

COUNTY OF SAN MATEO

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Inter-Departmental Correspondence

Date: April 6, 2001

Board Meeting Date: April 24, 2001

TO: Honorable Board of Supervisors
FROM: Neil R. Cullen, Director of Public Works
SUBJECT: Increase in the Dollar Limit on Informal Bids for Construction Contracts

RECOMMENDATION

Adopt an Ordinance amending Section 2 56 030 et sec. of the County Ordinance Code to increase the monetary limit for informal bidding procedures for construction contracts from \$75,000 to \$100,000

Previous Board Action

Adopted a resolution on June 28, 1994, electing to become subject to the Uniform Public Construction Cost Accounting Act procedures contained in the State of California Public Contract Code, and adopted Ordinance 3580 which authorized an informal bidding procedure for construction contracts valued at \$75,000 or less.

Key Facts

The Public Contract Code was amended by the State, effective July 1, 2000, which increased the informal bid limits from \$75,000 to \$100,000 for all local governmental entities who adopted the Uniform Public Construction Cost Accounting Act procedures

Discussion

Adoption of the proposed Ordinance will bring San Mateo County informal contract limits into conformance with what is allowed by the State Public Contract Code provisions.

Fiscal Impact

There is no cost associated with adopting the Ordinance changes. There is potential for cost savings with the simplified bidding procedure for projects between Seventy-Five Thousand Dollars (\$75,000) and One Hundred Thousand Dollars (\$100,000)

Honorable Board of Supervisors

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A form of ordinance has been approved by County Counsel



Neil R. Cullen

Director of Public Works

NRC:GR:sdd

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cc Milt Mares, County Counsel
Brian C. Lee, Division Manager, Programs and Engineering Services
Michael F. Jackson, Principal Civil Engineer, Construction Management
Bruce E. Kirk, Principal Civil Engineer, Project Development and Design
Donna Vaillancourt, Management Services Division Manager

Ordinance No. _____

Board of Supervisors, County of San Mateo, State of California

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**Ordinance Amending Ordinance No. 3580 - Title 2 Administration,
Sections 2.56.030, 2.56.040, and 2.56.050**

The Board of Supervisors of the County of San Mateo, State of California, ORDAINS as follows

County Ordinance Code, Title 2, Administration, Chapter 2.56, County Buildings and Grounds, is amended to read as follows:

2.56.030 Competitive Bidding on Construction or Repair Contracts—When Required.

- (1) Public projects of more than one hundred thousand dollars (\$100,000) shall, except as otherwise provided in this chapter be let to contract by formal bidding procedures.
- (2) Public projects of one hundred thousand dollars (\$100,000) or less may be let to contract by formal bidding procedures or by informal bidding procedures as set forth in this chapter.

In all other respects, the section shall remain the same

2.56.040 Public Bidding Procedures

(2) Informal Bid Procedures

c. Award of Contracts The County Purchasing Agent and the Director of Public Works are each authorized to award informal contracts pursuant to this section. If all bids received are in excess of one hundred thousand dollars (\$100,000), the Board of Supervisors may by the passage of a four-fifths vote, award the contract, at one hundred ten thousand (\$110,000) or less, to the lowest responsible bidder, if it determines the cost estimate was reasonable

In all other respects, the section shall remain the same.

2.56.050 Prohibiting discrimination in employment and providing for an affirmative action program by construction contractors doing business with the County.

First Paragraph

All contracts for the County under this chapter involving an expenditure of \$100,000 or less shall contain a provision that the contractor will provide equal opportunity in its employment, including its hiring, training and promotion for all qualified persons and, for contracts involving an expenditure of \$100,000 or more, the criteria to determine the acceptability of bids shall include the following

In all other respects, this section shall remain the same.

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