

COUNTY OF SAN MATEO

Inter-Departmental Correspondence

Date: October 2, 2001

Board Meeting Date: October 23, 2001

TO: Honorable Board of Supervisors
FROM: Neil R. Cullen, Director of Public Works
SUBJECT: **Loading Dock Modifications -
County Office Building, 455 County Center, Redwood City**

RECOMMENDATION

Adopt a resolution adopting Plans and Specifications, determining prevailing wage scales and calling for sealed proposals for Loading Dock Modifications at 455 County Center.

Key Facts

1. The loading dock at 455 County Center is the central receiving area for the County Campus. It is also now used for the storage and loading out of recyclables that are generated at the County Campus.
2. Improvement to the loading dock is necessary as it currently:
 - (a) can only accommodate one delivery truck;
 - (b) has no designated place for recyclable materials; and
 - (c) no easy access for hand truck delivery.

Discussion

This project consists of constructing a delivery ramp, garbage enclosure, and extending the existing loading dock platform to accommodate three (3) additional recycling bins. The reconfiguration will also provide additional parking for delivery trucks and a permanent parking for the County's forklift vehicle that is used for loading and unloading of material.

Fiscal Impact

The total estimated construction cost for this work is \$105,000. The work is proposed to be paid for out of the Solid Waste Fund, ACO Fund and Facility Surcharges Fund. An appropriation for the work was approved in the 2001/2002 Fiscal Year Budget. There is no additional impact to the General Fund.

Honorable Board of Supervisors

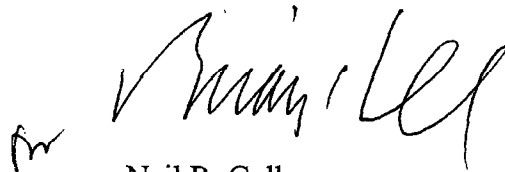
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A form of resolution has been approved by County Counsel.



Neil R. Cullen
Director of Public Works

NRC:BCL:MFJ:NM:sdd

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cc: Milt Mares, County Counsel
Brian C. Lee, P.E., Division Manager, Programs and Engineering Services
Michael F Jackson, Principal Civil Engineer, Construction
Noel Manuel, Building Division Project Manager

Resolution No. _____

Board of Supervisors, County of San Mateo, State of California

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**Resolution Adopting Plans and Specifications,
Determining Prevailing Wage Scales and Calling for Sealed Proposals for Loading Dock
Modifications at 455 County Center, Redwood City**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Plans and Specifications have been prepared and approved by the Director of Public Works for Loading Dock Modifications, and said Plans and Specifications have been filed in the office of the Director of Public Works; and

WHEREAS, a schedule of prevailing wages for each craft or type of worker needed to execute this contract in the locality in which said work is to be performed has been established by the Department of Industrial Relations and has been referred to in said Specifications:

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED as follows:

1. The Plans and Specifications dated **October 2, 2001**, for the aforesaid project, on file in the office of the Director of Public Works, to which reference is hereby made for further particulars, are hereby approved and are adopted as the Plans and Specifications to be adhered to in letting and performing the work under a contract for said improvements.

2. The schedule of prevailing wages referred to in said Specifications has been determined to contain the general prevailing rates of wages in the locality in which said work is to be performed for each craft or type of workman needed to execute said contract.

3. The Department of Public Works is authorized and directed to issue a call for sealed proposals to be received by the County Manager/Clerk of the Board of Supervisors of San Mateo County, on or before **Tuesday, November 20, 2001, at 2:00 p.m.**, in the County Manager/Clerk of the Board of Supervisors' offices in the Hall of Justice and Records, 400 County Center, Redwood City, California. Said bids will then be publicly opened and declared in the County Manager/Clerk of the Board of Supervisors' offices.

The Department of Public Works is further directed to cause the Notice inviting sealed proposals to be published for **two (2)** times in the **Independent Newspaper Group**, a newspaper printed and published in this County, and to obtain an affidavit of said publication, a copy of which shall be placed on file with the Clerk of the Board of Supervisors.

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