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COUNTY OF SAN MATEO
Departmental Correspondence

Date: JUN 06 2001

Hearing Date: JUN 19 2001

TO: Honorable Board of Supervisors

FROM: Charlene A. Silva, Director, Aging and Adult Services 

SUBJECT: Amendment No. 2 to Agreement FF-0001-08 with the California Department of Aging for Title III/VII of the Older Americans Act (OAA) of 1965

RECOMMENDATION

1. Adopt a resolution authorizing the President of the Board of Supervisors to execute Amendment No. 2 to Agreement FF-0001-08 for Title III/VII with the California Department of Aging (CDA); and
2. Approve an Appropriation Transfer Request (ATR) to set up additional appropriation and recognize additional revenues in the amount of \$72,033

Background

Aging and Adult Services (AAS), acting as the Area Agency on Aging (AAA), funds the following programs and services through the use of subcontracts: home-delivered meals (Meals on Wheels), congregate nutrition (Senior Center meals), in-home services, adult day care, transportation, legal assistance, peer counseling, disease prevention and health promotion, and the Ombudsman Program. Funding for these programs is provided through various grants from CDA. The largest of these is the agreement between CDA and AAS for nutrition and supportive services under Title III/VII of the Older Americans Act.

On August 8, 2000 your board approved an agreement for Title III/VII with CDA for nutrition and supportive services for a total of \$2,185,053. On April 24, 2001 you approved Amendment No. 1 to this agreement, which added \$404,872, bringing the total allocation for Title III/VII to \$2,589,925.

Discussion

CDA distributes additional funding to AAAs periodically throughout the fiscal year as funds become available. The amounts distributed to individual AAAs are based upon an

Honorable Board of Supervisors
Amendment No. 2 to Title III/VII agreement with CDA
Page 2

established funding formula. Amendment No. 2 provides an additional \$72,033. These funds will be used to provide disease prevention, health promotion, nutrition counseling and nutrition risk screening services, medication management and other supportive services, and enhance the home-delivered meal program.

The San Mateo County Commission on Aging has reviewed and approved allocation of these funds.

County Counsel has reviewed and approved Amendment No. 2 to the agreement.

Term and Fiscal Impact

The term of this agreement remains July 1, 2000 to June 30, 2001. The original agreement with CDA was for \$2,185,053. Amendment No. 1 added \$404,872 to the agreement, and Amendment No. 2 adds \$72,033 to the agreement, bringing the total allocation to \$2,661,958. An Appropriation Transfer Request has been prepared to add these revenues and related appropriations to Aging and Adult Services' approved budget for 2000-2001. Any ongoing expenditures will be reduced if funds are unavailable in future years. There is no impact on the county General Fund as a result of this amendment or approval of the ATR.

Recommended



Health Services Agency

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION APPROVING AMENDMENT NO. 2 TO AGREEMENT FF-0001-08
WITH THE CALIFORNIA DEPARTMENT OF AGING FOR TITLE III/VII OF THE
OLDER AMERICANS ACT (OAA) OF 1965

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of
California, that

WHEREAS, this Board has designated itself as the Area Agency on Aging of San
Mateo County to carry out programs pursuant to the Older Americans Act; and

WHEREAS, it is necessary and desirable that the Area Agency on Aging
administer the Title III/VII Program; and

WHEREAS, this Board has been presented with Amendment No. 2 to Agreement
FF-0001-08 to increase the funding under this Agreement and has examined and
approved it as to both form and content and desires to enter into the Amendment to the
Agreement:

NOW, THEREFORE, IT IS RESOLVED that Amendment No. 2 to Agreement
FF-0001-08 is hereby approved, and the President of this Board of Supervisors is hereby
authorized and directed to execute the aforesaid Amendment for and on behalf of the
County of San Mateo, and the Clerk of the Board shall attest the President's signature
thereto.

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST NO. _____

DEPARTMENT Health Services Agency

DATE 5/29/01

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG.	ACCOUNT		
From	57079	1767	22,776 00	State Aid-Aging
	57073	1952	27,204 00	Federal Aid-Aging
	57076	1952	8,079 00	Federal Aid-Aging
	57079	1952	13,974 00	Federal Aid-Aging
To	57073	6169	27,213 00	PSP-Aging & Adult
	57076	6169	8,079 00	PSP-Aging & Adult
	57079	6169	36,741 00	PSP-Aging & Adult

Justification. (Attach Memo if Necessary)

To recognize additional funds from California Department of Aging for the Title III/VII programs as per Amendment No. 2, Agreement No. FF-0001-08. There is no change in net county cost as a result of this ATR.

DEPARTMENT HEAD *CASIA MA*

BY: *Margaret Taylor* DATE: 6/5/01

2. Board Action Required Four-Fifths Vote Required Board Action Not Required

Remarks:

COUNTY CONTROLLER
BY: _____ DATE _____

3. Approve as Requested Approve as Revised Disapprove

Remarks:

COUNTY MANAGER
BY: _____ DATE _____

DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19____

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD. 213 A (NEW 02/98)

AGREEMENT NUMBER	AMENDMENT NUMBER
FF-0001-08	2

1. This Agreement is entered into between the State Agency and the Contractor named below
 STATE AGENCY'S NAME
 California Department of Aging
 CONTRACTOR'S NAME
 County of San Mateo
2. The term of this Agreement is: July 1, 2000 through June 30, 2001
3. The maximum amount of this Agreement is: \$ 2,661,958
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

The Title III/VII Budget Display number FF-0001-08, amendment 2 is hereby attached and incorporated by reference and replaces all previous Budget Displays.

Part I, Section F, of the Program Exhibit is amended to read: Administering Title III & VII of the Older Americans Act as amended. Title III F, Disease Prevention and Health Promotion means to provide disease prevention, health promotion, nutrition counseling and nutrition risk screening services, medication management, and information through multipurpose senior centers, congregate meal sites, home delivered meal programs, or at other appropriate sites.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)		Exempt from Department of General Services Per AB 2800 Chapter 1097 Statutes of 1996
County of San Mateo		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Michael D. Nevin, President Board of Supervisors, County of San Mateo		
ADDRESS 225 West 37th Street, San Mateo, California 94403		
STATE OF CALIFORNIA		
AGENCY NAME		<input type="checkbox"/> Exempt per _____
California Department of Aging		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Rachel de la Cruz, Manager, Business Services and Contracts Section		
ADDRESS 1600 K Street, Sacramento, CA 95814		

Title III/VII Budget Display
 Fiscal Year 2000-01

COUNTY OF SAN MATEO

Page 1 - Federal Funds		BASELINE	CUMULATIVE TRANSFERS	OTO	TOTAL	NET CHANGE
Title IIIB:	Administration	78,923	-	-	78,923	3,960
	LTC-Ombudsman-Program	25,782	-	-	25,782	-
	Other Supportive Services - Progr.	541,109	-	172,303	713,412	52,206
	Total Title IIIB	645,814	-	172,303	818,117	56,166
Title III C-1:	Administration	87,734	-	-	87,734	472
	Congregate Nutrition - Program	401,404	(278,550)	121,684	523,088	(14,306)
	Total Title III C-1	489,138	(278,550)	121,684	610,822	(13,834)
Title III C-2:	Administration	36,344	-	-	36,344	951
	Home Delivered Nutrition - Program	560,215	278,550	106,691	666,906	26,857
	Total Title III C-2	596,559	278,550	106,691	703,250	27,808
Title III D	In-Home Services- Program	-	-	-	-	(28,962)
Title IIIF	Preventive Health - Program	33,578	-	2,357	35,935	(361)
	Medication Management - Program	8,440	-	-	8,440	8,440
		42,018	-	2,357	44,375	8,079
	Total Title III	1,773,529	-	403,035	2,176,564	49,257
USDA:	Congregate Meals - C-1	132,840	-	1,128	133,968	-
	Home-Delivered Meals- C-2	96,786	-	1,049	97,835	-
	Total USDA	229,626	-	2,177	231,803	-
Title VII-(a)	Ombudsman - Program	23,986	-	-	23,986	-
Title VII-(b)	Elder Abuse Prevention - Program	10,850	-	68	10,918	-
	Total Title VII	34,836	-	68	34,904	-
	Total Federal Funds	2,037,991	-	405,280	2,443,271	49,257
Comments:	The maximum amount of Title III/VII Baseline expenditures allowable for the first quarter is:				552,867	

Title III/VII Budget Display
 Fiscal Year 2000-01

COUNTY OF SAN MATEO

Page 2 - State Funds		BASELINE	CUMULATIVE TRANSFERS	OTO	TOTAL	NET CHANGE
Title IIIB:	Ombudsman - Program	97,293	-	-	97,293	-
	Other Supportive Services - Progr.	28,231	-	-	28,231	9
	Total Title IIIB	125,524	-	-	125,524	9
Title III C-1:	Administration	532	-	-	532	-
	Congregate Nutrition - Program	7,165	(43,069)	-	7,165	7,165
	Total Title III C-1	7,697	(43,069)	-	7,697	7,165
Title III C-2:	Administration	141	-	-	141	-
	Home Delivered Nutrition - Program	82,140	43,069	-	82,140	15,602
	Total Title III C-2	82,281	43,069	-	82,281	15,602
Title III D	In-Home Services- Program	-	-	-	-	-
Title IIIF	Preventive Health - Program	2,064	-	-	2,064	-
	Total Title III	217,566	-	-	217,566	22,776
Title VII-(a)	Ombudsman - Program	593	-	-	593	-
Title VII-(b)	Elder Abuse Prevention - Program	528	-	-	528	-
	Total Title VII	1,121	-	-	1,121	-
	Total State Funds	218,687	-	-	218,687	22,776
Grand Total, Federal & State Funds		2,256,678	-	405,280	2,661,958	72,033

Comments: