

COUNTY OF SAN MATEO

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Interdepartmental Correspondence

Date May 15, 2001

Board Meeting Date May 22, 2001

TO: Honorable Board of Supervisors
FROM: Neil R. Cullen, Director of Public Works
SUBJECT: Authorization to Apply for Funding to Purchase Bicycle Lockers for Various County Facilities

RECOMMENDATION

Adopt a resolution:

1. authorizing the Director Public Works to submit an application to the State of California, Department of Transportation (Caltrans) for funding to purchase bicycle lockers for various County Facilities; and
2. committing to allocate matching funds in the amount of \$3,000 from 1/2 Cent Transportation Funds to purchase and install the lockers and, committing to the long term maintenance of the bike lockers

Key Facts

A resolution authorizing submittal of an application to Caltrans must be approved by June 1, 2001, in order to qualify for a grant

Discussion

The State of California, Department of Transportation is currently accepting applications for city and county projects that improve safety and convenience for bicycle commuters. There is \$7.2 Million available Statewide under this program to local jurisdictions on a competitive basis. One of the categories under this funding program is to ensure secure bicycle parking at employment and transportation centers

We have determined that there is sufficient space available at the County Government Center, North Courts, Central Courts, Tower Road and the East Palo Alto Office Building to install bicycle lockers that could be made available to County staff and members of the general public.

We are therefore recommending that the Director of Public Works be authorized to submit a grant application for the purchase of the lockers. However, as stated previously, this is a competitive grant and there is no guarantee that a grant will be awarded for the proposed lockers.

Honorable Board of Supervisors

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County Facilities**

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Fiscal Impact

This application will be for 18 lockers to house 36 bicycles (2 separate enclosures per locker) at a total installed cost of approximately \$30,000. Grant funding if approved will pay for up to 90% (\$27,000) of the total cost of the project. The remaining 10% (\$3,000) is proposed to be made available from the 1/2 Cent Transporting Fund allocation that the County receives from the Transportation Authority.

Maintenance of the bicycle lockers once installed is proposed to be assigned to the Facilities and Maintenance Division of Public Works. We believe that the maintenance will be minor and will be a part of our maintenance of the parking facilities at each County building or campus. The cost of any maintenance is proposed to be absorbed by the Facilities and Maintenance budget.

There is no direct impact to the General Fund.

A form of resolution has been approved by County Counsel.



Neil R. Cullen
Director of Public Works

NRC·WM sdd

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cc: Milt Mares, County Counsel
George F. Haines, Maintenance Division Manager
Donna Vaillancourt, Management Services Division Manager
Walter Martone, Walter Martone, Transportation Systems Coordinator

Resolution No _____

Board of Supervisors, County of San Mateo, State of California

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Resolution Authorizing the Director of Public Works to Submit an Application to the State of California for Funding to Purchase Bicycle Lockers for Various County Facilities

RESOLVED by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the State of California is accepting applications for funding under the Bicycle Transportation Account Program; and

WHEREAS, the Board has determined that the provision of bicycle lockers at various County Facilities would improve the safety and convenience for bicycle commuters; and

WHEREAS, it has been determined that there is funding available in the Half Cent Transportation Fund to provide the required matching funds for the acquisition of bicycle lockers; and

WHEREAS, it has been determined that the Facilities and Maintenance Division of the Public Works Department is the appropriate unit to handle the responsibility for the on-going maintenance of the bicycle lockers.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that

1 Director of Public Works is authorized to submit an application for funding to purchase eighteen (18) bicycle lockers

2. This Board is committing up to \$3,000 in matching funds for this project from its Half Cent Transportation Funds.

3. This Board is committing to the on-going maintenance of the lockers once installed

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