

Inter-Departmental Correspondence

Date: May 9, 2001

Board Meeting Date: May 22, 2001

**TO:** Honorable Board of Supervisors  
**FROM:** Neil R. Cullen, Director of Public Works  
**SUBJECT:** Construction of Ten (10) Shade Structures at Huddart Park – Woodside Area

**RECOMMENDATION**

Adopt a resolution adopting Plans and Specifications, determining prevailing wage scales, and calling for sealed proposals for the construction of ten (10) shade structures at Huddart Park.

**Previous Board Action**

Approved an Appropriation Transfer Request (ATR) that provided \$111,000 from the San Mateo County Parks and Recreation Foundation to fund the construction of the shade structures

**Key Facts**

- 1 Shade structures protect park visitors from the affects of exposure to the sun which includes heat exhaustion, sunstroke, and skin cancer. The additional ten (10) structures will cover an additional twenty (20) existing picnic table areas.
- 2 The proposed shade structures will be constructed using essentially the same design as was used on the six (6) existing shade structures in Huddart Park.

**Discussion**

The Department of Public Works is aiding the Parks Division by facilitating the project through the contract award stage, with Parks proposing to administer the construction contract with its own forces. A consultant, retained by the Parks and Recreation Division, prepared the Plans and Specifications for this project.

This project qualifies for a Categorical Exemption pursuant to Section 15303.E of the Public Resources Code (California Environmental Quality Act [CEQA]), and a Notice of Exemption has been filed with the County Clerk as provided by County Guidelines.

Honorable Board of Supervisors

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**Fiscal Impact**

The estimated cost of the project is \$106,000 and is proposed to be financed with funds made available from the San Mateo County Parks and Recreation Foundation

There is no impact to the General Fund.

A form of resolution has been approved by County Counsel, and the Director of Environmental Services and the Parks Director concur in our recommendation



Neil R. Cullen  
Director of Public Works

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cc: Milt Mares, County Counsel  
Marcia Raines, Director, Environmental Services  
Mary Burns, Director, Parks and Recreation  
Dave Moore, Superintendent of Parks and Recreation

Resolution No. \_\_\_\_\_

Board of Supervisors, County of San Mateo, State of California

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**Resolution Adopting Plans and Specifications,  
Determining Prevailing Wage Scales and Calling for Sealed Proposals for the  
Construction of Ten (10) Shade Structures  
at Huddart Park – Woodside Area**

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, Plans and Specifications have been prepared and approved by the Director of Environmental Services for the construction of ten (10) shade structures at San Mateo County's Huddart Park - Woodside Area, and said Plans and Specifications have been filed in the office of the Director of Public Works; and

**WHEREAS**, a schedule of prevailing wages for each craft or type of workman needed to execute this contract in the locality in which said work is to be performed has been established by the Department of Industrial Relations and has been referred to in said Specifications.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** as follows:

1. The Plans and Specifications dated May 18, 2001, for the aforesaid project, on file in the office of the Director of Public Works, to which reference is hereby made

for further particulars, are hereby approved and are adopted as the Plans and Specifications to be adhered to in letting and performing the work under a contract for said improvements

2. The schedule of prevailing wages referred to in said Specifications has been determined to contain the general prevailing rates of wages in the locality in which said work is to be performed for each craft or type of workman needed to execute said contract

3. The Department of Public Works is authorized and directed to issue a call for sealed proposals to be received by the County Manager/Clerk of the Board of Supervisors of San Mateo County, on or before 2:00 p.m., Tuesday, June 12, 2001, in the County Manager/Clerk of the Board of Supervisors' offices in the Hall of Justice and Records, 400 County Center, Redwood City, California. Said bids will then be publicly opened and declared in the County Manager/Clerk of the Board of Supervisors offices.

The Department of Public Works is further directed to cause the Notice inviting sealed proposals to be published for two (2) times in the San Mateo County Times, a newspaper printed and published in this County, and to obtain an affidavit of said publication, a copy of which shall be placed on file with the Clerk of the Board of Supervisors

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