

COUNTY OF SAN MATEO  
ENVIRONMENTAL HEALTH SERVICES

Date: **NOV 13 2001**

Hearing Date: **NOV 20 2001**

TO: Honorable Board of Supervisors

FROM: Brian J. Zamora, Director, Public Health and Environmental Protection Division

SUBJECT: **Local Government Household Hazardous Waste Grant to Construct a Dedicated Collection Facility for the Residents of San Mateo County**

RECOMMENDATION

- 1) Adopt a resolution authorizing the Director of Public Health and Environmental Protection Division to administer a grant award, in the amount of \$300,000, received from the California Integrated Waste Management Board (CIWMB) to construct a Household Hazardous Waste (HHW) Collection Facility at the Tower Road Government Center in unincorporated San Mateo County.
- 2) Approve an Appropriation Transfer Request (ATR) to accept grant revenue and establish a \$300,000 appropriation in Capital Improvement Projects Fund for the construction of a HHW Collection Facility.

Background

San Mateo County Environmental Health Services Division has been operating the HHW Program for over ten years. Our agency is the only HHW collection provider for our residents. The program mission is to reduce the amount of HHW disposed of at solid waste landfills and reduce illegal dumping.

Currently, the program operates four permanent and five temporary satellite sites. The program plan is to establish the fifth permanent collection facility in the County of San Mateo but this site is a temporary location. Initially, the San Mateo facility will be open two days a week to better serve the residents. The facility hours, design layout and capacity will be expanded depending on the need of the public.

Discussion

On September 25, 2001, your Board approved Resolution No. 64781, which authorized the County to begin construction to convert the existing paint shop, located at the Tower Road Government Center, into a dedicated HHW Collection Facility.

The Public Resources Code Section 47200 authorizes the CIWMB to award grants annually to local government agencies for programs that reduce the amount of HHW disposed at solid waste landfills. The 2001/2002 HHW Grant Committee from the CIWMB has selected the San Mateo County HHW

Program to receive \$300,000, in reimbursement to pay for the construction, equipment and public outreach costs associated with the Tower Road HHW Collection Facility.

The costs for this project will include: permits and design, installation of a roll-up door and canopy for drop-off area, construction of employee office and bath/locker area, fire sprinkler and alarm system, exterior site work, including paving hazardous waste bulking and storage area plus security fencing. Additional expenses also covered by this grant include the purchase of a forklift, vehicles, signage and other miscellaneous equipment costs.

Additional costs will be incurred in producing a "Grand Opening" brochure that will be mailed to all residents of the County, educating them on the proper disposal methods of HHW and the services offered by our program.

The construction of the collection facility will be managed as a Capital Improvement Project by the Department of Public Works.

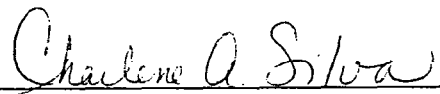
#### Performance Measure

Performance Measure	FY 1999-00 Actuals	FY 2000-01 Actuals	FY 2001-02 Projection
Tons of household hazardous waste diverted from the landfill and environment	237 Tons	298 Tons	350 Tons

#### Fiscal Impact

The initial estimates for construction, equipment, and public outreach costs are \$414,000. Environmental Health has already secured \$114,000 through the Used Oil Opportunity Grant and money set aside from the San Mateo County Department of Public Works, which is in the approved budget for FY 2001-02. The amount of the reimbursement received from the CIWMB is \$300,000. There is no net county cost.

Recommended

  
Health Services Agency

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT  
FROM THE CALIFORNIA INTEGRATED WASTE  
MANAGEMENT BOARD FOR  
CONSTRUCTION OF A HOUSEHOLD HAZARDOUS WASTE  
COLLECTION FACILITY  
AT TOWER ROAD IN THE COUNTY OF SAN MATEO**

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RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the County of San Mateo Division of Environmental Health is accepting a Grant Agreement from the California Integrated Waste Management Board; and

WHEREAS, the County of San Mateo will administer the grant for construction, equipment and public outreach costs for the Household Hazardous Waste Collection Facility at Tower Road in the County of San Mateo; and

WHEREAS, the Director of Public Health and Environmental Protection Division is authorized to accept and administer the Grant Agreement in the amount of \$300,000 from the California Integrated Waste Management Board; and

WHEREAS, the \$300,000 from this grant will be managed as a Capital Improvements Project and overseen by the Department of Public Works;

NOW, THEREFORE, BE IT RESOLVED that the Director of Public Health and Environmental Protection is hereby authorized and empowered to accept this Grant Agreement and execute said Agreement on behalf of the County of San Mateo.

**COUNTY OF SAN MATEO  
APPROPRIATION TRANSFER REQUEST**

REQUEST NO. \_\_\_\_\_

Environmental Health, Health Services Agency

DATE Oct. 23, 2001

REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

C O D E S		AMOUNT	DESCRIPTION	
FUND OR ORG.	ACCOUNT			
From	59910	1768	300,000   00	Unanticipated Revenue - State Aid
	87170	2731	300,000   00	Operating Transfer - IN
To	87170	7211	300,000   00	HHW Collection Facility
	59910	7546	300,000   00	Operating Transfer - OUT

Justification. (Attach Memo if Necessary)

For the construction of a Household Hazardous Waste (HHW) Collection Facility at the Tower Road Government Center in the City of San Mateo. This project will be managed as a Capital Improvements Project and overseen by the Department of Public Works.

DEPARTMENT HEAD

BY: Charlene G. Silva

DATE 11/5/01

2. ☐ Board Action Required

☐ Four-Fifths Vote Required

☐ Board Action Not Required

marks:

COUNTY CONTROLLER

BY: \_\_\_\_\_

DATE \_\_\_\_\_

3. ☐ Approve as Requested

☐ Approve as Revised

☐ Disapprove

Remarks:

COUNTY MANAGER

BY: \_\_\_\_\_

DATE \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY**

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: \_\_\_\_\_

Supervisors: \_\_\_\_\_