

COUNTY OF SAN MATEO
Departmental Correspondence

DATE: December 5, 2001
HEARING DATE: 12/18/2001

TO: Honorable Board of Supervisors
FROM: Margaret Taylor, Acting CEO, Hospital and Clinics *MT*
SUBJECT: Agreement and Amendment to the Agreement with Santa Clara County

RECOMMENDATION

Adopt a resolution authorizing the President of the Board to execute an agreement and amendment to the agreement with Santa Clara County for four beds in the Santa Clara Main Jail for San Mateo County inmates who are acutely mentally ill and require involuntary treatment and follow-up services.

Background

In FY 1996-97, mental health services in the jails were restructured and the inpatient acute mental health unit known as the Correctional Treatment Center (CTC) was closed. Among the services provided in this unit was involuntary treatment to the most seriously mentally ill inmates. At that time, Correctional Health staff surveyed surrounding counties about their ability to provide this service to San Mateo County inmates. Alameda and Santa Clara Counties had the capability to provide these services, and Santa Clara County had the lower rate. The term of the previous agreement with Santa Clara County was July 1, 1998 through June 30, 2001 for the amount of \$600,000.

Discussion

The restructuring of mental health services in our jails has allowed for expanded mental health coverage in areas of suicide screening, outpatient treatment and behavior management. However, some of the most seriously mentally ill inmates require involuntary treatment generally for short periods of time.

The division of Hospital and Clinics contacted Alameda County for a quote to provide these services for the term of this new agreement. Alameda County has no beds to offer at this time. As previously determined, the cost of bringing these services in-house would be prohibitive. Santa Clara County remains the best option for the provision of

these needed services due to the cost-effectiveness, close proximity to our county, and Santa Clara County's experience in treating our acutely mentally ill inmates.

Delay in processing this agreement is due to Santa Clara County retyping the agreement sent to them by Health Services, leaving out the necessary non-discrimination and Equal Benefits language. Santa Clara County Board of Supervisors approved this incorrect agreement. Instead executing a new agreement including the necessary language, the Santa Clara County Counsel required that their Board of Supervisors also approve an amendment to the agreement, adding the non-discrimination and equal benefits language. Attached for your approval is both the agreement and amendment to the agreement, as approved by the Santa Clara County Board of Supervisors.

County Counsel and Risk Management have reviewed and approved this agreement and amendment to the agreement with Santa Clara County.

Term and Fiscal Impact

The term of this agreement with Santa Clara County is July 1, 2001 through June 30, 2004. The maximum amount of this agreement is \$703,000; \$227,000 for the period July 1, 2001 through June 30, 2002, \$234,245 for the period July 1, 2002 through June 30, 2003, and \$241,744 for the period July 1, 2003 through June 30, 2004. Costs are covered by an intrafund transfer from the Sheriff's Department from Proposition 172 funds. There is no net county cost associated with this agreement.

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

* * * * *

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT AND AN
AMENDMENT TO THE AGREEMENT WITH SANTA CLARA COUNTY

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of
California, that;

WHEREAS, there has been presented to this Board of Supervisors for its
consideration and acceptance and agreement, reference to which is hereby made for
further particulars, whereby Santa Clara County shall provide acute inpatient mental
health services to San Mateo County inmates; and

WHEREAS, there has been presented to this Board of Supervisors for its
consideration and acceptance an amendment to the agreement, adding the necessary non-
discrimination and equal benefits language to the agreement; and

WHEREAS, this Board has been presented with a form of the Agreement and
Amendment to the Agreement and has examined and approved them as to form and
content and desires to enter into the Agreement and Amendment to the Agreement:

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the
Board authorized the President of this Board of Supervisors to execute said Agreement
and Amendment to the Agreement for an on behalf of the County of San Mateo, and the
Clerk of the Board shall attest the President's signature thereto.

AGREEMENT WITH SANTA CLARA COUNTY
FOR ACUTE INPATIENT MENTAL HEALTH SERVICES

THIS AGREEMENT, entered by and between the COUNTY OF SAN MATEO, hereinafter called "County" and SANTA CLARA COUNTY, hereinafter called "Contractor";

WITNESSETH:

WHEREAS, it is necessary and desirable that Contractor be retained for the purpose of performing the professional services hereinafter described for the Health Service Agency, Hospital and Clinics Division/Correctional Health Services; and

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

A. Services to be Performed by Contractor

In consideration of the payments hereinafter set forth, Contractor, under the general direction of the Director of Health Services, or her designee, with respect to the product or result of Contractor's services, shall provide acute inpatient mental health services as described in Schedule A, attached hereto and incorporated by reference herein. Such services shall be provided in a professional and diligent manner.

B. Payments

1. Maximum Amount. In full consideration of Contractor's

performance of the services described in Schedule A, the amount that County shall be obligated to pay for the services rendered under this Agreement shall not exceed the following: For the period of July 1, 2001 through June 30, 2002, TWO HUNDRED TWENTY-SEVEN THOUSAND DOLLARS (\$227,000), of which \$20,000 can be used for additional specialty medical costs as described in Schedule B paragraph F.

For the period July 1, 2002 through June 30, 2003, TWO HUNDRED THIRTY-FOUR THOUSAND TWO HUNDRED FORTY-FIVE DOLLARS (\$234,245), of which \$20,000 can be used for additional specialty medical costs described in Schedule B, paragraph F. For the period July 1, 2003 Through June 30, 2004, and TWO HUNDRED FORTY-ONE THOUSAND SEVEN HUNDRED FORTY-FOUR DOLLARS (\$241,744), of which \$20,000 can be used for additional specialty medical costs as described in Schedule B, paragraph F. In any event, the total amount of this Agreement shall not exceed SEVEN HUNDRED THREE THOUSAND DOLLARS (\$703,000) for the contract term.

2. Rate of Payment. The rate and terms of payment shall be as specified in Schedule B, attached hereto and incorporated herein. Any rate increase is subject to the approval of the Director of Health Services or her designee, and shall not be binding on County unless so approved in writing. In no event may the rates established in Schedule B be increased to the extent that the maximum County obligation shall exceed the total specified in paragraph B1 above. Each payment shall be conditioned on the performance of the services described in Schedule A to the full satisfaction of the Director of Health Services or her designee.

3. Time Limit for Submitting Invoices. Contractor shall submit an Invoice for services to County for payment in accordance with the provisions of Schedule B. County shall not be obligated to pay Contractor for the services covered by any invoice if Contractor presents the invoice to County more than one hundred eighty (180) days after the date Contractor renders the services, or more than ninety (90) days after this Agreement terminates, whichever is earlier.

C. Relationship of Parties

It is expressly understood that this is an agreement between two (2) independent contractors and that no agency, employee, partnership, joint venture or other relationship is established by this Agreement. The intent by both County and Contractor is to create an independent contractor relationship. Contractor expressly acknowledges and accepts his/her tax status and the tax consequences of an independent contractor. Further, as an independent contractor, Contractor expressly acknowledges and accepts that it has no rights, benefits, privileges and/or claims in any form whatsoever under, from, through and/or pursuant to the San Mateo County Civil Service Rules.

D. Mutual Indemnification

In lieu of and notwithstanding the pro rata risk allocation which might otherwise be imposed between the Parties pursuant to Government Code Section 895.6, the Parties agree that all losses or liabilities incurred by a party shall not be shared pro rata but instead the County and Contractor agree that pursuant to Government Code Section 895.4, each of the parties hereto shall fully indemnify and hold each of the other parties, their officers, board members, employees and agents, harmless from any claim,

expense or cost, damage or liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of the negligent acts or omissions or willful misconduct of the indemnifying party, its officers, board members, employees or agents, under or in connection with or arising out of any work, authority or jurisdiction delegated to such party under this Agreement. No party, nor any officer, board member, employee or agent thereof shall be responsible for any damage or liability occurring by reason of the negligent acts or omissions or willful misconduct of other parties hereto, their officers, board members, employees or agents, under or in connection with or arising out of any work, authority or jurisdiction delegated to such other parties under this Agreement.

E. Insurance

Workers' Compensation and Employer Liability Insurance.

Contractor shall have in effect during the entire life of this Agreement, Workers' Compensation Insurance providing full statutory coverage. In signing this Agreement, Contractor makes the following certification, required by Section 1861 of the California Labor Code:

I am aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of the Code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

F. Liability Insurance

It is understood and agreed that County has included Contractor as an additional insured under their NORCAL Policy #609310. For all other purposes regarding this indemnification, County has insurance coverage or is self-insured pursuant to the

applicable Government Code provisions. County agrees to pay applicable deductibles regarding indemnification as stated in the above policies.

G. Non-Discrimination

Contractor shall comply with the non-discrimination requirements described in Schedule C, which is attached hereto, and incorporated herein.

Contractor shall comply with County admission and treatment policies which shall provide that patients are accepted for care without discrimination on the basis of race, color, religion, sex, sexual orientation, national origin, age, handicap, or political affiliation.

Violation of the non-discrimination provisions of this Agreement shall be considered a breach of this Agreement and subject Contractor to penalties, to be determined by the County Manager, including, but not limited to:

1. Termination of this Agreement;
2. Disqualification of Contractor from bidding on or being awarded a County contract for a period of up to three (3) years;
3. Liquidated damages of TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500) per violation;
4. Imposition of other appropriate contractual and civil remedies and sanctions, as determined by the County Manager.

To effectuate the provisions of this paragraph, the County Manager shall have the authority to:

1. Examine Contractor's employment records with respect to compliance with

this paragraph;

2. Set off all or any portion of the amount described in this paragraph against amounts due to Contractor under this Agreement or any other contract between Contractor and County.

Contractor shall report to the County Manager the filing by any patient under this Agreement in any court of any complaint of discrimination or the filing by any person of any and all charges with the Equal Employment Opportunity Commission, the Department of Fair Employment and Housing Commission or any other entity charged with the investigation of allegations within thirty (30) days of such filing, provided that within such thirty (30) days such entity has not notified Contractor that such charges are dismissed or otherwise unfounded. Such notification shall include the name of the complainant, a copy of such complaint, and a description of the circumstance. Contractor shall provide County with a copy of its response to the complaint when filed.

H. Assignments and Subcontracts

1. Without the written consent of the Director of Health Services or her designee, this Agreement is not assignable in whole or in part. Any assignment by Contractor without the written consent of the Director of Health Services or her designee is a breach of the Agreement and shall automatically terminate this Agreement.

3. Contractor shall not employ subcontractors or consultants to carry out the responsibilities undertaken pursuant to this Agreement without the written consent of the Director of Health Services or her designee.

4. All assignees, subcontractors, or consultants approved by the Director

of Health or her designee shall be subject to the same terms and conditions applicable to Contractor under this Agreement, and Contractor shall be liable for the assignees, subcontractor's or consultant's acts and/or omissions.

5. All agreements between Contractor and subcontractor and/or assignee for services pursuant to this Agreement shall be in writing and shall be provided to County.

6. Nothing in this Agreement precludes Contractor from hiring , by contract relationship, professional subordinate staff to perform services in Contractor's Mental Health Unit.

I. Amendment of Agreement

This Agreement is complete and contains all the terms and conditions agreed upon by the parties. No amendment shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement shall be binding on the parties hereto.

J. Records

1. Contractor agrees to provide to County, to any federal or state department having monitoring or reviewing authority, to County's authorized representatives and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine and audit all records and documents necessary to determine compliance with relevant federal, state, and local statutes, rules and regulations, and this Agreement, and to evaluate the quality, appropriateness and timeliness of services performed.

2. Contractor shall maintain and preserve all financial records relating to this

until audit findings are resolved, whichever is greater.

K. Compliance with Applicable Laws

All services to be performed by Contractor pursuant to this Agreement shall be performed in accordance with all applicable federal, state, county, and municipal laws, including, but not limited to, the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended and attached hereto and incorporated by reference herein as Schedule D, which prohibits discrimination on the basis of handicap in programs and activities receiving any federal or county financial assistance. Such service shall also be performed in accordance with all applicable ordinances and regulations, including, but not limited to, certification regulations, provisions pertaining to confidentiality of records, and applicable quality assurance regulations.

L. Interpretation and Enforcement

1. Any notice, request, demand or other communication required or permitted hereunder shall be deemed to be properly given when deposited in the United States mail, postage prepaid, or when deposited with a public telegraph company for transmittal, charges prepaid, addressed:

- a) In the case of County, to:
Nomalee Tilman, Health Services Manager
Correctional Health Services
San Mateo County
300 Bradford St.
Redwood City, Ca 94603-94403

or to such person or address as County may, from time to time furnish to Contractor.

b) In the case of Contractor, to
Mary Ann Barry
Santa Clara County
Health and Hospital Systems
751 South Bascom Avenue
San Jose, CA 95128

With a copy to
Lisa Perez, Financial Services Manager
Santa Clara County Department of Correction
180 W. Hedding St
San Jose, CA 95110

2. Controlling Law

The validity of this Agreement and of its terms or provisions, as well as the rights and duties of the parties hereunder, the interpretations and performance of this Agreement shall be governed by the laws of State of California.

M. Term of Agreement

Subject to compliance with the terms and conditions of the Agreement, the term of this Agreement shall be from July 1, 2001 through June 30, 2004. This Agreement may be terminated by Contractor, or the Director of Health Services or her designee at any time upon seven (30) days' written notice to the other party.

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PASSED AND ADOPTED by the County of Santa Clara Board of Supervisors on

JUN 26 2001

by the following vote;

AYES: SUPERVISORS ALVARADO, BEALL, CASE, KNISS, MOHUGH

NAYS: SUPERVISORS None

ABSENT: SUPERVISORS None

Contractor

Date: _____

By: James T. Beall, Jr.
James T. Beall, Jr., Chairperson
Board of Supervisors

By: _____
County of San Mateo
Board of Supervisors

Attest: Phyllis A. Perez
Phyllis A. Perez
Clerk, Board of Supervisors

APPROVED AS TO FORM AND LEGALITY

Linda Deacon
Linda Deacon
Deputy County Counsel

SCHEDULE A

SERVICES

- A. Contractor shall provide 1,460 bed days per fiscal year for acute inpatient Mental Health Services in Pod 8A of the Santa Clara County Main Jail. If County requires more than four beds at one time, County will contact Contractor's Mental Health Director or her designee to verify bed space availability.
- B. Mental Health Acute Services shall include all services to Santa Clara County inmates housed in the same facility. These services include, but are not limited to, psychiatric, psychological, and/or counseling services; physician and nursing services; ancillary services, including any laboratory tests required and/or medications; and routine medical and dental services.
- C. In the event that an inmate/patient requires medical care not provided in the Santa Clara County Main Jail, the inmate/patient will be transported to Santa Clara Valley Medical Center. Notification of any hospitalization or specialty medical services provided outside of the Santa Clara County Main Jail will be given to San Mateo County Correctional Health Services. County and Contractor shall jointly develop a procedure for advanced approval of hospital inpatient stays and/or specialty outpatient medical services.
- D. Admission Criteria/Acute Mental Health Unit/Main Jail

Inmates accepted for admission to the Main Jail Acute Mental Health Unit must meet at least one of the following criteria:

- o Danger to self, danger to others or gravely disabled due to a mental illness;
- o Diagnosis of severe mental illness; major depression, manic-depressive illness, or schizophrenic disorder.

Inmates who are sociopathic and behavioral management problems who cannot be involuntarily detained under the conditions set forth in the LPS Act or who are not diagnosed with a severe mental illness cannot be admitted for treatment to the 8A Unit.

SCHEDULE B

PAYMENTS

- A. For the period July 1, 2001 through June 30, 2002 the rate of payment is \$227,000 (Includes \$20,000 for miscellaneous charges described in paragraph F, below) for acute inpatient mental health services in Pod 8A up to 1,460 bed days per fiscal year. If County exceeds 1,460 bed days in a fiscal year, Contractor shall charge a rate of \$142 per bed per day. Invoices should be sent monthly and include the number and names of inmates housed in Pod 8A for each day of the month being invoiced, as well as 1/12th of the total annual amount or \$17,250, plus any charges for services in paragraph F. If County exceeds the annual 1,460 bed day limit, Contractor shall also invoice the per diem charges.
- B. For the period July 1, 2002 through June 30, 2003, the rate is \$234,245 (Includes \$20,000 for miscellaneous charges described in paragraph F, below) for acute inpatient mental health services in Pod 8A up to 1,460 bed days per fiscal year. For the period July 1, 2003 through June 30, 2004, the rate is \$241,744 (Includes \$20,000 for miscellaneous charges described in paragraph F, below).
- C. County will pay Contractor SIXTY DOLLARS NO CENTS (\$60.00) for x-rays given to inmates while in the Main Jail facility. Contractor shall indicate the number and names of inmates for whom the x-rays are given, on the monthly invoice.
- D. In the event an inmate/patient receives inpatient and/or specialty medical care provided by Contractor outside the Main Jail at Santa Clara Valley Medical Center (VMC), County will pay sixty percent (60%) of charges incurred. In the event an inmate/patient receives inpatient and/or specialty medical care provided by contractor at a facility other than VMC, County will pay 100% of charges incurred. Such charges should be included in Contractor's monthly invoice.
- E. County shall pay Contractor within 30 days of approval of invoice.
- F. County shall pay Contractor for the following services:
1. Ambulance transport to any hospital arranged by Contractor \$800.00
with 2 Sheriff's Correctional Officer Escorts within a 5-hour period.
 2. Transport provided by Contractor without ambulance \$400.00
to or from any Hospital (2 Sheriff's Correctional Officers
not exceeding a 5-hour period).
 3. 1 Hospital Guard per hour. \$ 41.00/hour

This rate to be applied in the event that the County
Inmate/patient hospital visit exceeds a 5-hour period.

4. Hourly overtime related to the security of County inmate due to interaction with other inmates or self-inflicted injuries. Contractor will notify County as soon as practical but no later than 24 hours from the commencement of said overtime so County may determine if the inmate should be returned to County. \$ 41.00/hour

SCHEDULE C

Contract between County of San Mateo and Santa Clara County, hereinafter called "Contractor."

- a. No person shall, on the grounds of race, color, creed, national origin, religious affiliation or non-affiliation, sex, sexual orientation, marital status, age (over forty (40)), disability, medical condition (including but not limited to AIDS, HIV positive diagnosis, or cancer), political affiliation or union membership be excluded from participation in, be denied the benefits of, or be subjected to discrimination under this Agreement.
- b. Contractor shall insure equal employment opportunity based on objective standards of recruitment, selection, promotion, classification, compensation, performance evaluations, and management relations, for all employees under this contract. Contractor's personnel policies shall be made available to County upon request.
- c. Contractor shall assure compliance with Section 504 of the Rehabilitation Act of 1973 by submitting a signed letter of Assurance (Attachment I) of Compliance. Contractor shall be prepared to submit a self-evaluation and compliance plan to County upon request within one (1) year of the execution of this Agreement.

Schedule D

Assurance of Compliance with Section 504 of the Rehabilitation Act of 1973, as Amended

The undersigned (hereinafter called the "Contractor(s)") hereby agrees that it will comply with Section 504 of the Rehabilitation Act of 1973, as amended, all requirements imposed by the applicable DHHS regulation, and all guidelines and interpretations issued pursuant thereto.

The Contractor(s) gives/give this assurance in consideration of and for the purpose of obtaining contracts after the date of this assurance. The Contractor(s) recognizes/recognize and agrees/agree that contracts will be extended in reliance on the representations and agreements made in this assurance. This assurance is binding on the Contractor(s), its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Contractor(s).

The Contractor(s): (Check a or b)

- a. employs fewer than 15 persons.
- b. employs 15 or more persons and, pursuant to Section 84.7 (a) of the regulation (45 C.F.R. 84.7 (a)), has designated the following person(s) to coordinate its efforts to comply with the DHHS regulation.

Carolyn McGee

Name of 504 Person - Type or Print

Santa Clara County Dept of Correction 180 W. Hedding
Name of Contractor(s) - Type or Print Street Address or PO Box

San Jose CA 95110
City State Zip Code

I certify that the above information is complete and correct to the best of my knowledge.

7/6/01
Date

[Signature] Fiscal Officer
Signature and Title of Authorized Official

*Exception: DHHS regulations state that:

"If a recipient with fewer than 15 employees finds that, after consultation with a handicapped person seeking its services, there is no method of complying with (the facility accessibility regulations)...other than making a significant alteration in its existing facilities, the recipient may, as an alternative, refer the handicapped person to other providers of those services that are accessible."

COUNTY OF SAN MATEO

Equal Benefits Compliance Declaration Form

I Vendor Identification

Name of Contractor: Santa Clara County Dept of Correction
Contact Person: Norma Bijarino
Address: 180 W. Hedding St
San Jose, CA 95110
Phone Number: (408) 299-2582 #1344 Fax Number:

II Employees

Does the Contractor have any employees? [X] Yes ___ No
Does the Contractor provide benefits to spouses of employees? [X] Yes ___ No

If the answer to one or both of the above is no, please skip to Section IV.

III Equal Benefits Compliance (Check one)

- [X] Yes, the Contractor complies by offering equal benefits, as defined by Chapter 2.93, to its employees with spouses and its employees with domestic partners.
[] Yes, the Contractor complies by offering a cash equivalent payment to eligible employees in lieu of equal benefits.
[] No, the Contractor does not comply.
[] The Contractor is under a collective bargaining agreement which began on ___ (date) and expires on ___ (date).

IV Declaration

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.

Executed this 7 day of July, 2001 at San Jose, CA (City) (State)

[Handwritten Signature]
Signature

Michael Hackett
Name (Please Print)

ADMIN SUCS MANAGER
Title

Contractor Tax Identification Number

**AMENDMENT TO THE AGREEMENT BY AND BETWEEN THE
COUNTY OF SANTA CLARA DEPARTMENT OF
CORRECTION AND SAN MATEO COUNTY**

This is an Amendment to the Agreement made effective July 1, 2001, by and between the County of Santa Clara Department of Correction (Contractor) and San Mateo County (County) for the provision of acute Mental Health Inmate Housing at the Main Jail. The Amendment is retroactive to the effective date of the Agreement on July 1, 2001.

Now, therefore it is agreed:

Under section G Non-Discrimination page 6, second paragraph, is amended as follows:

Contractor shall report to the County Manager the filing by any patient under this Agreement in any court of any complaint of discrimination or the filing by any person of any and all charges with the Equal Employment Opportunity Commission, the Department of Fair Employment and Housing Commission or any other entity charged with the investigation of allegations within thirty (30) days of such filing, provided that within such thirty (30) days such entity has not notified Contractor that such charges are dismissed or otherwise unfounded. Such notification shall include the name of the complainant, a copy of such complaint, and a description of the circumstance. Contractor shall provide County with a copy of its response to the complaint when filed.

With respect to the provision of employee benefits, Contractor shall comply with the County Ordinance, which prohibits contractors from discriminating in the provision of employee benefits between an employee with a domestic partner and an employee with a spouse.

By: James T. Beall, Jr.
James T. Beall, Jr., Chairperson
Board of Supervisors

Attest: Phyllis A. Perez
Phyllis A. Perez
Clerk, Board of Supervisors

APPROVED AS TO FORM AND LEGALITY

Linda Deacon
Linda Deacon
Deputy County Counsel

COUNTY OF SAN MATEO

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

By: _____
Michael D. Nevin, President
Board of Supervisors, San Mateo County

Date: _____

ATTEST:

By: _____
Clerk of Said Board

Date: _____

BOARD AGENDA ROUTING SLIP

DIVISION/CONTACT: Hospital and Clinics (HOS316MM)

SUBJECT: Agreement and Amendment to Agreement with

TELEPHONE: 2280 Santa Clara County

1. Review by Division Director
Comments:

Initials - Date

2. Review by Risk Management
Comments:

Initials - Date

3. Review by County Counsel
Comments:

ATB - 11/29/01

Initials - Date

4. Copies of agreement and resolution made by division

Initials - Date

5. Review by Health Services Administration
Comments:

Initials - Date

6. Review and Signature by Margaret Taylor
Comments:

Initials - Date

Date received by Health Services Administration: _____

COUNTY OF SAN MATEO

HEATH SERVICES
Hospital and Clinics Division

MEMORANDUM

Date: June 12, 2001
To: Priscilla Morse, Risk Management/ Pony # EPS 163 Fax # 363-4864
From: Tere Larcina, Hospital and Clinics/Pony # HOS316/Fax # 2267
Subject: Contract Insurance Approval

CONTRACTOR: Santa Clara County

DO THEY TRAVEL:

PERCENT OF TRAVEL TIME:

NUMBER OF EMPLOYEES: More than one

DUTIES (SPECIFIC): Santa Clara County will provide acute inpatient mental health services at Santa Clara County Main Jail. These services include psychiatric, psychological, and/or counseling services, physician and nursing services; ancillary services, including any laboratory tests required and/or medications; and routine and dental services.

<u>COVERAGE:</u>	Amount	Approve	Waive	Modify
Comprehensive Liability:	_____	_____	<input checked="" type="checkbox"/>	_____
Motor Vehicle Liability:	_____	_____	<input checked="" type="checkbox"/>	_____
Professional Liability:	_____	_____	<input checked="" type="checkbox"/>	_____
Worker's Compensation:	_____	_____	<input checked="" type="checkbox"/>	_____

REMARKS/COMMENTS:


SIGNATURE