

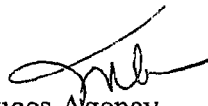
County of San Mateo  
Human Services Agency  
Workforce Development

Date: 5/4/01

Hearing Date: 5/22/01

TO: Honorable Board of Supervisors

FROM: Maureen Borland, Director, Human Services Agency  
Glen H. Brooks, Jr., Director, Central Region  
Robert Schwab, Director, Workforce Investment Board



SUBJECT: Caregiver Training Initiative Grant Award

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**RECOMMENDATION**

Accept a grant from the San Francisco Private Industry Council to provide employment and training services, which address the critical shortage of caregivers in health care occupations and authorize the Director of the Human Services Agency to execute an agreement with the San Francisco Private Industry Council, Inc. pursuant to the Caregiver Training Initiative with a form of said agreement to be reviewed and approved by County Counsel.

**BACKGROUND**

In September 2000, the California Employment Development Department in conjunction with the California Department of Social Services released the Caregiver Training Initiative Solicitation for Proposals for regional proposals to support the Governor's Aging with Dignity Initiative by:

- Ensuring that California's communities have the well-trained caregivers necessary for all levels of care for the State's aging population;
- Ensuring that communities have the well-trained caregivers necessary to provide a continuity of care for the State's long-term care needs; and
- Ensuring that caregivers have employment opportunities, not only for entry-level occupations, but also for professional development and career advancement into more highly skilled occupations.

The San Mateo County Human Services Agency and the Public Authority of the County's Health Services Agency partnered with the San Francisco Private Industry Council to develop a regional proposal to provide services which address the region's need for skilled caregivers

On January 31, 2001, Governor Davis announced twelve Caregiver Training Initiative grants with an award of \$1,347,226 for the San Francisco – San Mateo collaboration. San Mateo will receive \$399,263 of the regional grant award with a grant term beginning March 1, 2001 and concluding September 30, 2002.

**DISCUSSION**

Like much of California, San Mateo County is experiencing, and is expected to continue to experience, a shortage of persons in certain health occupations. The shortage is particularly critical in long-term care. The proposed program was developed in close collaboration with the Public Authority in the Health Services Agency with significant input from local health providers, hospitals, skilled nursing and assisted living facilities and organizations providing training in health and allied occupations.

The program will seek to gain a greater understanding of the career ladders and skills requirements of health occupations, promote the occupations to targeted populations and provide career guidance services. In addition, the program will assist with training and supportive services costs with a goal of attracting new persons to enter the field and assisting those already in a health or allied occupation to advance in their career. Ninety persons will be served by the project in San Mateo County.

This grant will be reviewed by County Counsel prior to execution by the Human Services Agency Director.

**PERFORMANCE GOALS**

Performance Measures	Goal for FY2000-01	Goal for FY2001-02
• Number of participants enrolled in training	N/A	90
• Percentage of participants who receive continuing education units	N/A	70%
• Percentage of participants who receive advanced certificates	N/A	30%
• Percentage of participants placed in jobs, advanced to higher positions or retain existing caregiver position	N/A	80%

**FISCAL IMPACT**

This project is fully funded by grant funds and leveraged resources identified in the grant application. Implementation and operation of the project will not result in additional net county costs.

Robert Schwab

Ext. 5181

RESOLUTION NO. \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING ACCEPTANCE OF THE CAREGIVERS TRAINING INITIATIVE GRANT FROM THE PRIVATE INDUSTRY COUNCIL OF SAN FRANCISCO, INC. AND AUTHORIZING THE DIRECTOR OF THE HUMAN SERVICES AGENCY TO EXECUTE AN AGREEMENT WITH THE PRIVATE INDUSTRY COUNCIL OF SAN FRANCISCO, INC. FOR THE PURPOSE OF CARRYING OUT THE ACTIVITIES OF THE AGREEMENT**

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the State of California has enacted AB 2876 "Aging with Dignity Initiative" and, within it, were created "Caregiver Training Initiative (CTI) Projects" designed to increase the availability of skilled labor for healthcare providers serving the elderly; and

**WHEREAS**, the Private Industry Council of San Francisco, Inc. on behalf of organizations representing the City and County of San Francisco and the County of San Mateo prepared a proposal for one of the competitive CTI Projects which was among the fifteen that were subsequently awarded, and

**WHEREAS**, there continues to be a shortage of skilled workers in the healthcare industry, especially the long-term care industry, in San Francisco and San Mateo County as well as throughout the State of California; and

**WHEREAS**, the San Mateo County Human Services Agency and San Mateo County Health Services Agency have met to design program services which address the caregiver shortage in San Mateo County, and

**WHEREAS**, the grant period began March 1, 2001 and concludes September 30, 2002, but as of April 10, 2001, the Private Industry Council of San Francisco has not provided an agreement; and

**WHEREAS**, the short grant period and time restrictions associated with the different sources of monies used to fund the grant necessitate an expeditious execution of an agreement,

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that this Board of Supervisors approves acceptance of the Caregiver Training Initiative grant;

**BE IT FURTHER RESOLVED** that the Human Services Agency Director shall be authorized to execute an agreement with the Private Industry Council of San Francisco, Inc and modifications thereto pursuant to the Caregiver Training Initiative.

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PRIVATE INDUSTRY COUNCIL  
*of San Francisco, Inc.*

*creating  
employment  
opportunities*

April 5, 2001

Robert Schwab  
Director  
San Mateo County Human Services Agency & WIB  
262 Harbor Boulevard, Building A  
Belmont, CA 94002

Funds Number: 337-607/798-30/31/32  
Funds Acronym SMC/HSA-CM/CA/EP

Dear Mr. Schwab.

It is the intention of the Private Industry Council of San Francisco, Inc (PIC) to enter into a subcontract in the amount of \$399,263 with San Mateo County to operate an employment and training program integrating Workforce Investment Act (WIA) and Welfare-to-Work (WtW) funds under the Caregiver Training Initiative (CTI) Program.

The funding, which comes from the State of California's Welfare-to-Work Matching funds and the Workforce Investment Act, has been modified and will now cover the period from March 1, 2001 to September 30, 2002. This letter of intent replaces the letter dated March 20, 2001. This subcontract will be a cost reimbursement instrument that will include specific performance goals.

**This agreement will be valid and enforceable only if the State of California Employment Development Department (EDD) makes sufficient funds available to the PIC.**

I look forward to a positive, productive and successful working relationship. Do not hesitate to contact Ms. Joyce Crum, PIC's Director of Welfare-to-Work Programs, should you have any questions.

Sincerely,

Pamela S Calloway  
President

cc. PIC Staff  
DHS Staff  
Judy Branaman, EDD/WID