibits will provide improved educational opportunities for local schools.

The Master Plan for the Park & Natural Preserve was updated in 1997. The goals for the plan are to protect, preserve and restore Edgewood's natural resources, provide environmental education and foster public enjoyment through low intensity recreational uses. An interpretive center is an integral component of meeting these goals.

**FISCAL IMPACT:**

There is no fiscal impact on the County Parks budget. The funds from the Foundation supplement existing resources for the Coyote Point Eucalyptus Playground Project. The Foundation funds completely fund the other activities. The \$65,000 designated for the Interpretive Center at Edgewood Park & Preserve will be budgeted in FY 2001-02. County Parks staff will manage the projects with existing staff.

**REVIEW BY OTHERS:**

The Parks and Recreation Commission has reviewed this donation and recommends its acceptance.

The County Counsel's Office has reviewed the resolution and finds it in order.

Resolution No. \_\_\_\_\_

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**RESOLUTION APPROVING THE ACCEPTANCE OF A DONATION FROM THE SAN MATEO COUNTY PARKS AND RECREATION FOUNDATION IN THE AMOUNT OF \$188,000 FOR THE EUCALYPTUS PLAYGROUND PROJECT AT COYOTE POINT RECREATION AREA, SHADE SHELTERS AT HUDDART COUNTY PARK'S SEQUOIA DAY CAMP, AND THE COMMUNITY PLANNING PHASE FOR THE PROPOSED EDGEWOOD PARK AND NATURAL PRESERVE INTERPRETIVE CENTER**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that;

**WHEREAS**, the San Mateo County Parks and Recreation Foundation has raised \$188,000 in donations for the Eucalyptus Playground Project at Coyote Point Recreation Area, shade shelters at Huddart County Park's Sequoia Day Camp and the community planning phase for the proposed Edgewood Park and Natural Preserve Interpretive Center,

**WHEREAS**, the County of San Mateo recognizes the need for funding of these projects at Coyote Point Recreation Area, Huddart County Park and Edgewood Park and Natural Preserve;

**WHEREAS**, San Mateo County policies require the Board of Supervisors approval through a resolution to accept donations in excess of \$2,500; and

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED**, that the San Mateo County Board of Supervisors by adoption of this resolution hereby approves the acceptance of the San Mateo County Parks and Recreation Foundation donation for the Eucalyptus Playground Project at Coyote Point Recreation Area in the amount of \$12,000, shade shelters at Huddart County Park's Sequoia Day Camp in the amount of \$111,000 and the community planning phase for the proposed Edgewood Park and Natural Preserve Interpretive Center in the amount of \$65,000, and

**IT IS FURTHER ORDERED**, that the Director of Environmental Services Agency of the County of San Mateo accept the funds and use the aforementioned funds for the specified projects on behalf of the County of San Mateo.

**COUNTY OF SAN MATEO  
APPROPRIATION TRANSFER REQUEST**

REQUEST NO

DEPARTMENT Parks & Recreation Division

DATE 4.17.01

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW.

|      | C O D E S   |         | AMOUNT    | DESCRIPTION                |
|------|-------------|---------|-----------|----------------------------|
|      | FUND OR ORG | ACCOUNT |           |                            |
| From | 39110       | 2646    | 12 000 00 | Gifts & Donations          |
| To   | 39110       | 5969    | 12 000 00 | Other Special Dept Expense |

Justification (Attach Memo if Necessary)

see attached Board memo. This reflects a donation from Parks & Rec Foundation for unanticipated expenditures of the Eucalyptus Playground Project at Coyote Pt Park

DEPARTMENT HEAD

BY M. Chris

DATE 4-17-01

2  Board Action Required

Four-Fifths Vote Required

Board Action Not Required

Remarks

COUNTY CONTROLLER

BY \_\_\_\_\_ DATE \_\_\_\_\_

3  Approve as Requested

Approve as Revised

Disapprove

Remarks

COUNTY MANAGER

BY \_\_\_\_\_ DATE \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS USE ONLY**

BOARD OF SUPERVISORS COUNTY OF SAN MATEO STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO \_\_\_\_\_

RESOLVED by the Board of Supervisors of the County of San Mateo that

WHEREAS the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request and

WHEREAS the County Controller has approved said Request as to accounting and available balances and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_

Ayes and in favor of said resolution

Noes and against said resolution

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Supervisors \_\_\_\_\_  
 \_\_\_\_\_  
 Absent  
 Supervisors \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
 CHAIRMAN, BOARD OF SUPERVISORS  
 COUNTY OF SAN MATEO

\_\_\_\_\_  
 Clerk of Said Board

DISTRIBUTE TO  
 WHITE — BOARD OF SUPERVISORS  
 GREEN — CONTROLLER  
 CANARY — COUNTY MANAGER  
 PINK — DEPARTMENT  
 GOLDENROD — TREASURER

**COUNTY OF SAN MATEO  
APPROPRIATION TRANSFER REQUEST**

REQUEST NO

DEPARTMENT Parks & Recreation Division

DATE 4/17/01

**1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW**

|      | C O D E S   |         | AMOUNT     | DESCRIPTION                 |
|------|-------------|---------|------------|-----------------------------|
|      | FUND OR ORG | ACCOUNT |            |                             |
| From | 39700       | 2646    | 111,000.00 | Gifts & Donations           |
| To   | 39700       | 5858    | 111,000.00 | Other Professional Contract |

Justification (Attach Memo if Necessary)

See attached Board memo. Unanticipated Revenue to construct shade shelters at Hoddant Park

DEPARTMENT HEAD

BY McKinis

DATE 4/17/01

2  Board Action Required

Four-Fifths Vote Required

Board Action Not Required

Remarks

COUNTY CONTROLLER

BY

DATE

3  Approve as Requested

Approve as Revised

Disapprove

Remarks

COUNTY MANAGER

BY

DATE

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BOARD OF SUPERVISORS COUNTY OF SAN MATEO STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

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WHEREAS the County Controller has approved said Request as to accounting and available balances and the County Manager has recommended the transfer of funds as set forth hereinabove

NOW, THEREFORE IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_

Ayes and in favor of said resolution.

Noes and against said resolution:

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 Absent Supervisors: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
 CHAIRMAN BOARD OF SUPERVISORS  
 COUNTY OF SAN MATEO

\_\_\_\_\_  
 Clerk of Said Board

**DISTRIBUTION**  
 WHITE — BOARD OF SUPERVISORS  
 GREEN — CONTROLLER  
 CANARY — COUNTY MANAGER  
 PINK — DEPARTMENT  
 GOLDENROD — TREASURER