

COUNTY OF SAN MATEO

Interdepartmental Correspondence

Date: April 17, 2001
Hearing Date: May 1, 2001

TO: Honorable Board of Supervisors
FROM: Warren Slocum, Assessor-County Clerk-Recorder
SUBJECT: Appropriation Transfer Request (\$281,605)



RECOMMENDATION

Approve an Appropriation Transfer Request (ATR) transferring \$281,605 from unanticipated revenue to the extra help and service and supply accounts within the Elections budget unit.

Background

On March 27, 2001, your Board approved Resolution No. 64312 authorizing the County Chief Elections Officer to render specified election services for the Town of Atherton, City of Millbrae, City of San Bruno, Belmont-Redwood Shores School District, and the Sequoia Union High School District Special Election to be held on Tuesday, June 5, 2001. Those entities will be billed for the entire cost of the elections, which costs are not included in the current fiscal year budget.

Discussion

Projected costs for the June 5, 2001 Special Election total \$281,605. This amount will cover anticipated expenditures for extra help, ballot printing, absentee voting, postage, polling place worker fees, and other miscellaneous expenses. The County will be reimbursed fully for these election expenditures. Funding will be coming from estimated revenue of \$281,605 from this election.

The purpose of this ATR is to transfer funds from unanticipated revenue to extra help and service and supply accounts within the Elections budget unit.

Fiscal Impact

There is no net county cost and no impact on the County General Fund.

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST NO.
ATRI 105

DEPARTMENT ASSESSOR-COUNTY CLERK-RECORDER

DATE 4/17/01

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG.	ACCOUNT		
From	13300	2081	281,605.00	Unanticipated Rev. - Election Services
To	13300	4161	48,500.00	Extra Help
	13300	5314	233,105.00	Election Expense

Justification. (Attach Memo if Necessary)

Transfer of funds needed to cover the cost of June 5, 2001 Special Elections.

DEPARTMENT HEAD

BY: *[Signature]*

DATE 4/17/01

2. Board Action Required

Four-Fifths Vote Required

Board Action Not Required

Remarks:

COUNTY CONTROLLER

BY: *[Signature]*

DATE 4-20-01

3. Approve as Requested

Approve as Revised

Disapprove

Remarks:

COUNTY MANAGER

BY:

DATE

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BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19____.

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____