

29


**SAN MATEO COUNTY**

**Environmental Services Agency**

Date: September 24, 2001

Hearing Date: October 2, 2001

**TO:** The Honorable Board of Supervisors

**FROM:** Marcia Raines, Director Environmental Services 

**SUBJECT:** ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$140,000 TO THE PARKS AND RECREATION DIVISION FROM THE SAN MATEO COUNTY PARKS AND RECREATION FOUNDATION FOR THE WATER SUPPLY STUDY PROJECT AT MEMORIAL PARK, THE SAN PEDRO VALLEY CREEK BRIDGE PROJECT, THE ANNUAL VOLUNTEER PROGRAM FUNDING AND THE NATIONAL FISH AND WILDLIFE FOUNDATION GRANT PROJECT AT EDGEWOOD PARK AND NATURAL PRESERVE AND AUTHORIZATION TO THE DIRECTOR OF THE ENVIRONMENTAL SERVICES AGENCY TO EXECUTE AND SUBMIT ANY AGREEMENTS OR OTHER DOCUMENTS RELATED TO THE DONATION AND SUBJECT PROJECTS

**RECOMMENDATIONS:**

1. Adopt a resolution accepting a donation of \$140,000 from the San Mateo County Parks and Recreation Foundation for the Water Supply Study Project at Memorial Park, the San Pedro Valley Creek Bridge Project, the Annual Volunteer Program Funding and the National Fish and Wildlife Foundation Grant Project.
2. Approve an Appropriation Transfer Request in the amount of \$55,000 from the donation for the Water Supply Project at Memorial Park (\$50,000) and the San Pedro Valley Creek Bridge Project (\$5,000).
3. Authorize the Director of the Environmental Services Agency to execute and submit any agreements or other documents related to the donation and subject projects.

**BACKGROUND:**

County policy requires gifts (other than real property) of a value over \$2,500 or gifts that have significant conditions or stipulations to be acknowledged in writing by the division head and referred to the Board of Supervisors for acceptance or rejection.

The San Mateo County Parks and Recreation Foundation was established in 1998 to support, through generous financial gifts, the San Mateo County Parks and Recreation Division's recreational, environmental and educational programs and projects. It is governed by a volunteer Board of Directors and has an Executive Director. The Foundation seeks grants and contributions from individuals, foundations and businesses. Recognition of donor's gifts is done in accordance with the County's approved Donor Recognition Guidelines. The Foundation does not manage the projects directly. The San Mateo County Division of Parks and Recreation is responsible for the design, permitting, contracting and maintenance of the projects.

## **DISCUSSION:**

The Foundation has identified four projects to which they would like to direct the \$140,000.

### **The Annual Volunteer Program Funding**

The Parks and Recreation Foundation has indicated its intent to contribute \$15,000 annually for the Volunteer Program in the Parks and Recreation Department. The proposed annual uses of these funds are: Volunteer Recognition/Appreciation - \$2,500; Volunteer Programmatic Needs - \$6,000; and Special Volunteer Projects or Programs - \$6,500.

The funds will be received in a lump sum annually by the County and will be under the programmatic control of the Volunteer Coordinator. Allocation of these funds for specific needs may change in the future with concurrence of the Foundation due to changing organizational needs.

### **The Water Supply Study Project at Memorial Park**

The Foundation wished to donate \$50,000 to the Water Supply Study Project at Memorial Park. This study would evaluate alternative water supplies and water collection methods that would have less impact on Steelhead trout than the current water collection process.

In 1938, San Mateo County constructed a flashboard dam across Pescadero Creek to develop a reliable water source and recreational swimming pool during the summer months. With increased use of Memorial Park's sole water source, park visitors consume approximately 5.5 million gallons annually. The California Department of Fish and Game has expressed concern about the impact this dam may have on the Steelhead trout, which is a federally and state listed threatened species. This dam may act as a migration barrier to Steelhead trout spawning. As a result, they have asked the County to examine alternative water sources that would have less impact on Steelhead trout. In the future, Fish and Game could prevent water diversion. This sole source of water, if lost, could effectively end overnight camping at the park. The County seeks funds to conduct a feasibility study evaluating potential solutions to the water needs of Memorial Park and the importance of removing impediments to Steelhead trout in Pescadero Creek.

### **The San Pedro Valley Creek Bridge Project**

The Foundation would like \$5,000 of their donation to fund the San Pedro Creek Fish Barrier Removal Project. The purpose of this project is to improve the migration capability of Steelhead trout along the middle fork of San Pedro Creek located within San Pedro Valley County Park and

which is currently impeded by the presence of a perched concrete culvert. Approximately 20 cubic yards of road materials will be removed from the top of the existing 5-foot diameter, 25-foot long concrete culvert. Once the culvert has been removed it will be replaced with a free span bridge that is 12 by 45 feet. Creek banks will be re-contoured and re-vegetated with native vegetation. The project is being sponsored by San Pedro Creek Watershed Coalition in cooperation with San Mateo County Parks.

National Fish and Wildlife Foundation Grant Project at Edgewood Park and Natural Preserve  
The Foundation has agreed to function as the Grantee for a \$70,000 National Fish and Wildlife Foundation (NFWF) grant as part of the Edgewood Park Habitat Restoration Project. County Parks made the original application and is also a major matching funds contributor to the project. Unfortunately, NFWF grant rules prevent a grantee from contributing matching funds. As a result, the Foundation agreed to act as the Grantee for the project and will pass on the grant funds from NFWF.

The NFWF funding will be used to initiate a restoration effort to arrest and reverse the invasion of grasses and other exotic species into this important refuge for native biodiversity, and begin recovery of the local butterfly population. The proposed activities include: an initial habitat inventory in spring 2001, to include vegetation sampling and aerial photography to document the extent of grass invasion; creation of an Edgewood Preserve Geographic Information System (GIS), a set of computerized maps for inventory and management; and small-scale restoration experiments will be done during the summer and fall 2001 to determine effective methods for reducing annual grass cover and increasing butterfly host plants. These experiments will include: prescribed fire on a number of small plots; small-scale, short-term intensive grazing experiments using goats and/or sheep; mowing and removal of plant material, and mechanical disturbance; collection of native seed onsite for use in reseeding experiments; rigorous comparison of before and after treatment conditions using the highest scientific standards; and development of a cost-effective long-term restoration plan using the experimental results.

**FISCAL IMPACT:**

There is no significant impact on the County Parks budget. The funds from the Foundation supplement existing resources for the Edgewood Habitat Restoration and San Pedro Valley Creek projects. The Foundation funds completely fund the other activities.

**REVIEW BY OTHERS:**

The Parks and Recreation Commission has reviewed this donation and recommends its acceptance.

The County Counsel's Office has reviewed the resolution and finds it in order.

\*\*\*\*\*

**RESOLUTION APPROVING THE ACCEPTANCE OF A DONATION FROM THE SAN MATEO COUNTY PARKS AND RECREATION FOUNDATION IN THE AMOUNT OF \$140,000 FOR THE WATER SUPPLY STUDY PROJECT AT MEMORIAL PARK, THE SAN PEDRO VALLEY CREEK BRIDGE PROJECT, THE ANNUAL VOLUNTEER PROGRAM FUNDING AND THE NATIONAL FISH AND WILDLIFE FOUNDATION GRANT PROJECT AT EDGEWOOD PARK AND NATURAL PRESERVE AND AUTHORIZING THE DIRECTOR OF THE ENVIRONMENTAL SERVICES AGENCY TO EXECUTE AND SUBMIT ANY AGREEMENTS OR OTHER DOCUMENTS RELATED TO THE DONATION AND SUBJECT PROJECTS**

---

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that;

**WHEREAS**, the San Mateo County Parks and Recreation Foundation has raised \$140,000 in donations for the Water Supply Study Project at Memorial Park, the San Pedro Valley Creek Bridge Project, the Annual Volunteer Program Funding and the National Fish and Wildlife Foundation Grant Project at Edgewood Park and Natural Preserve;

**WHEREAS**, the County of San Mateo recognizes the need for funding of these projects at Memorial Park, San Pedro Valley Park, Edgewood Park and Natural Preserve and for funding that supports volunteers throughout San Mateo County parks;

**WHEREAS**, San Mateo County policies require the Board of Supervisors approval through a resolution to accept donations in excess of \$2,500; and

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED**, that the San Mateo County Board of Supervisors by adoption of this resolution hereby approves the acceptance of the San Mateo County Parks and Recreation Foundation donation for the Water Supply Project at Memorial Park in the amount of \$50,000, the San Pedro Valley Creek Bridge Project in the amount of \$5,000, the Annual Volunteer Program Funding in the amount of \$15,000 and the National Fish and Wildlife Foundation Grant Project at Edgewood Park and Natural Preserve Interpretive Center in the amount of \$70,000; and

**IT IS FURTHER ORDERED**, that the Director of the Environmental Services Agency of the County of San Mateo accept the funds, use the aforementioned funds for the specified projects and execute and submit any agreements or other documents related to the donation and subject projects.

**COUNTY OF SAN MATEO  
APPROPRIATION TRANSFER REQUEST**

REQUEST NO. \_\_\_\_\_

Parks and Recreation

DATE 9/10/01

**REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:**

C O D E S		AMOUNT	DESCRIPTION
FUND OR ORG.	ACCOUNT		
FROM: 39700	2646	\$50,000   00	Gifts and Donations
39327	2646	5,000   00	San Pedro Valley Park Gifts and Donations
To: 39700	5858	\$50,000   00	Other Professional Contact Services
39327	5858	5,000   00	San Pedro Valley Park Contract Services

Justification. (Attach Memo if Necessary)

Donation from the San Mateo County Parks and Recreation Foundation. See ~~XXX~~ Attached memo.

DEPARTMENT HEAD

BY: *[Signature]* DATE 9/18/01

2.  Board Action Required

Four-Fifths Vote Required

Board Action Not Required

Remarks:

COUNTY CONTROLLER

BY: \_\_\_\_\_ DATE \_\_\_\_\_

3.  Approve as Requested

Approve as Revised

Disapprove

Remarks:

COUNTY MANAGER

BY: \_\_\_\_\_ DATE \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE -- FOR BOARD OF SUPERVISORS' USE ONLY**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS**

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 Absent Supervisors: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
 CHAIRMAN, BOARD OF SUPERVISORS  
 COUNTY OF SAN MATEO

\_\_\_\_\_  
 Clerk of Said Board

**DISTRIBUTION:**  
 WHITE — BOARD OF SUPERVISORS  
 GREEN — CONTROLLER  
 CANARY — COUNTY MANAGER  
 PINK — DEPARTMENT  
 GOLDENROD — TREASURER

ATR/AER Form

Controller's ATR Number

Page 1 of 1

Department: Environmental Services Agency (3970B)

Division: Parks & Recreation (3970 Parks Acquisition & Development)

Type of Transaction: ATR

Status of Transaction:

One-Time (circled) AER (circled)

On-Going

Title: Memorial Park Water Supply Project and San Pedro Valley Creek Bridge P.

Justification:

See attached memo.

TO BP: 3970B Total: 55,000  
From BP: Total:  
Net Change:

From/To	Subobject	Account Description	Transfer Amount
39700	5858	Other Professional Contract Services	50,000
39327	5858	San Pedro Valley Park Contract Services	5,000
<b>Appropriations Total</b>			<u>55,000</u>
<b>Revenue Total</b>			<u>55,000</u>
<b>Net Cost</b>			<u>0</u>