

COUNTY OF SAN MATEO

Inter-Departmental Correspondence

Date: May 8, 2001

Board Meeting Date: May 22, 2001

TO: Honorable Board of Supervisors

FROM: Neil R. Cullen, Director of Public Works

SUBJECT: **Crystal Springs Trail Extension and Resurfacing Project**
(Project No. ODO55, F-36 (335))

RECOMMENDATION

Adopt resolutions:

- 1) approving an Appropriation Transfer (ATR) that transfers \$434,750 in Parks Acquisition and Development Funds into the Capital Projects Fund and establishes an appropriation in the Capital Projects Fund in the same amount for the Crystal Springs Trail Extension and Resurfacing Project (4/5ths vote required)
- 2) awarding and authorizing execution of a contract for the resurfacing and extension of Crystal Springs Trail from San Bruno Avenue to Hillcrest Boulevard

Previous Board Action

- 1) Approved Plans and Specifications, determined prevailing wage scales and called for sealed proposals for the above-mentioned project
- 2) Rejected bids received on April 10, 2001, and authorized re-advertising the project for bid.

Discussion

On May 1, 2001, bids were accepted for this project and subsequently referred to this office for checking and recommendation. The bids have been checked and the bid of.

W. R. Forde Associates
984 Hensley Street
Richmond, CA 94801

at \$395,236 was the lowest bid received

Honorable Board of Supervisors

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The Engineer's estimate was \$500,000. A summary of the bids received is as follows:

1.	W R Forde Associates	\$395,236
2.	Interstate Grading	\$497,124

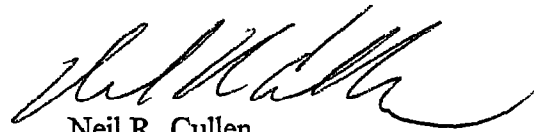
We have reviewed the contract documents and have determined that the affirmative action program of W R Forde Associates is in accordance with the current Affirmative Action Guidelines.

Fiscal Impact

The total estimated cost for construction and contingencies is \$434,750. Your Board's approval of an ATR in this amount will allow for the work to be financed with Parks Acquisition and Development Funds.

There is no impact to the General Fund.

Forms of resolutions have been approved by County Counsel and the Director of Environmental Services Agency and the Parks Director agree with our recommendations.



Neil R. Cullen
Director of Public Works

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File No.: F-36 (335)

cc. Marcia Raines, Director, Environmental Services Agency
Mary Burns, Director, Department of Parks and Recreation
W. R. Forde Associates
984 Hensley Street
Richmond, CA 94801
Milt Mares, County Counsel
Gary Lockman, Department of Parks and Recreation

Resolution No. _____

Board of Supervisors, County of San Mateo, State of California

* * * * *

**Resolution Awarding and Authorizing Execution
of a Contract for the Crystal Springs Trail Extension and Resurfacing Project**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, this Board of Supervisors did, on **March 13, 2001**, adopt **Resolution No. 64300**, which Resolution adopted the Plans and approved the Specifications, determined the prevailing wage scales and called for sealed proposals for the resurfacing and extension of Crystal Springs Trail, and

WHEREAS, the Clerk of this Board of Supervisors did, in public on May 1, 2001, open and examine all sealed proposals that were received in the specified time for the doing of the work referred to in said **Resolution No. 64300**, and

WHEREAS, this Board of Supervisors has caused an analysis of said sealed proposals to be made by the Director of Public Works of the County of San Mateo, and has, in open session, fully reviewed and considered said sealed proposals and the analysis thereof, and

WHEREAS, the lowest responsible bid was submitted by **W. R. Forde Associates**, in the amount of **Three Hundred Ninety-Five Thousand Two Hundred Thirty-Six and 00/100 Dollars (\$395,236.00)** based on an estimate of the amount of work to be done:

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED as follows

1. That it is to the best interest of the County of San Mateo to award the contract for the Extension and Resurfacing of Crystal Springs Trail to

**W. R. Forde Associates
984 Hensley Street
Richmond, CA 94801**

2. That the County of San Mateo shall enter into a written contract with **W. R. Forde Associates** for the doing of said work as required by the Plans and Specifications therefore adopted and approved by this Board of Supervisors, as hereinbefore mentioned, said Plans and Specifications being on file in the office of the Director of Public Works of the County of San Mateo

3. That the President of this Board of Supervisors shall be, and is hereby, authorized and directed, for and on behalf of the County of San Mateo, to enter into said written contract with **W.R. Forde Associates** for doing of said work, as hereinbefore mentioned and to receive and approve the Faithful Performance Surety Bond and the Labor and Material Surety Bond required to be posted by the said Contractor with the County of San Mateo in connection therewith.

4. That all payments to the Contractor be in accordance with the Plans, Specifications, and other contract documents, based on the Director of Public Works written estimates of work actually done

5. That, Paragraph 4 above notwithstanding, aggregate payments to Contractor shall not exceed the sum of **Four Hundred Thirty-Four Thousand Seven Hundred Fifty and 00/100 Dollars (\$434,750)** without this Board's prior approval

6. That the Clerk of the Board of Supervisors, County of San Mateo, is hereby authorized and directed to attest the signature of the President of this Board of Supervisors to said written contract

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**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST NO

DEPARTMENT Public Works Department

DATE 05/03/01

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG	ACCOUNT		
From	39700	5858	434,750.00	Other Professional Contract Svcs
	86130	2731	434,750.00	Operating Transfers In-Capital Projects
To	39700	7546	434,750.00	Operating Transfers Out-Capital Projects
	86130	7211	434,750.00	Crystal Springs Trail Extension

Justification (Attach Memo if Necessary)

This ATR will appropriate \$434,750.00 in the Capital Projects Fund for the Crystal Springs Trail Extension project. Funds will be provided by Parks Acquisition and Development Fund.

Handwritten initials/signature

DEPARTMENT HEAD

BY *[Signature]* DATE 5/8/01

2 Board Action Required Four-Fifths Vote Required Board Action Not Required

COUNTY CONTROLLER

BY _____ DATE _____

3 Approve as Requested Approve as Revised Disapprove

COUNTY MANAGER

BY _____ DATE _____

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