

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST NO.

DEPARTMENT Information Services DATE 11/19/01

REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

C O D E S		AMOUNT	DESCRIPTION
FUND OR ORG.	ACCOUNT		
From	18680 8612	\$ 149,500.00	Radio Reserves
	18640 8612	80,500.00	Telephone Reserves
To	18680 7311	\$ 230,000.00	Radio Fixed Assets

Justification. (Attach Memo if Necessary)

To transfer funds from Reserves to Fixed Assets to fund the Radio Project re-engineering costs.

DEPARTMENT HEAD
BY: [Signature] DATE 11/19/01

2. Board Action Required Four-Fifths Vote Required Board Action Not Required
Remarks:

COUNTY CONTROLLER
BY: _____ DATE _____

3. Approve as Requested Approve as Revised Disapprove
Remarks:

COUNTY MANAGER
BY: _____ DATE _____

DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19____

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____

Absent
Supervisors: _____

TEST:

Clerk of Said Board

CHAIRMAN, BOARD OF SUPERVISORS
COUNTY OF SAN MATEO

DISTRIBUTION:
WHITE — BOARD OF SUPERVISORS
GREEN — CONTROLLER
CANARY — COUNTY MANAGER
PINK — DEPARTMENT
GOLDENROD — TREASURER

ATR/AER Form

Controller's ATR Number _____

Department: INFORMATION SERVICES DEPARTMENT

Division: Communications

Type of Transaction: ATR AER

Status of Transporation: One-Time On-Going

Title: TRANSFER OF FUNDS FROM DEPARTMENTAL RESERVE TO FIXED ASSETS TO FUND RADIO PROJECT RE-ENGINEERING COSTS.

Justification: To transfer funds from Departmental Reserves Account to Fixed Asset Account to fund Radio Project re-engineering costs.

TO BP	: 18000	Total:	\$230,000.00
FROM BP	: 18000	Total:	\$230,000.00

NET COUNTY COST 0

<u>From/To</u>	<u>Subobject</u>	<u>Account Description</u>	<u>Transfer Amount</u>
From:			
18680	8612	Radio Reserves	\$149,500.00
18640	8612	Telephone Reserves	\$ 80,500.00
Total			\$230,000.00
To:			
18680	7311	Fixed Assets	\$230,000.00
Total			\$230,000.00
	Appropriation Totals		0
	Revenue Totals		0
	Net County Cost		0