

COUNTY OF SAN MATEO

Inter-Departmental Correspondence

Date: June 5, 2001

Board Meeting Date: June 19, 2001

TO: Honorable Board of Supervisors

FROM: Neil R. Cullen, Director of Public Works

SUBJECT: Performance of Work by or for Other Public Agencies or Utility Companies

RECOMMENDATION

Adopt a resolution authorizing the Director of Public Works to enter into agreements in amounts not to exceed \$50,000 with cities, other public agencies or utility companies for street maintenance services or construction work in conjunction with County road projects, or for County road work in conjunction with city road projects.

Previous Board Action

1. Adopted the provisions of the Public Contract Code that allows informal bidding of projects up to \$100,000.
2. Authorized the Director of Public Works to execute agreements with:
 - a. utility companies and special districts for cost reimbursement type work in an amount not to exceed \$25,000 in conjunction with County road projects; and
 - b. with other public agencies for street maintenance services or minor construction projects in an amount not to exceed \$25,000.
3. Authorized the Director of Public Works to call for informal bids for construction contracts not exceeding \$100,000 pursuant to the Public Contract Code.

Key Facts

Increasing the authority of the Director of Public Works to execute agreements with cities, other public agencies such as special districts or utility companies for work that is necessary or which can be done in conjunction with a County road project can streamline the agreement and bidding processes and reduce both the "paperwork" and the "overhead" costs associated with work that is done cooperatively with other agencies.

Honorable Board of Supervisors

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Discussion

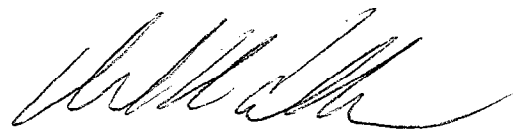
Your Board previously authorized the Director of Public Works to enter into cost reimbursement type agreements in amounts not exceeding \$25,000 for work done in conjunction with County road projects. However, cities on two recent occasions have requested work in excess of \$25,000 on their facilities to be done in conjunction with a road project, and there have also been projects on portions of the County roads adjacent to city streets that could have been done expeditiously as part of a city road project. We are therefore recommending that the authority of the Director of Public Works be increased to \$50,000- ½ of the maximum authority of the Director of Public Works for projects let under the informal bid procedures- as we do not foresee our doing projects where the city or special district work is greater than 50% of the Director's authority for calling for bids; and to also allow for agreements with cities to do a like amount of work on County roads in conjunction with a city project that is adjacent to or near a County road.

Reimbursement agreements exceeding the \$50,000 limit for work done by the County for another agency, or by another agency for the County, will continue to be brought to your Board for approval and execution. The limit of work that can be done by County forces for construction will remain at \$25,000 in compliance with the provisions of the Public Contract Code.

Fiscal Impact

There is no impact to the General Fund as the cost of the work would be paid for by the requesting agency; or by the Road Fund, ½ Cent Transportation Fund or with Roadway Mitigation fees for County road related work. Your Board through the normal budget process would continue to approve appropriations for any County financed work.

A form of resolution has been approved by County Counsel.



Neil R. Cullen
Director of Public Works

NRC:cda

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cc: Milt Mares, County Counsel
George F. Haines, Maintenance Division Manager
Brian C. Lee, P.E., Division Manager, Programs and Engineering Services
Donna Vaillancourt, Management Services Division Manager

Resolution No. _____

Board of Supervisors, County of San Mateo, State of California

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Resolution Authorizing the Director of Public Works to Enter into Agreements with Public Agencies or Utility Companies for Work in conjunction with Road Projects in Amounts Not To Exceed \$50,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the Department of Public Works has received requests to perform work from cities, other public agencies or utility companies in conjunction with County road projects; and

WHEREAS, it can be advantageous to the County to have work done on County roads in conjunction with city road projects; and

WHEREAS, said work either by the County or by the city would be done on a cost reimbursement basis; and

WHEREAS, authorizing the Director of Public Works to enter into agreements would expedite the work that may be requested.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Director of Public Works is hereby authorized to enter into agreements in amounts not to exceed \$50,000 per agency per project:

1. with cities, other public entities or utility companies which provide for the County doing work for said entities in conjunction with County road projects on a cost reimbursement basis; and
2. with cities which provide for the cities doing work on County roads for the County in conjunction with city road projects on a cost reimbursement basis.

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