

**COUNTY OF SAN MATEO
ENVIRONMENTAL SERVICES AGENCY**

Date: May 8, 2001
Hearing Date: May 22, 2001

To: Honorable Board of Supervisors

From: Marcia Raines, Director, Environmental Services Agency *me*

Subject: Appropriation Transfer Request for the Agreement with Christopher A. Joseph & Associates

RECOMMENDATION

Approve the transfer of \$83,914 from unanticipated revenue to Contractual Services to provide an appropriation for the contract with Christopher A. Joseph & Associates to prepare the Environmental Impact Report for the Edgewood Subdivisions.

BACKGROUND

The County is entering into an agreement with Christopher A Joseph & Associates to perform environmental consulting services to prepare a Draft Environmental Impact Report (DEIR), a Final Environmental Impact Report (FEIR) and a Mitigation Monitoring Reporting Program for two proposed subdivisions located at 1520 and 1718 Edgewood Road. The proposal is for a 13-lot subdivision at 1520 Edgewood Road and for a 5-lot subdivision at 1718 Edgewood Road. In both proposals, improvements consist of: (1) new access roads including private entrance gates; (2) sewer connections with the City of San Carlos; and (3) water connections with the California Water Service Company.

Christopher A. Joseph & Associates (CAJA) was selected after a Request for Proposals was issued to twelve qualified firms, three of which submitted proposals and were interviewed. CAJA was selected based on their understanding of the issues involved and their technical expertise to analyze those issues.

The proposed transfer will set up an appropriation for the agreement in the amount of \$83,914 from revenue received from the applicants, Max Keech and Patrick Fellows, from which to pay the consultant.

FISCAL IMPACT

The appropriation will be offset by unanticipated revenue. There will be no net County cost.

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST NO

DEPARTMENT
ESA/Planning

DATE
4/26/01

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG.	ACCOUNT		
From	38100	2652	83,914	Unanticipated Revenue - Project Cost Reimbursement
To	38100	5858	83,914	Other Professional Contract Services

Justification. (Attach Memo if Necessary)

Please attached memo.

DEPARTMENT HEAD

BY *M. Lewis* DATE 4/26/01

2. Board Action Required Four-Fifths Vote Required Board Action Not Required

Remarks

COUNTY CONTROLLER

BY _____ DATE _____

3. Approve as Requested Approve as Revised Disapprove

Remarks

COUNTY MANAGER

BY _____ DATE _____

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BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19____

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____