




COUNTY OF SAN MATEO
SHERIFF'S OFFICE
Interdepartmental Correspondence

Date: April 3, 2001
Public Hearing Date: May 22, 2001 - 9:00 am

TO: Honorable Board of Supervisors

FROM: Don Horsley, Sheriff 

SUBJECT: FY 2001-02 Booking Fees

Recommendation

Adopt a Resolution setting the FY 2001-02 Booking Fees at \$183.00.

Background

Pursuant to Government Code 29550, arresting agencies are required to pay a fee to book a prisoner into the San Mateo County Maguire Correctional Facility and any ancillary detention facilities. The fee was imposed nine years ago as the result of State legislation which allowed the Board to impose a booking fee in response to reduced State funding in other program areas (i.e. State Realignment). Booking fees are based on the actual cost to book an inmate into the jail. In San Mateo County, the booking fees have historically been finalized through a process of negotiation with the cities.

In January 1994, the law pertaining to the imposition of booking fees changed. Standardization of the methodology for computing the fees was imposed, and the cost components of the fee were strictly defined in the statute, and narrowed in scope. Certain bookings, such as for arrests resulting from Court-ordered bench warrants, were exempted from the fee. A committee comprised of city police chiefs, the Sheriff, and the County Manager met and agreed upon a booking fee rate and methodology. The rate has been adjusted periodically starting from \$159 for FY 1994-95, to the current fee of \$178.00.

Discussion

The current booking fee was set last May by Board Resolution 63593. The proposed increase of 3% corresponds to negotiated labor cost increases, and will help defray increased labor and operating expenses associated with booking inmates. The current fee is supported by a FY 1999-00 booking cost analysis performed by an independent outside accounting firm. DMG-Maximus (formerly David M. Griffith & Associates) are very familiar with booking fee regulations and perform these analysis periodically for many California jurisdictions. DMG-Maximus also produces the Countywide Overhead Cost Plan (COWCAP, or A-87 Plan) for San Mateo and most of the other 57 counties, under contract with the Controller's Office. Their analysis supports the methodology by which our booking fees have been established in recent years.

Legislation enacted in 1999-00 allows cities to recover their booking fee expenses from the State, and is expected to be continued for 2001-02. This legislation reimburses cities for booking fee costs paid in the base year of 1998-99, with an update for cost-of-living having been proposed in the legislature. We recommended setting last year's proposed fee increase to \$178, also a 3% increase, in order that the cities could recover an amount from the State that approximated their outlay for 2000-01 booking fees. We recommend a similar approach this year.

Pursuant to Chapter 910 of the Statutes of 1995, all affected agencies were notified of the increase on March 12, 2001, in accordance with noticing requirements.

Fiscal Impact

It is anticipated that approximately \$1,195,500 in revenue will be generated from booking fees next year, including the 3% fee adjustment, and this total revenue amount is included in the Sheriff's recommended FY 2001-02 budget.

Resolution No. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING THE SHERIFF'S BOOKING FEE FOR FY 2001-02
TO BE ESTABLISHED AT \$183.00**

RESOLVED, by the Board of Supervisors, County of San Mateo, State of California, that:

WHEREAS, Counties are granted the authority to impose fees for the booking of inmates into County detention facilities, and San Mateo County has historically imposed said booking fees on an annual basis; and

WHEREAS, a joint city/county committee met and agreed upon the basic booking fee rates and calculation methodology used in determination of the booking fee; and

WHEREAS, the Board of Supervisors originally adopted a booking fee for FY 1994-95 in the amount of \$159 which has been periodically adjusted to the current fee of \$178; and

WHEREAS, the Sheriff's Office has completed a study and calculation of booking fees, and has determined the methodology used to be a true and accurate one, in conformance with applicable requirements; and

WHEREAS, the booking fee for FY 2001-02 includes a 3% cost increase reflecting the increased cost of labor, and all participating agencies have previously been advised of same; and

NOW, THEREFORE, BE IT RESOLVED THAT: the FY 2000-01 Sheriff's Booking Fee be established at \$183.00 effective for the period of July 1, 2001 through June 30, 2002.

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