

**COUNTY OF SAN MATEO**

**Inter-Departmental Correspondence**

**Date:** September 28, 2001  
**Board Meeting Date:** October 23, 2001

**TO:** Honorable Board of Supervisors  
**FROM:** Neil R. Cullen, Director of Public Works  
**SUBJECT:** Heating, Ventilation and Air Conditioning Improvements at Aging and Adult Services - San Mateo (Project No. P3P02)

**RECOMMENDATION**

Adopt a resolution awarding and authorizing execution of a contract to provide Heating, Ventilation, and Air Conditioning (HVAC) improvements for the Aging and Adult Services area in the Health Services Administration Building in the City of San Mateo.

**Previous Board Action**

Adopted Resolution No. 64683 on August 14, 2001, adopting plans and specifications, determining prevailing wage scales, and calling for sealed proposals for the proposed work.

**Discussion**

On September 18, 2001, bids were accepted for this project and subsequently referred to this office for checking and recommendation. The bids have been checked and the apparent low bid received from L. C. General Engineering & Construction, Inc. was disqualified for non-compliance with the project specifications (the bidder was doing less than 50% of the work with his own forces). The base bid of:

**Heathorn and Associates Contractors, Inc.**  
**dba American Air Conditioning Plumbing and Heating Company**  
**7900 Capwell Drive**  
**Oakland, CA 94621**

at \$374,317 was the next lowest bid received. The Engineer's Estimate was \$375,000. A summary of the bids received is as follows:

<b><u>Contractor</u></b>	<b><u>Base Bid</u></b>
L C General Engineering & Construction, Inc.	\$352,800 (disqualified)
American Air Conditioning Plumbing and Heating Co.	\$374,317
Newcomb Mechanical, Inc.	\$383,412
Redwood General & Mechanical	\$396,200

Honorable Board of Supervisors

**Subject: Improvements – Aging and Adult Services Heating, Ventilation, and Air Conditioning (Project No. P3P02)**

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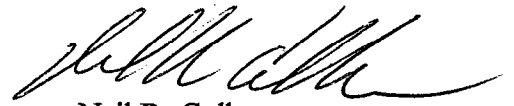
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We are recommending that a contract be awarded to American Air Conditioning Plumbing and Heating Company. We have reviewed the contract documents and have determined the Affirmative Action Program submitted by American Air Conditioning Plumbing and Heating Company is in accordance with the current Affirmative Action Guidelines; and we have also confirmed that they are in compliance with the equal benefit provisions of the County Ordinance Code.

**Fiscal Impact**

The total estimated cost of construction including a ten percent (10%) contingency is \$411,000. The project was appropriated in the 2001-2002 Capital Projects Budget and is financed with General Funds.

A form of resolution has been approved by County Counsel.



Neil R. Cullen  
Director of Public Works

NRC:MAH:mmy

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cc: Margaret Taylor, Director of Health Services  
Paul Beconsall, Facilities Management and Engineering Director  
Charlene Silva, Director of Aging and Adult Services  
Milt Mares, County Counsel  
Donna Vaillancourt, Management Services Division Manager  
Brian C. Lee, Division Manager, Programs and Engineering Services  
Michael Jackson, Principal Civil Engineer, Construction Management  
Mark Hahn, Project Manager

Resolution No. \_\_\_\_\_

Board of Supervisors, County of San Mateo, State of California

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**Resolution Awarding and Authorizing Execution of a Contract for  
Aging and Adult Services' Heating Ventilation and Air Conditioning (HVAC)  
Improvements in the Health Services Administration Building  
225 37<sup>th</sup> Avenue, San Mateo, California (Project No. P3P02)**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, this Board of Supervisors did, on August 14, 2001, adopt Resolution No. 64683, which Resolution adopted the Plans and approved the Specifications, determined the prevailing wage scales and called for sealed bids for Aging and Adult Services' HVAC Improvements, and

**WHEREAS**, the Clerk of this Board of Supervisors did, in public on September 18, 2001, open and examine all sealed proposals that were received in the specified time for the doing of the work referred to in said Resolution No. 64683; and

**WHEREAS**, this Board of Supervisors has caused an analysis of said sealed proposals to be made by the Director of Public Works of the County of San Mateo, and has, in open session, fully reviewed and considered said proposals and the analysis thereof; and

**WHEREAS**, the lowest responsible bid was submitted by American Air Conditioning Plumbing and Heating Company in the amount of **Three Hundred Seventy-Four Thousand Three Hundred Seventeen and No/100 Dollars (\$374,317.00)** based on an estimate of the amount of work to be done.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** as follows:

1. That it is in the best interest of the County of San Mateo to award the contract for Aging and Adult Services' HVAC Improvements to:

**Heathorn and Associates Contractors Inc.  
dba American Air Conditioning Plumbing and Heating Company  
7900 Capwell Drive  
Oakland, CA 94621**

2. That the County of San Mateo shall enter into a written contract with American Air Conditioning Plumbing and Heating Company for the doing of said work as required by the Plans and Specifications therefore adopted and approved by this Board of Supervisors, as hereinbefore mentioned, said Plans and Specifications being on file in the office of the Director of Public Works of the County of San Mateo.

3. That the President of this Board of Supervisors shall be, and is hereby, authorized and directed, for and on behalf of the County of San Mateo, to enter into said written contract with American Air Conditioning Plumbing and Heating Company for the doing of said

work, as hereinbefore mentioned and to receive and approve the Faithful Performance Surety Bond and the Labor and Material Surety Bond required to be posted by the said Contractor with the County of San Mateo in connection therewith.

4. That all payments to the Contractor be in accordance with the Plans, Specifications, and other contract documents, based on the Director of Public Works' written estimates of work actually done.

5. That, Paragraph 4 above notwithstanding, aggregate payments to Contractor shall not exceed the sum of **Four Hundred Eleven Thousand and No/100 Dollars (\$411,000.00)** without this Board's approval.

6. That the Clerk of the Board of Supervisors, County of San Mateo, shall be, and is hereby, authorized and directed to attest the signature of the President of this Board of Supervisors to said written contract.

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