

COUNTY OF SAN MATEO


INTERDEPARTMENTAL CORRESPONDENCE

To: Honorable Board of Supervisors
From: Supervisors Michael D. Nevin and Jerry Hill
Subject: County Manager Contract
Date: December 10, 2001

The County Manager was initially hired in March 1989 pursuant to a written contract. That contract has been periodically amended, the last time in 1998. The current contract was for a three-year period with an option for a fourth year which was subsequently exercised.

After discussions with the County Manager, it is recommended that the current contract be extended for an additional year until December 31, 2003.

It is also recommended that the annual vacation accrual be increased to thirty days per year which equates to 9.23 hours per bi-weekly pay period.



Supervisor Michael D. Nevin



Supervisor Jerry Hill

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND JOHN L. MALTBIE**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California,
that

WHEREAS, there has been presented to this Board of Supervisors for its consideration and acceptance an amendment to an agreement, reference to which is hereby made for further particulars, whereby the County would retain the services of John L. Maltbie as County Manager for the County of San Mateo; and

WHEREAS, this Board has been presented with a form of such agreement and said Board has examined and approved same as to both form and content and desires to enter into same:

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of this Board of Supervisors be, and he is hereby, authorized and directed to execute said amendment for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest to his signature thereto.

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**AMENDMENT TO AGREEMENT BETWEEN
COUNTY OF SAN MATEO AND JOHN L. MALTBIE
FOR SERVICES OF COUNTY MANAGER**

THIS AMENDMENT TO AGREEMENT entered into this ____ day of December, 2001, between the COUNTY OF SAN MATEO (hereinafter referred to as "County") and JOHN L. MALTBIE (hereinafter referred to as "County Manager") whereby County and County Manager redefine certain terms and conditions of the employment of the County Manager:

WITNESSETH

WHEREAS, the County Manager has been employed since March 6, 1989 pursuant to a written contract which has been amended from time to time, and

WHEREAS, the parties desire to amend the agreement dated November 17, 1998,

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions as hereinafter set forth, the parties agree as follows:

1. Paragraph 1 of said agreement is amended to read "County Manager is hereby employed as County Manager of the County of San Mateo and the term is extended to December 31, 2003."
2. Paragraph 6 of said agreement is amended to read "County Manager shall receive thirty (30) days of vacation per year which vacation shall accrue at the rate of 9.23 hours per bi-weekly pay period. It is recognized that the County Manager may accumulate up to 484.8 hours of vacation and that any balance remaining at the time of his terminating his County employment will be paid to him in cash. In order to reduce this County liability, the County Manager, at his option, may once each year receive a cash payment for up to 100 hours of accumulated vacation."

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to Agreement on the day and year first above written.

Dated: _____

COUNTY OF SAN MATEO

ATTEST:

By _____
President, Board of Supervisors

Clerk of the Board

Dated: _____

John L. Maltbie