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**COUNTY OF SAN MATEO
HUMAN SERVICES AGENCY
Interdepartmental Correspondence**

DATE: October 2, 2001
HEARING DATE: October 23, 2001

TO: Honorable Board of Supervisors

FROM: Maureen Borland, Director, Human Services Agency
Yvonne Frazier, Alcohol and Other Drug Services Manager *MB h/MB YFTW*

SUBJECT: Allocation Agreements with the California Department of Health Services, Tobacco Control Section

RECOMMENDATION

Adopt a resolution authorizing the Director of the Human Services Agency to execute the allocation agreements with the California Department of Health Services, Tobacco Control Section (CDHS/TCS) for fiscal years 2001-02, 2002-03, and 2003-04.

Background

As the County's Local Lead Agency (LLA) for tobacco prevention services, the Human Services Agency's Tobacco Prevention Program (TPP) receives funding from CDHS/TCS generated by the Tobacco Tax and Health Protection Act of 1988 (Proposition 99). Services are provided according to a three-year plan generated by the TPP in accordance with CDHS/TCS guidelines, and approved by CDHS/TCS. TPP has received Proposition 99 funding through several previous contracts with CDHS/TCS since the inception of this funding. The most recent contract was for the three-year period July 1, 1998 through June 30, 2001.

The overall goal of CDHS/TCS is to help create tobacco-free communities. In order to formulate priorities and objectives for the new three-year funding cycle July 1, 2001 through June 30, 2004, CDHS/TCS convened a workgroup to bring together the work of local, regional, state and national groups. "Communities of Excellence" is the result of this collaboration. Communities of Excellence in Tobacco Control is a community planning model that systematically assesses communities in relation to standardized indicators and assets that address tobacco control issues. San Mateo County's Tobacco Education Coalition (TEC) used this model to conduct its comprehensive community assessment and to determine local priorities and objectives. This process began in October, 2000.

Discussion

Historically, the County's tobacco allocation has been transacted by way of an agreement between the County and the State. This year, in an effort to simplify the process, CDHS has notified the counties that in place of the formal contract they will process an annual "allocation agreement." All of the terms formerly contained in the contract are now included in the 2001-2004 Comprehensive Tobacco Control Plan (CTCP) Guidelines. The allocation agreement is a simple one page "acceptance" form that can be signed by whomever is appropriate at the local level. Once the acceptance form is signed and returned to the CDHS/TCS, they can process prospective payments.

The TPP submitted its comprehensive three-year tobacco control plan outlining services and goals for utilization of the funding allocation for the period July 1, 2001 through June 30, 2004 to the CDHS/TCS using the Communities of Excellence model. The scope of work includes the following priorities and objectives for the three-year period.

<i>Priorities</i>	<i>Objectives (by June 30, 2004)</i>
Reduce exposure to environmental tobacco smoke	100% of a minimum of 30 stand-alone bars with the worst compliance record in San Mateo County will be compliant with state and local smoke-free bar and gaming laws.
Reduce exposure to environmental tobacco smoke	Of the 225 families who report allowing smoking in their home, 30% will report being smoke-free after three months and 20% will report still being smoke-free after six months.
Reduce exposure to environmental tobacco smoke	Three recreational jurisdictions within San Mateo County will create policies to limit smoking within 20 feet of all tot lots and playgrounds.
Reduce the availability of tobacco to youth	Increase the number of law enforcement agencies in San Mateo County enforcing youth access laws to ten from a baseline of four established during the previous work plan.
Countering pro-tobacco influences	Two communities within San Mateo County will create public policies controlling tobacco litter in public places such as parks, playgrounds and/or beaches.

A delay in processing this Board item resulted from delays at the State level.

The resolution has been reviewed and approved as to form by the County Counsel's office.

Fiscal Impact

The FY 2001-02, FY 2002-03, and FY 2003-04 allocation agreements will provide \$172,716 in annual funding from CDHS/TCS. The initial year's allocation of \$172,716 is included in the preliminary FY 2001-02 budget for Tobacco Prevention Services. There is no Net County Cost as a result of this transaction.

cc: Deborah Penny Bennett, Deputy County Counsel

Esther Lucas, ext. 6432

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION AUTHORIZING THE DIRECTOR OF THE HUMAN SERVICES AGENCY TO EXECUTE THE ALLOCATION AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF HEALTH SERVICES TOBACCO CONTROL SECTION FOR FISCAL YEARS 2001-02, 2002-03, AND 2003-04

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the State allocates funds for tobacco prevention services to fifty-eight (58) counties and four (4) cities through the Tobacco Tax and Health Protection Act of 1988 (Proposition 99); and

WHEREAS, in the past, the State entered into contracts with these jurisdictions in order to distribute these funds for the provision of tobacco prevention services; and

WHEREAS, in order to simplify the process, the method for distributing these funds to these jurisdictions during FY 2001-02, FY 2002-03, and FY 2003-04 is through an annual allocation agreement; and

WHEREAS, the County of San Mateo, Human Services Agency, Tobacco Prevention Program, which is the designated Local Lead Agency responsible for planning and providing tobacco prevention services within San Mateo County, will receive an annual allocation from the California Department of Health Services Tobacco Control Section, of \$172,716 for each of the three fiscal years to provide services in accordance with its three-year scope of work; and

WHEREAS, this Board wishes to delegate to the Human Services Agency Director the authority to accept the State allocation:

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors authorizes the Director of the Human Services Agency to execute the allocation agreements for and on behalf of the County of San Mateo for fiscal years 2001-02, 2002-03, and 2003-04.