

County of San Mateo
Human Services Agency
Inter-Departmental Correspondence

Date: May 4, 2001
Hearing Date: May 22, 2001

To: Honorable Board of Supervisors

From: Maureen Borland, Director, Human Services Agency
Stuart Oppenheim, Children and Family Services Director




Subject: Appropriation Transfer Request (ATR) to transfer appropriations from the 4000 series to the 5000 series of \$439,386, to appropriate unanticipated revenues of \$1,436,399, and to appropriate additional expenditures of \$1,436,399 in the 5000 and 6000 series in the Children and Family Services Budget Unit (7420B) for Fiscal Year 2000-01.

RECOMMENDATION

Approve an ATR to transfer appropriations from salaries and benefits to services and supplies of \$439,386, to appropriate unanticipated revenues of \$1,436,399, and to appropriate additional expenditures of \$1,436,399 in services and supplies and in other charges in the Children and Family Services Budget Unit (7420B) for Fiscal Year 2000-01.

BACKGROUND/DISCUSSION

In FY 2000-01 the running rate of expenditures for normal operating costs for leased facilities and client emergency assistance will be \$275,000 greater than budgeted appropriations. This overage will be offset by the transfer of surplus salaries and benefits. Surplus salaries and benefits will also permit the purchase of required safety improvements at the Children's Receiving Home and some enhancements of our community Family Resource Center partners.

Children and Family Services has received an ongoing State Augmentation Allocation for Child Welfare Services (CWS) of \$497,817, a State CWS Closeout Reallocation of \$788,582 and a one-time Temporary Assistance to Needy Families (TANF) allocation of \$150,000 for FY 2000-01. These unanticipated allocations will be used for one-time only expenditures in the Children and Family Services budget unit.

The increased revenue will be utilized to additionally enhance the capacity of Family Resource Center partners to provide services. It will also be used to expand existing services that Children and Family Services partners provide in the areas of kinship support, youth services, foster family and adoptive family recruitment and training efforts and case management services to homeless families.

This ATR reflects the amount required of \$1,875,785.

FISCAL IMPACT

There is no Net County Cost associated with these allocation increases or the approval of this ATR.

Maggie Wong, Ext. 7969

COUNTY OF SAN MATEO				REQUEST NO
APPROPRIATION TRANSFER REQUEST				
DEPARTMENT HUMAN SERVICE AGENCY, CHILDREN & FAMILY SERVICES				DATE 5/4/01
1 REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW				
	C O D E S			
	FUND OR ORG	ACCOUNT	AMOUNT	DESCRIPTION
From	74251	4000	439,386 00	SALARIES AND BENEFITS
	74251	1691	1,436,399 00	STATE REVENUE
To	74350	5858	1,034,785 00	PROFESSIONAL CONTRACTS
	74350	5234	791,000 00	OFFICE FURNITURE & EQUIPMENT
	74350	6716	50,000 00	LEASED FACILITY CHARGES
Just fical on (Attach Memo if Necessary)				
PLEASE SEE ATTACHED MEMO.				
DEPARTMENT HEAD <i>[Signature]</i> DATE 5-3-01				
2 <input type="checkbox"/> Board Action Requ red <input type="checkbox"/> Four-Fifths Vote Required <input type="checkbox"/> Board Act on Not Requ red Remarks				
COUNTY CONTROLLER BY _____ DATE _____				
3 <input type="checkbox"/> Approve as Requested <input type="checkbox"/> Approve as Rev sed <input type="checkbox"/> Disapprove Remarks				
COUNTY MANAGER BY _____ DATE _____				

DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS COUNTY OF SAN MATEO STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO _____

RESOLVED by the Board of Supervisors of the County of San Mateo that

WHEREAS the Department hereinabove named in the Request for Appropriation Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request and

WHEREAS the County Controller has approved said Request as to accounting and available balances and the County Manager has recommended the transfer of funds as set forth hereinabove

NOW, THEREFORE IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected

Regularly passed and adopted this _____ day of _____ 19____

Ayes and in favor of said resolution

Supervisors _____

Noes and against said resolution.

Supervisors _____

 Absent
 Supervisors _____

ATTEST

 Clerk of Said Board

 CHAIRMAN BOARD OF SUPERVISORS
 COUNTY OF SAN MATEO

Date May 4 2001

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Department Human Services Agency
Division Children And Family Services

Type of Transaction ATR AER
Status of Transaction One Time On Going

Title Transfer appropriation within Children and Family Services to cover additional expenditures
for FY 2000-01

Justification SEE ATTACHMENT

To BP	7420B	Total	1 875 785 00
From BP	7420B	Total	(1 875 785 00)
	Net Change		0 00

From/To	Subobject	Account Description	Transfer Amount
74251	4000	Salaries & Benefits	(439 386 00)
74350	5858	Professional Contracts	1 034 785 00
74350	5234	Office Furniture & Equipment	791 000 00
74350	6716	Leased Facility Charges	50 000 00

Appropriations Total	1 436 399 00
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74251	1691	State Revenue	1 436 399 00
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Revenue Total	1 436 399 00
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Net Cost	0 00
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C&FSINC

Prepared by Mike Torre