

# COUNTY OF SAN MATEO

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## Inter-Departmental Correspondence

Date: May 23, 2001

Board Meeting Date: June 5, 2001

**TO:** Honorable Board of Supervisors  
**FROM:** Neil R. Cullen, Director of Public Works  
**SUBJECT:** Water System Improvement at Cordilleras Center – San Carlos/Redwood City Area  
(Project No. P2A01)

### RECOMMENDATION

Adopt resolutions

- 1) approving an Appropriation Transfer Request (ATR) that transfers \$150,000.00 from the County Reserves Fund into the Capital Projects Fund and establishes an appropriation in the Capital Projects Fund in the same amount for the Cordilleras Water System Improvement Project (4/5ths vote required).
- 2) awarding and authorizing execution of a contract to replace the existing water storage tanks at Cordilleras Center

### Previous Board Action

Adopted Resolution No. 64336 on March 27, 2001, adopting Plans and Specifications, determining prevailing wage scales, and calling for sealed proposals to replace the existing water storage tanks at Cordilleras Center.

### Discussion

On May 1, 2001, bids were accepted for this project and subsequently referred to this office for checking and recommendation. The bids have been checked and the base bid of

**Casey Construction  
620 Handley Trail  
Emerald Hills, CA 94062**

at \$163,331 was the lowest bid received. A summary of the bids received is as follows:

<u>Contractor</u>	<u>Base Bid</u>
Casey Construction	\$163,331
Pacific Underground Construction, Inc.	\$202,537
HR Electric & Engineering	\$245,000

Honorable Board of Supervisors

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We believe that the bid represents a fair cost for the proposed construction and are recommending that a contract be awarded to Casey Construction

We have reviewed the contract documents and have determined the Affirmative Action Program submitted by Casey Construction is in accordance with the current Affirmative Action Guidelines

**Fiscal Impact**

The total overall estimated cost of this project, including construction, contingencies, land surveys, geotechnical services, and engineering evaluation and design services is \$269,500. An appropriation of \$69,500, financed by General Funds, was approved in the 2000/2001 Capital Projects Budget. Your Board's approval of an ATR in the amount of \$150,000 will provide supplemental financing for the work by Non-Departmental Reserves. The balance of \$50,000 will be financed by Emergent Special Jobs funds.

All appropriated funding not required by the project will revert to the General Fund upon project completion.

Forms of Resolutions have been approved by County Counsel.



Neil R. Cullen  
Director of Public Works

NRC:MAH:sdd

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cc: Milt Mares, County Counsel  
Brian C. Lee, P.E., Division Manager, Programs and Engineering Services  
Michael Jackson, Principal Civil Engineer, Construction Management  
Donna Vaillancourt, Management Services Division Manager  
Jerry Okada, Project Manager  
Mark Hahn, Project Manager  
Rudy N. Gopez, Financial Services Manager

COUNTY OF SAN MATEO  
APPROPRIATION TRANSFER REQUEST

REQUEST NO

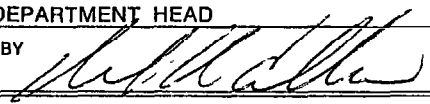
DEPARTMENT  
Department of Public Works

DATE  
05/14/01

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG	ACCOUNT		
From	80110	8612	150,000.00	Departmental Reserves
	85110	2731	150,000.00	Operating Transfers In-Capital Projects
To	80110	7546	150,000.00	Operating Transfers Out-Capital Projects
	85110	7211	150,000.00	Cordilleras Water Tank Storage

Justification (Attach Memo if Necessary)  
This ATR will provide additional appropriation in the Capital Projects Fund for the Cordilleras Water Tank Storage project. Funds are provided by the Non-Departmental Services Reserves.

DEPARTMENT HEAD  
BY  DATE 5/24/01

2. ☐ Board Action Required ☐ Four-Fifths Vote Required ☐ Board Action Not Required  
Remarks

COUNTY CONTROLLER  
BY \_\_\_\_\_ DATE \_\_\_\_\_

3. ☐ Approve as Requested ☐ Approve as Revised ☐ Disapprove  
Remarks:

COUNTY MANAGER  
BY \_\_\_\_\_ DATE \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that  
WHEREAS, the Department hereinabove named in the Request for Appropriation Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and  
WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:  
NOW, THEREFORE IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

Ayes and in favor of said resolution:  
Supervisors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Noes and against said resolution:  
Supervisors: \_\_\_\_\_  
\_\_\_\_\_  
Absent  
Supervisors: \_\_\_\_\_

ATTEST:  
\_\_\_\_\_  
Clerk of Said Board

CHAIRMAN, BOARD OF SUPERVISORS  
COUNTY OF SAN MATEO

DISTRIBUTION.  
WHITE — BOARD OF SUPERVISORS  
GREEN — CONTROLLER  
CANARY — COUNTY MANAGER  
PINK — DEPARTMENT  
GOLDENROD — TREASURER

**Resolution No. \_\_\_\_\_**

**Board of Supervisors, County of San Mateo, State of California**

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**Resolution Awarding and Authorizing Execution of a Contract for  
Water System Improvement at Cordilleras Center  
Redwood City, California  
(Project No. P2A01)**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, this Board of Supervisors did, on March 27, 2001, adopt Resolution No. 64336, which Resolution adopted the Plans and approved the Specifications, determined the prevailing wage scales and called for sealed bids for **Water System Improvement at Cordilleras Center**, and

**WHEREAS**, the Clerk of this Board of Supervisors did, in public on May 1, 2001, open and examine all sealed proposals that were received in the specified time for the doing of the work referred to in said Resolution No. 64336; and

**WHEREAS**, this Board of Supervisors has caused an analysis of said sealed proposals to be made by the Director of Public Works of the County of San Mateo, and has, in open session, fully reviewed and considered said proposals and the analysis thereof, and

**WHEREAS**, the lowest responsible bid was submitted by Casey Construction in the amount of **One Hundred Sixty-Three Thousand Three Hundred Thirty-One and 00/100 Dollars (\$163,331.00)** based on an estimate of the amount of work to be done

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** as follows

1. That it is in the best interest of the County of San Mateo to award the contract for water system improvements at Cordilleras Center to

**Casey Construction  
620 Handley Trail  
Emerald Hills, CA 94062**

2. That the County of San Mateo shall enter into a written contract with Casey Construction for the doing of said work as required by the Plans and Specifications therefore adopted and approved by this Board of Supervisors, as hereinbefore mentioned, said Plans and Specifications being on file in the office of the Director of Public Works of the County of San Mateo.

3. That the President of this Board of Supervisors shall be, and is hereby, authorized and directed, for and on behalf of the County of San Mateo, to enter into said written contract with Cal Inc for the doing of said work, as hereinbefore mentioned and to receive and approve the Faithful Performance Surety Bond and the Labor and Material Surety Bond required to be posted by the said Contractor with the County of San Mateo in connection therewith.

4. That all payments to the Contractor be in accordance with the Plans, Specifications, and other contract documents, based on the Director of Public Works' written estimates of work actually done

5. That, Paragraph 4 above notwithstanding, aggregate payments to Contractor shall not exceed the sum of **One Hundred Eighty-Seven Thousand Eight Hundred Thirty and No/100 Dollars (\$187,830.00)** without this Board's approval

6. That the Clerk of the Board of Supervisors, County of San Mateo, shall be, and is hereby, authorized and directed to attest the signature of the President of this Board of Supervisors to said written contract.

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