

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
COOPERATIVE FIRE PROGRAMS
SCHEDULE A AGREEMENT FOR LOCAL AGENCIES

CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION

COOPERATIVE FIRE PROTECTION SERVICES AGREEMENT FOR LOCAL AGENCIES

LOCAL AGENCY San Mateo County CDF AGREEMENT NO. _____

___ SCHEDULE A ___ AMADOR PLAN X SCHEDULE A & AMADOR ___ DISPATCH
PRC 4142 ONLY PRC 4144 ONLY PLAN PRC 4142 & 4144 PRC 4142 ONLY

1. AUTHORIZATION

This agreement is entered into this 1st day of July, 2001, by and between the State of California, hereinafter called STATE, and San Mateo County hereafter called LOCAL AGENCY through its duly authorized officers. As used herein, Director shall mean Director of the California Department of Forestry and Fire Protection.

This agreement, its terms and conditions are authorized under the Public Resources Code Sections 4142, 4143 and 4144, as applicable.

2. PURPOSE

- A. Under Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and fire suppression forces including the necessary equipment, personnel including "volunteers", and facilities required to prevent and extinguish forest fires during the fire season. Fire season generally occurs during the spring, summer and fall months and is defined by a specific calendar period declared by the Director.
- B. The purpose of this agreement is to provide mutually advantageous fire and emergency services through an effective consolidated organization, wherein the STATE is primarily financially responsible for protecting natural resources from forest fires and the LOCAL AGENCY is primarily financially responsible for protecting life and property from fires and other emergencies. Personnel providing these services may include regular employees, persons temporarily employed and commonly known as volunteers (whether regularly registered, summoned pursuant to Public Resources Code Section 4153, or working without compensation), paid-call firefighters, or others temporarily employed to perform any emergency work or emergency service including, but not limited to fire prevention, fire suppression and emergency medical response.
- C. The following listed schedules are part of this agreement:
 - (1) Schedule A - 4142 - STATE provides LOCAL AGENCY fire protection services.
 - (2) Schedule A - 4144 - STATE provides LOCAL AGENCY fire protection services

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
COOPERATIVE FIRE PROGRAMS
SCHEDULE A AGREEMENT FOR LOCAL AGENCIES

during winter non-fire season.

- (3) Schedule B - a listing of personnel, crews and major facilities of the State overlapping or adjacent to the local agency area that may form a reciprocal part of this agreement.
- (4) Schedule C - a listing of services, personnel, equipment and expenses, which are paid directly by the local agency, but which are under the supervision of the unit chief.
- (5) Schedule D - vehicle information pertaining to maintenance responsibilities and procedures for local agency-owned vehicles that may be a part of the agreement.
- (6) Schedule E - Certification of Insurance and/or proof of Self-insurance for any of the following: Workers' Compensation Benefits, Tort Liability and Vehicle Liability.

3. TERM

The term of this agreement is July 1, 200_ through June 30, 200_.

4. EXTENSION OF AGREEMENT

- A. One year prior to the date of expiration of this agreement, LOCAL AGENCY shall give STATE written notice of whether LOCAL AGENCY intends to enter into a new agreement with STATE for fire protection services and, if so, whether LOCAL AGENCY intends to change the level of fire protection services from that provided by this agreement.
- B. If LOCAL AGENCY fails to provide such notice, as defined in section 4.A., STATE shall have the option to extend this agreement for a period of up to one year from the original termination date and to continue providing services at the same or reduced level as STATE determines would be appropriate during the extended period of this agreement. Six months prior to the date of expiration of this agreement, STATE shall give written notice to LOCAL AGENCY of any extension of this agreement and any change in the level of fire protection services STATE will provide during the extended period of this agreement. Services provided and obligations incurred by STATE during an extended period shall be accepted by LOCAL AGENCY as services and obligations under the terms of this agreement.
- C. The cost of services provided by STATE during the extended period shall be based upon the amounts that would have been charged LOCAL AGENCY during the fiscal year in which the extended period falls had a new agreement been entered into. Payment by LOCAL AGENCY for services rendered by STATE during the extended period shall be as provided in section 9.B. of this agreement.

5. TERMINATION

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
COOPERATIVE FIRE PROGRAMS
SCHEDULE A AGREEMENT FOR LOCAL AGENCIES

- A. This agreement may be terminated at the option of either STATE or LOCAL AGENCY at any time during its term specified in paragraph 3 with or without cause, on giving one year written notice to the other party.
- B. If LOCAL AGENCY fails to remit payments in accordance with any part of this agreement, STATE may terminate this agreement and all related services upon 60 days written notice to LOCAL AGENCY.
- C. Termination of this agreement does not relieve LOCAL AGENCY from providing STATE full compensation in accordance with terms of this agreement for services rendered.

6. MODIFICATION

- A. This agreement may be amended by mutual consent of LOCAL AGENCY and STATE.
- B. If during the term of this agreement LOCAL AGENCY shall desire a reduction in STATE civil service employees assigned to the organization provided for in Schedule A-4142, LOCAL AGENCY shall provide one hundred twenty (120) days written notice of the requested reduction. Proper notification shall include the following: (1) The total amount of reduction; (2) The firm effective date of the reduction; and (3) The number of employees, by classification, affected by a reduction. If such notice is not provided, LOCAL AGENCY shall reimburse STATE for relocation costs incurred by STATE because of the reduction. Personnel reductions resulting solely due to an increase in STATE employee salaries or STATE expenses occurring after signing this agreement and set forth in Schedule A to this agreement shall not be subject to relocation expense reimbursement by LOCAL AGENCY.
- C. If during the term of this agreement costs to LOCAL AGENCY set forth in any Schedule A to this agreement increase and LOCAL AGENCY cannot meet such increase without reducing services provided by STATE, LOCAL AGENCY shall within thirty (30) days of receipt of such Schedule notify STATE and designate which adjustments shall be made to bring costs to the necessary level. If such designation is not received by STATE within the period specified, STATE shall reduce services in its sole discretion to permit continued operation within available funds.

7. ADMINISTRATION

Under the requirements of California Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and firefighting services as outlined in Schedule B of this agreement.

- A. Director shall select and employ a Region Chief who shall, under the direction of the Director/Chief Deputy Director, manage all aspects of fire prevention and fire protection services and forestry-related programs in the specific Region.
- B. Director will select and employ a State Forest Officer referred to as Unit Chief who shall, under the supervision and direction of Director or a lawful representative, have charge of the organization described in Schedules A, B, and C attached hereto and made a part of this agreement.

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
COOPERATIVE FIRE PROGRAMS
SCHEDULE A AGREEMENT FOR LOCAL AGENCIES

- C. A county may appoint, with the concurrence of the Region Chief, the Unit Chief as the County Fire Warden pursuant to Government Code Sections 24008, 55606 and 55608, Public Contract Code Section 20811, or other applicable appointing authority. The LOCAL AGENCY may appoint the Unit Chief as the Fire Chief. The duty statement for this position is incorporated by reference into this agreement by a local board/council resolution.
- D. The Unit Chief may dispatch personnel and equipment listed in Schedule A from the assigned station or location under guidelines established by LOCAL AGENCY and approved by STATE. Personnel and equipment listed in Schedule B may be dispatched at the sole discretion of STATE.

The Unit Chief shall exercise professional judgment consistent with STATE policy and his or her employment by STATE in authorizing or making any assignments to emergencies and other responses, including assignments made in response to requests for mutual aid.
- E. Except as may be otherwise provided for in this agreement, STATE shall not incur any obligation on the part of LOCAL AGENCY to pay for any labor, materials, supplies or services beyond the total set forth in the respective Schedules A and C, as to the services to be rendered pursuant to each Schedule.
- F. Nothing herein shall alter or amend or be construed to alter or amend any Collective Bargaining Agreement or Memorandum of Understanding between the State of California and its employees under the State Employer-Employee Relations Act.
- G. LOCAL AGENCY shall select and appoint a "Contract Administrator" who shall, under the supervision and direction of LOCAL AGENCY, be available for contract resolution or policy intervention with the California Department of Forestry and Fire Protection's Region Chief when, upon determination by the Region Chief, the Unit Chief acting as LOCAL AGENCY's Fire Chief under this agreement faces a situation in which a decision to serve the interest of LOCAL AGENCY has the potential to conflict with STATE interest or policy.

8. SERVICES BY STATE

Fire protection services to be provided by STATE shall include the following:

- A. STATE equipment, personnel and facilities described in attachments to this agreement; the operation and maintenance of equipment provided by LOCAL AGENCY; supervision of volunteer or other local fire forces.
- B. Fire protection services over and above those normally provided by STATE under Schedule B shall be provided at LOCAL AGENCY expense during the non-fire season.

9. PAYMENT FOR SERVICES

- A. LOCAL AGENCY shall pay STATE actual cost for fire protection services pursuant to this

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
COOPERATIVE FIRE PROGRAMS
SCHEDULE A AGREEMENT FOR LOCAL AGENCIES

agreement an amount not to exceed that set forth in Schedule A for each fiscal year. STATE shall prepare a Schedule A each year which shall be the basis for payment for the entire fiscal year for which services are provided. The Schedules shall be attached and made part of this agreement.

Any other funds designated by LOCAL AGENCY to be expended under the supervision of or for use by a Unit Chief for fire protection services shall be set forth in Schedule C. This clause shall not limit the right of LOCAL AGENCY to make additional expenditures, whether under Schedule C or otherwise.

B. STATE shall invoice LOCAL AGENCY for the cost of fire protection services on a quarterly basis as follows:

- (1) For actual services rendered by STATE during the period of July 1 through September 30, by an invoice filed with LOCAL AGENCY on or after December 10.
- (2) For actual services rendered by STATE during the period October 1 through December 31, by an invoice filed with LOCAL AGENCY on or after December 31.
- (3) For actual services rendered by STATE during the period January 1 through March 31, by an invoice filed with LOCAL AGENCY on or after March 31.
- (4) For the estimated cost of services during the period April 1 through June 30, by an invoice filed in advance with LOCAL AGENCY on or after March 1.
- (5) A final statement shall be filed with LOCAL AGENCY by October 1 following the close of the fiscal year, reconciling the payments made by LOCAL AGENCY with the cost of the actual services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.
- (6) All payments by LOCAL AGENCY shall be made within thirty (30) days of receipt of invoice from STATE, or within 30 days after the filing dates specified above, whichever is later.
- (7) The STATE reserves the right to adjust the frequency of billing and payment to a monthly cycle with a thirty (30) day written notice to the LOCAL AGENCY when:
 - a. The Director predicts a cash flow shortage, or
 - b. When determined by the Region Chief, after consulting with the Unit Chief and the LOCAL AGENCY Contract Administrator, that the LOCAL AGENCY may not have the financial ability to support the contract at the contract level.

C. Invoices shall include actual or estimated costs as provided herein of salaries and employee benefits for those personnel employed, charges for operating expenses and equipment and

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
COOPERATIVE FIRE PROGRAMS
SCHEDULE A AGREEMENT FOR LOCAL AGENCIES

the administrative charge in accordance with Schedule A. When "contractual rates" are indicated, the rate shall be based on an average salary plus all benefits. "Contractual rates" means an all-inclusive rate established in Schedule A for total costs to STATE, per specified position, for 24-hour fire protection services during the period covered.

10. SUPPRESSION COST RECOVERY

As provided in Health and Safety Code (H&SC) Section 13009, STATE may bring an action for collection of suppression costs of any fire occurring on forest, range or nonresidential grasslands. When using LOCAL AGENCY equipment and personnel under the terms of this agreement, STATE may, on request of LOCAL AGENCY, bring such an action for collection of costs incurred by LOCAL AGENCY. In such a case LOCAL AGENCY appoints and designates STATE as its agent in said collection proceedings. In the event of recovery, STATE shall apportion to LOCAL AGENCY its pro-rata proportion of recovery, less the reasonable pro-rated costs including legal fees.

In all such instances, STATE shall give timely notice of the possible application of H&SC Section 13009 to the officer designated by LOCAL AGENCY.

11. MUTUAL AID

When rendering mutual aid or assistance as authorized in H&SC Sections 13050 and 13054, STATE may, on request of LOCAL AGENCY, demand payment of charges and seek reimbursement of LOCAL AGENCY costs for personnel, equipment and operating expenses as funded herein, under authority given by H&SC Sections 13051 and 13054. STATE, in seeking said reimbursement pursuant to such request of LOCAL AGENCY, shall represent LOCAL AGENCY by following the procedures set forth in H&SC Section 13052. Any recovery of LOCAL AGENCY costs, less expenses, shall be paid or credited to LOCAL AGENCY, as elected by LOCAL AGENCY.

In all such instances, STATE shall give timely notice of the possible application of H&SC Sections 13051 and 13054 to the officer designated by LOCAL AGENCY.

12. COST OF OPERATING AND MAINTAINING EQUIPMENT AND PROPERTY

The cost of maintaining, operating, and replacing any and all property and equipment, real or personal, furnished by the parties hereto for fire protection purposes, shall be borne by the party owning or furnishing such property or equipment unless otherwise provided for herein or by separate written agreement.

13. PROPERTY ACCOUNTING

All personal property provided by LOCAL AGENCY and by STATE for the purpose of providing fire protection services shall be marked and accounted for by the Unit Chief in such a manner as to conform to the regulations, if any, established by the parties for the segregation, care, and use of the respective properties.

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
COOPERATIVE FIRE PROGRAMS
SCHEDULE A AGREEMENT FOR LOCAL AGENCIES

14. INDEMNIFICATION

LOCAL AGENCY, to the extent permitted by law, agrees to indemnify, defend and save harmless the STATE, it's officers, agents and employees from any and all claims for economic losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work services, materials or supplies in connection with any activities under Schedules A and C of this agreement; and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by STATE in the performance of any activities under Schedules A and C of this agreement, except where such injury or damage arose from the sole negligence or willful misconduct attributable to STATE or from acts not within the scope of duties to be performed pursuant to this agreement.

STATE, to the extent permitted by law, agrees to indemnify, defend and save harmless the LOCAL AGENCY, it's officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work services, materials or supplies in connection with the performance of any activities under Schedule B of this agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by STATE in the performance of any activities under Schedule B of this agreement.

15. INSURANCE

[] The following does not apply to this DISPATCH ONLY AGREEMENT.

LOCAL AGENCY shall provide proof of insurance in a form acceptable to the STATE and at no cost to the State. If LOCAL AGENCY is insured and/or self-insured in whole or in part for any

losses, LOCAL AGENCY shall provide completed Schedule E and certificate of insurance, executed by a duly authorized officer of LOCAL AGENCY. If commercially insured in whole or in part, a certificate of such coverage executed by the insurer or its authorized representative shall be provided.

Said commercial insurance or self-insurance coverage of the Local Agency shall include the following:

- A. Any commercial insurance shall provide at least general liability for \$1,000,000 combined single limit per occurrence.
- B. The Department of Forestry and Fire Protection, State of California, and its officers, servants, and employees are included as additional insureds.
- C. The State shall receive thirty (30) days prior written notice of any cancellation or change to the policy at the following address:

California Department of Forestry and Fire Protection
Attention: Cooperative Fire Services
P.O. Box 944246

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
COOPERATIVE FIRE PROGRAMS
SCHEDULE A AGREEMENT FOR LOCAL AGENCIES

Sacramento, CA 94244-2460

16. WORKERS' COMPENSATION

[] The following does not apply to this DISPATCH ONLY agreement.

- A. Workers' Compensation and related benefits for those persons, whose use or employment is contemplated herein, shall be provided in the manner prescribed by California Labor Codes, State Interagency Agreements and other related laws, rules, insurance policies, collective bargaining agreements, and memorandums of understanding.
- B. The STATE Unit Chief administering the organization provided for in this agreement shall not use, dispatch or direct any temporarily employed persons, as described in Section 2B1, 2B2 and 2B4 above, on responses or training which are deemed to be the responsibility of LOCAL AGENCY, unless and until LOCAL AGENCY provides for Workers' Compensation benefits at no cost to STATE. In the event STATE is held liable, in whole or in part, for the payment of any Worker's Compensation claim or award arising from the injury or death of any such temporary worker, LOCAL AGENCY agrees to compensate STATE for the full amount of such liability.
- C. LOCAL AGENCY'S shall provide STATE proof of Worker's Compensation coverage and shall notify STATE of any cancellation and change of coverage in the same manner required in Section 15 C above.

17. VEHICLES

[] The following does not apply to this DISPATCH ONLY AGREEMENT.

- A. STATE-owned vehicles shall be operated and maintained in accordance with policies of STATE at rates listed in Schedule A.
- B. LOCAL AGENCY-owned firefighting vehicles shall meet and be maintained to meet minimum safety standards set forth in Title 49, Code of Federal Regulations; and Titles 8 and 13, California Code of Regulations.
- C. LOCAL AGENCY-owned vehicles that are furnished to the State shall be operated in accordance to LOCAL AGENCY policies. These vehicles shall be maintained in accordance with STATE policies. The cost of said vehicle maintenance and operation shall be at actual cost or at rates listed in Schedule D.

Schedule D is incorporated into this section if LOCAL AGENCY-owned vehicles listed in Schedule A are to be operated, maintained and repaired by STATE.

- D. In the case of LOCAL AGENCY-owned vehicles not included in Schedule A:
 - (1) STATE shall conform to policies of LOCAL AGENCY in operation, use, care and maintenance of said vehicles.

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
COOPERATIVE FIRE PROGRAMS
SCHEDULE A AGREEMENT FOR LOCAL AGENCIES

- (2) LOCAL AGENCY shall assume full responsibility for all costs associated with the acquisition, operation, use, care, maintenance and replacement of said vehicles.

E. Except where LOCAL AGENCY would have no duty to indemnify STATE under Section 14 for all LOCAL AGENCY-owned vehicles operated or used by employees of STATE under this agreement, LOCAL AGENCY assumes full responsibility for all liabilities associated therewith in accordance with California Vehicle Code Sections 17000, 17001 et seq. STATE employees operating LOCAL AGENCY-owned vehicles shall be deemed employees of LOCAL AGENCY, as defined in Vehicle Code Section 17000.

Except where STATE would have no duty to indemnify LOCAL AGENCY under Section 14, LOCAL AGENCY employees who are under the supervision of the Unit Chief and operating STATE-owned motor vehicles, as a part of the duties and in connection with fire protection and other emergency services, shall be deemed employees of STATE, as defined in Vehicle Code Section 17000 for acts or omissions in the use of such vehicles.

18. NOTICES

Notices required or permitted under this agreement shall be sent through U.S. Postal Service by certified mail. Notice shall be considered given upon deposit. Addresses for any such notices shall be:

For STATE:

California Department of Forestry
and Fire Protection
Attn: Cooperative Fire Services
P.O. Box 944246
Sacramento, CA 94244-2460

And to the Unit Chief:

California Department of Forestry
and Fire Protection

Ranger Unit

(Mailing Address)

For LOCAL AGENCY:

Marcia Raines, Director
Environmental Services Agency
San Mateo County
455 County Center
Redwood City, CA 94063

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
COOPERATIVE FIRE PROGRAMS
SCHEDULE A AGREEMENT FOR LOCAL AGENCIES

CA
(City) (State) (Zip)

A change of address may be made in writing at any time by either party.

19. AUDITS

If this agreement is over \$10,000, the parties shall be subject to examination and audit of the STATE during the term of this agreement and, in accordance with Government Code section 8546.7, for a period of three (3) years after final payment under the agreement. Upon reasonable notice from STATE, LOCAL AGENCY shall make its records and books relating to this agreement available for management review and fiscal audit by STATE at any time up to three years following final payment. Examination and audit shall be confined to those matters connected with performance of the agreement including, but not limited to, cost of administering agreement.

Upon reasonable notice from LOCAL AGENCY, for a period of three years, STATE shall make its records and books relating to this agreement available for audit by LOCAL AGENCY at the office of the Director.

20. ENTIRE AGREEMENT

This agreement contains the whole agreement between the parties. It cancels and supersedes any previous agreement for the same or similar services.

DEPARTMENT OF FORESTRY
AND FIRE PROTECTION
UNIT CHIEF
By: _____

Signature

Printed Name

Title

DEPARTMENT OF FORESTRY
AND FIRE PROTECTION
REGION CHIEF
By: _____

Signature

Printed Name

LOCAL AGENCY NAME:

By: _____

Signature

Printed Name

Title

DEPARTMENT OF GENERAL SERVICES

By: _____

Signature

Printed Name

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
COOPERATIVE FIRE PROGRAMS
SCHEDULE A AGREEMENT FOR LOCAL AGENCIES

Title

Title

DEPARTMENT OF FORESTRY
AND FIRE PROTECTION
CDF DIRECTOR
By:

Signature

Printed Name

Deputy Director for Fire Protection
Title

SAN MATEO COUNTY
FISCAL YEAR 2001-2002

INDEX 1700

PCA

17710

THIS IS SCHEDULE A - 4142 OF THE COOPERATIVE AGREEMENT, DATED JULY 1, 2001
BETWEEN STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION
AND SAN MATEO COUNTY, A LOCAL AGENCY

X Original

PERSONAL SERVICES**Fire Control &
Emergency Services
(Safety Personnel)**

	No.	Class.	Period	Mos.	Rate	Total Salary	Benefits @ 30.41%	Total
Belmont FFS	1	FC Pmedic	7/1-6/30	12	\$4,498	\$53,976	\$16,414	\$70,390
	2	FAE Pmedic	7/1-6/30	24	\$3,924	\$94,176	\$28,639	\$122,815
	2	Engineer	7/1-6/30	24	\$3,666	\$87,984	\$26,756	\$114,740
	1	FF II (P) 904	7/1-6/30	12	\$3,470	\$41,640	\$12,663	\$54,303
Skylonda FFS	2	Captain	7/1-6/30	24	\$4,221	\$101,304	\$30,807	\$132,111
	3	FAE Pmedic	7/1-6/30	36	\$3,924	\$141,264	\$42,958	\$184,222
	3	Engineer	7/1-6/30	36	\$3,666	\$131,976	\$40,134	\$172,110
	1	FF II Pmedic	7/1-6/30	12	\$3,470	\$41,640	\$12,663	\$54,303
Cordilleras FS	2	Captain	7/1-6/30	24	\$4,221	\$101,304	\$30,807	\$132,111
	3	FAE Pmedic	7/1-6/30	36	\$3,924	\$141,264	\$42,958	\$184,222
	2	FF II	7/1-6/30	24	\$3,213	\$77,112	\$23,450	\$100,562
	1	Eng. LT(904)	7/1-6/30	12	\$3,666	\$43,992	\$13,378	\$57,370
	1	FF II Pmedic	7/1-6/30	12	\$3,470	\$41,640	\$12,663	\$54,303
Pescadero FFS	2	Captain	7/1-6/30	24	\$4,221	\$101,304	\$30,807	\$132,111
	3	FAE Pmedic	7/1-6/30	36	\$3,924	\$141,264	\$42,958	\$184,222
	3	Engineer	7/1-6/30	36	\$3,666	\$131,976	\$40,134	\$172,110
	1	FF II	7/1-6/30	12	\$3,213	\$38,556	\$11,725	\$50,281

Command/Support

Division Chief	1	Asst. Chief	7/1-6/30	12	\$6,666	\$79,992	\$24,326	\$104,318
Battalion Chief	3	Bat. Chief	7/1-6/30	36	\$5,376	\$193,536	\$58,854	\$252,390
Paramedic Coordinator	1	FC Pmedic	7/1-6/30	12	\$4,498	\$53,976	\$16,414	\$70,390
ECC Officer	1	Captain	7/1-6/30	12	\$4,221	\$50,652	\$15,403	\$66,055
Training Officer	1	Captain	7/1-6/30	12	\$4,221	\$50,652	\$15,403	\$66,055
Fire Protection Planning	1	Captain	7/1-6/30	12	\$4,221	\$50,652	\$15,403	\$66,055
Pmedic pay			15 medics		\$6,000	\$90,000	\$27,369	\$117,369

Totals for Safety Personnel \$2,081,832 \$633,085 \$2,714,917**Support Services****(Non-Safety Personnel)**

	No.	Class.	Period	Mos.	Rate	Total Salary	Benefits @ 26.61%	Total
Fire Prevention	1	FPSII	7/1-6/30	12	\$3,676	\$44,112	\$11,738	\$55,850
Vehicle Ops	1	HEM	7/1-6/30	12	\$4,019	\$48,228	\$12,833	\$61,061
Clerical	2	OA Typing	7/1-6/30	24	\$2,319	\$55,656	\$14,810	\$70,466
ECC Operator	2	Disp Clerk	7/1-6/30	24	\$2,997	\$71,928	\$19,140	\$91,068
Totals for Misc. Personnel						<u>\$219,924</u>	<u>\$58,522</u>	<u>\$278,446</u>

Planned 1/2 Time

	No.	Class.	Period	Mos.	Rate	Total Salary	Benefits @ 11.52%	Total
Sch. A Personnel	3	Bat. Chief	7/1-6/30	36	\$993	\$35,748	\$4,118	\$39,866
	2	FC Pmedic	7/1-6/30	24	\$594	\$14,256	\$1,642	\$15,898
	9	Captain	7/1-6/30	108	\$557	\$60,156	\$6,930	\$67,086

SCHEDULE A-PRC 4142

11	FAE Pmedic	7/1-8/30	132	\$518	\$68,376	\$7,877	\$76,253
9	FAE	7/1-8/30	108	\$484	\$52,272	\$6,022	\$58,294
3	FF II Pmedic	7/1-8/30	36	\$458	\$16,488	\$1,899	\$18,387
3	FF II	7/1-8/30	36	\$424	\$15,264	\$1,758	\$17,022

Total Planned 1/2 Time					\$262,560	\$30,247	\$292,807
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Benefits @

26.22%

Longevity Pay		7/1-8/30	12	\$2,500	\$30,000	\$9,123	\$39,123	
Educational Incentive	19	Perm. Emp.	7/1-8/30	228	\$75	\$17,100	\$5,200	\$22,300

Total Longevity/Ed. Pay					\$47,100	\$14,323	\$61,423
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Extended Duty Pay								
Division Chief (Sch A)	1	Asst. Chief	7/1-8/30	12	\$666	\$7,992	\$2,430	\$10,422

Total Extended Duty Pay					\$7,992	\$2,430	\$10,422
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Benefits @

1.12%

Dispatch Clerk Night Differential Rate

At 50 cents per hour	1	Disp. Clerk	7/1-8/30	12	\$87	\$1,044	\$0	\$1,044
At 40 cents per hour	1	Disp. Clerk	7/1-8/31	12	\$69	\$828	\$0	\$828

Total Dispatch Differential					\$1,872	\$0	\$1,872
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Unplanned 1 1/2 Time					\$406,667		\$406,667
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Totals					\$3,027,947	\$738,607	\$3,766,554
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Subtotal Pers. Services							\$3,766,554
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OPERATING EXPENSES

Communications	No.	Type	Mos.	Rate		Total
Felton HQ	1	Telephone	12	\$333	Contractual	\$3,996
Felton HQ	1	"	12	\$150	"	\$1,800
Felton HQ CALNET	1	"	12	\$123	"	\$1,476
Felton HQ 800 1	1	"	12	\$41	"	\$492
Felton HQ 800 2	1	"	12	\$41	"	\$492
Pescadero FFS	1	"	12	\$100	"	\$1,200
Skylonda FFS	1	"	12	\$154	"	\$1,848
Training	1	"	12	\$31	"	\$372
Chiefs	4	Cellular	12	\$260	"	\$3,120

SCHEDULE A-PRC 4142

Fire Marshal	2	"	12	\$145	"	\$1,740
Training	2	"	12	\$90	"	\$1,080
State Radio Maint.	0	Mobles	0	\$23.68	Contractual	\$0
	3	Base Station	18	\$74.67	Contractual	\$1,344
	0	Handi-talkie	0	\$9.43	Contractual	\$0
County Radio Maint.	37	Mobile	444	\$9.79	\$362.23 per month contractua	\$4,347
	33	Handie-Talkie	396	\$4.20	\$138.60 per month contractua	\$1,661
		Tech time (hrs)	0	\$88.00		\$0
Subtotal Communications						\$24,968

Travel	County Business	\$8,000
	Out-of-State Travel (USAR Contingency)	\$600
	Out-of-State Travel (National Fire Academy)	\$1,000
Subtotal Travel		\$9,600

Facilities	Belmont	Supplies/maintenance	\$1,000
	Skylonda	"	\$1,000
	Cordilleras	"	\$1,000
	Pescadero	"	\$1,000
Subtotal Facilities			\$4,000

Utilities	Belmont	Electricity (pro rata)	\$550/month contractual	\$6,600
	Pescadero	"	\$250/month contractual	\$3,000
	Skylonda	"	\$300/month contractual	\$3,600
	Felton Headquarters	"	\$300/month contractual	\$3,600
	Belmont	LPG (pro rata)	\$200/month contractual	\$2,400
Subtotal Utilities				\$19,200

Consultant & Professional Services - Interdepartmental					
Comm. Driver's Lic. Holder Drug and Alcohol Testing	1	HEM	\$368	Subtotal C & P Services	\$368

Personal Care		Months		Benefits @	
				11.52%	
Uniform Allowance	2	Full-time wearers (DC/BC)	\$830	\$1,660	\$191
"	37	Full-time wearers*	\$830	\$30,710	\$3,538
"	2	Seasonal (2/12 mon)	\$69	\$1,656	\$191
		24			\$1,847

*Includes 2 non-sup. BC

				Benefits @	
				0.00%	
"	1	Full time wearer (FPS II)	\$830	\$830	\$0
"	1	HEM	\$434	\$434	\$0
"	2	Disp Clrk	\$405	\$810	\$0
Prot. Clothing Allowance	1	HEM Prot. Clothing	\$9	\$0	\$0
Tool Allowance	1	HEM Tool Allowance	\$525	\$525	\$0

Foodstuffs	All Stations	\$6,028
"	Training	\$500
Quartering & Housekeeping	All Stations	\$1,100
Laundry	All Stations	\$1,470

SCHEDULE A-PRC 4142

Safety Gear	All Stations (Service Centers)	\$2,000
	Subtotal Personal Care	\$51,643

Vehicles

County Owned	43	Engines and Support Vehicles	Actual Expense	\$97,000
State owned	1	Engines	0 \$350	\$0
"	3	Pickups	0 \$0.31	\$0
		Subtotal Vehicles		\$97,000

Miscellaneous

Postage	Felton HQ	\$2,250
"	All Stations	\$1,000
Equipment Rental	All Stations	\$500
Printing	Service Center	\$2,000
General Expense	Belmont	\$4,050
"	Cordilleras	\$1,700
"	Palomar Park (Vol.)	\$1,000
"	Skylonda	\$2,500
"	Pescadero	\$2,500
"	Middleton (Vol.)	\$1,000
"	Loma Mar (Vol.)	\$1,000
"	Kings Mt. (Vol.)	\$2,000
"	La Honda (Vol.)	\$2,000
"	Saratoga Summit	\$500
"	Service Center	\$4,000
"	Shop	\$2,000
"	ECC	\$500
"	Fire Marshal	\$500
"	Admin. (Reserve)	\$2,750

Subtotal General Expense \$28,000

Subtotal Miscellaneous \$33,750

Subtotal Operating Expenses \$240,529

Total Personal Service and Operating Expense \$4,007,083

Administrative Charge 11.13% \$445,988

Subtotal Schedule A \$4,453,072

Facility Operations - Contractual
Rent - Buildings & Grounds Non-State Owne Credit (\$18,000)

Grand Total Schedule A \$4,435,072

Total PM= 552
PY= 46.0

30-Nov-01 :Date Run

INDEX

1700

PCA

17711

THIS IS SCHEDULE A - 4144 OF THE COOPERATIVE AGREEMENT, DATED JULY 1, 2001
BETWEEN STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION
AND SAN MATEO COUNTY, A LOCAL AGENCY

PERSONAL SERVICES

Fire Control & Emergency Service	No.	Class.	Period	Mos.	Rate	Total Salary	Benefits @ 11.52%	Total
Sch. B Personnel								
Battalion Chief	3	Bat. Chief	11/1-5/30	21	\$993	\$20,853	\$2,402	\$23,255
FC Ops./Admin.	5	Captain	11/1-5/31	35	\$557	\$19,495	\$2,246	\$21,741
Fire Prev. Officer	1	Captain	11/1-5/31	7	\$557	\$3,899	\$449	\$4,348

Subtotal-Personal Services \$49,344

Administrative Charge 11.13% \$5,492

Grand Total Amador Plan \$54,836

30-Nov-01 RUN DATE

SAN MATEO COUNTY CSA #1
FISCAL YEAR 2001-2002

INDEX 1700 PCA 17730

THIS IS A SCHEDULE A-4142 OF THE COOPERATIVE AGREEMENT, DATED JULY 1, 2001
BETWEEN THE STATE OF CALIFORNIA, DEPARTMENT OF FORESTRY AND FIRE PROTECTION
AND SAN MATEO COUNTY, A LOCAL AGENCYX Original**PERSONAL SERVICES**

Fire Control & Emergency Services	No.	Class.	Period	Mos.	Rate	Total Salary	Benefits @ 30.41%	Total
Belmont FFS	1	Captain	7/1-6/30	12	\$4,221	\$50,652	\$15,403	\$66,055
Salaries	1	FC(P)	7/1-6/30	12	\$4,498	\$53,976	\$16,414	\$70,390
	3	FAE(P)	7/1-6/30	36	\$3,924	\$141,264	\$42,958	\$184,222
	3	Engineer	7/1-6/30	36	\$3,666	\$131,976	\$40,134	\$172,110
	2	FF II	7/1-6/30	24	\$3,213	\$77,112	\$23,450	\$100,562
						\$454,980		
Pmedic Pay	4	Medics			\$6,000	\$24,000	\$7,298	\$31,298

Planned 1/2 TimeBenefits @
11.52%

	1	Captain	7/1-6/30	12	\$557	\$6,684	\$770	\$7,454
	1	FC(P)	7/1-6/30	12	\$594	\$7,128	\$821	\$7,949
	3	FAE(P)	7/1-6/30	36	\$518	\$18,648	\$2,148	\$20,796
	3	Engineer	7/1-6/30	36	\$484	\$17,424	\$2,007	\$19,431
	2	FF II	7/1-6/30	24	\$424	\$10,176	\$1,172	\$11,348
						\$60,060		
						Benefits @	30.41%	

Longevity Pay			7/1-6/30	12	\$500	\$6,000	\$1,825	\$7,825
Educational Incentive	8	Perm. Emp.	7/1-6/30	12	\$75	\$7,200	\$2,190	\$9,390
						\$13,200		
Unplanned 1 1/2 Time						\$ 77,608	\$0	\$77,608

Totals \$1,158,088 \$156,591 \$786,439

Subtotal Personal Services \$786,439**OPERATING EXPENSES****Travel Expenses****Subtotal Travel Expenses \$6,000**

	No.	Type	Mos.	Rate		Benefits @ 11.52%	Total
Personal Care							
Uniform Allowance	10	Full-time wearers		\$830	\$8,300	\$956	\$9,256
Belmont FFS		Foodstuffs					\$3,210

SCHEDULE A-PRC 4142

Subtotal Personal Care \$12,466

Subtotal Op. Expenses \$18,466

Total Personal Services and Operating Expenses \$804,905

Administrative Charge 11.13% \$89,586

Grand Total Schedule A \$894,491

SCHEDULE B

NAME OF LOCAL AGENCY COUNTY OF SAN MATEO

This is Schedule B of Cooperative Agreement originally dated July 1, 2001 and between the Department of Forestry and Fire Protection of the State of California and LOCAL AGENCY.

☒ Original ☐ Amendment for Fiscal Year ____ ☐ Not Applicable

1 Ranger Unit Chief
2 Division Chiefs
4 Battalion Chiefs
1 Battalion Chief-Training
1 Battalion Chief-Prevention
1 Battalion Chief-Dispatch
3 Fire Captains-Dispatch
1 Fire Captain-Prevention
1 Fire Captain-Pre-fire Engineering
1 Fire Prevention Specialist II (6 months)
1 Forestry Equipment Manager
4 Heavy Fire Equipment Operators
1 Forestry Logistics Officer
1 Dispatch Clerk (6 months)
1.5 Office Assistant
1 Personnel Services Specialist
1 Accounting Technician
23 Fire Captains
2 Fire Captains (6 months)
4 Fire Apparatus Engineers
0.6 Fire Apparatus Engineers (2 @ 3.5 months each)
43.2 Firefighters I (5 months)
1 Forester II
3 Foresters I

Stations and Engine Crews

Belmont	Big Creek	Burrell	Corralitos
Felton	Pescadero	Jarrison Creek	Saratoga Summit
Soquel	Skylonda		

Ben Lomond Youth Conservation Camp

1 Division Chief
10 Fire Captains
1 Heavy Equipment Mechanic
1 Office Technician

Soquel Demonstration State Forest

1 Forester II
1 Forestry Assistant II
0.5 Office Assistant

Schedule C
Structural Fire

SAN MATEO COUNTY FIRE DEPARTMENT				November 1, 2001
Fiscal Year 2001 - 2002				
Organization Number 35800				
Account Number & Description				
SERVICES AND SUPPLIES				
5121 Safety Clothing				\$26,000
Turnouts (Replacement/New Personnel-All)			\$19,000	
Fire Helmets (Replacement/New Personnel-All)			\$3,000	
Turnout Boots (Replacement/New Personnel-All)			\$2,000	
Boot Allowance (Volunteer Companies)			\$2,000	
5162 Photo Supplies - Fire Marshal				\$500
5165 Medical/Dental Supplies				\$12,000
Supplies A.L.S. Companies			\$8,000	
Supplies B.L.S. (Volunteer Companies)			\$4,000	
5169 Immunizations (All Personnel)				\$0
5171 Clinical Expenses (Volunteer Physicals)				\$3,000
5191 Outside Printing & Copy Srv.				\$2,000
5193 General Office Supplies				\$2,000
5195 Subscriptions				\$1,500
Fire Marshal's Office			\$1,000	
Administration			\$100	
Paid Companies			\$200	
Volunteer Companies			\$200	
5196 Photo Copier Leases				\$14,000
Station 21			\$1,000	
Station 17			\$5,000	
Station 18			\$1,000	
Station 58			\$1,000	
Station 59			\$1,000	
Training			\$5,000	
5212 Computer Equipment <\$3,000				\$6,571
5232 Professional Tools/Equipment (All Companies)				\$5,000
5234 Office Furniture/Equipment				\$31,089
5332 Professional Organizations				\$8,000
Fire Marshal			\$500	
Training			\$750	
Chief's Associations			\$750	
C.S.F.A. (Volunteer Program)			\$6,000	

5424	Radio Maintenance					\$5,000	
	Pager Repairs (Volunteers)				\$1,500		
	Base Station Repairs (T.E.A. Contract)				\$1,000		
	Mobile Installations, Repairs				\$1,000		
	Replacement Supplies				\$1,000		
	Microwave - Recurring				\$500		
5428	Misc. Repairs, Equipment					\$21,500	
	Breathing Apparatus Maintenance				\$6,000		
	Fire Equipment (Miscellaneous)				\$6,000		
	Mobile Equipment				\$6,000		
	Shop Laundry				\$2,500		
	Amkus Tool Maintenance				\$3,000		
	Turnout Maintenance				\$3,000		
5455	General Maintenance, Structures					\$25,000	
	Point of Service				\$15,000		
	General				\$10,000		
5517	Miscellaneous Rents and Leases					\$4,400	
	Pitney Bowes Postage Meter				\$2,400		
	Address Program - Fire Marshal				\$2,000		
5631	PG&E					\$8,300	
	Cordilleras				\$5,300		
	Loma Mar				\$3,000		
5632	Liquid Propane Gas					\$6,900	
	Skylonda				\$3,500		
	Pescadero				\$3,400		
5634	Disposal					\$5,650	
	Cordilleras				\$800		
	Skylonda				\$1,500		
	Belmont				\$2,000		
	Pescadero				\$800		
	Medical Waste (All Stations)				\$550		
5635	Water					\$5,650	
	Belmont				\$1,150		
	Pescadero				\$1,500		
	Skylonda				\$2,000		
	Cordilleras				\$1,000		
5641	Telephone					\$20,000	
	Belmont Station				\$5,000		
	Cordilleras				\$2,700		
	Palomar (Volunteer)				\$340		
	Loma Mar (Volunteer)				\$360		

	Comm Lines			\$6,600		
	Z-Trons (234.271.8837)	\$ 2,200				
	Control 1 (234.271.9274)	\$ 2,200				
	Felton ECC (236.271.5654)	\$ 2,200	Printer			
	Miscellaneous Repairs			\$1,000		
	Paramedic Cell Phones (6 ea.)			\$2,500		
	Phone Pagers (12 ea.)			\$1,500		
	Z-Trons (234.271.8837)	\$ 2,200				
	Control 1 (234.271.9274)	\$ 2,200				
	Felton ECC (236.271.5654)	\$ 2,200	Printer			
	Miscellaneous Repairs			\$1,000		
	Paramedic Cell Phones (6 ea.)			\$2,500		
	Phone Pagers (12 ea.)			\$1,500		
	Hunter - Liggett Wildland Drill			\$1,500		
	Volunteer \$1,500					
	Live Fire C.D.F. / Modesto			\$1,000		
	Volunteer \$1,000					
5724	Business Travel				\$2,000	
5733	Training				\$22,522	
5815	Contract-Fire Protection				\$4,572,610	
	Personnel - Regular Pay - Extra Help			\$30,000		
	(Volunteer Training Stipend)					
	Professional Services (Sched. A)			\$4,435,072		
	Contract-Critical Incident Stress			\$3,000		
	Volunteer Length of Service Benefit			\$20,702		
	Projects (Cordilleras exhaust & paving)			\$29,000		
	Amador contract			\$54,836		
5858	Other Professional Contract				\$3,000	
5969	Other Special Departmental Expense				\$107,298	
	Pagers 10 Ea. Replacement (Volunteers)		\$6,000			
	Fire Hose, Replacement (All Companies)		\$17,000			
	Breathing Apparatus Upgrade		\$20,000			
	Replace Furniture - Sta. 58 & 59		\$5,100			
	Exhaust System, La Honda		\$5,000			
	Smoke Blower - Sta. 59		\$1,600			
	Commercial Fridge - Sta. 17		\$2,500			
	Refridgerator - Sta. 59		\$1,000			
	Fire Equipment Company - 218		\$2,500			
	Swift Water Equipt.		\$2,500			
	Miscellaneous		\$5,000			
			Services & Supplies Subtotal		\$4,921,490	
OTHER CHARGES						
6265	Other Contributions				\$139,500	

[illegible]

San Mateo County Fire Department				November 1, 2001			
Fiscal Year 2001 - 2002							
County Service Area # 1							
Org. Number 35600							
Account Number & Description							
5121	Clothing Supplies						\$2,625
5165	Other Medical/Dental/Lab Supplies						\$1,050
5232	Other Special Tools/Equip.						\$1,050
5733	Training and Education						\$4,725
5815	Contract/Fire Prot.** (See Schedule A Detail)						\$894,491
5969	Other Special Dept. Expense						\$1,575
5641	Telephone						\$1,050
	Belmont Telephone						
	Subtotal Operating						\$906,566
FIXED ASSETS							
7312	Fixed Assets						\$31,500
	Total Operating and Personnel						\$938,066

SCHEDULE D

NAME OF LOCAL AGENCY COUNTY OF SAN MATEO

Schedule D is made a part of this agreement originally dated July 1, 2001 between the STATE and LOCAL AGENCY.

☒ Original ☐ Amendment for Fiscal Year ☐ Not Applicable

Section 17.C VEHICLES, is expanded to include the following description of maintenance responsibilities and procedures for LOCAL AGENCY-owned vehicles which are listed in Schedule A. Categories are "Flat Rate", "Mileage Rate", and "Actual Cost".

- C. (1) For all vehicles for which a monthly "Flat Rate" is shown, (this category excludes all surveyed Department of Forestry and Fire Protection vehicles, vehicles obtained through federal surplus, fire apparatus built on commercial chassis over 15 years old and fire apparatus built on custom chassis over 20 years old - age is based on chassis production year.)

State shall:

- a. Provide fuel, oil, lubrication, batteries, tires and tubes.
- b. Repair, exchange or replace when necessary accessory motors, hoses, pumps, spotlights, sirens, fire extinguishers and all other accessories affixed to or supplied when said vehicles were accepted by the STATE for operation under Schedule A, excepting equipment or accessories not common to the use of the STATE and radio installations originally provided by the LOCAL AGENCY. All such equipment provided and installed by the STATE shall become the property of the LOCAL AGENCY and the replaced equipment removed shall become the property of the STATE.
- c. Make such reasonable repairs to said vehicles (not including painting) as may be necessary to keep the vehicles in operating condition; provided, however, that the STATE may cease to make further repairs on any vehicles when the STATE determines that the repair costs during the period of this agreement shall exceed \$10,000 for any one occurrence, or will exceed the market value of the vehicle. In the event the STATE determines that a vehicle is not fit for further use because of obsolescence, deterioration or damage, the STATE shall not be required to repair the vehicle or maintain it in use. Upon such determination, the STATE shall immediately so advise the LOCAL AGENCY, and the LOCAL AGENCY shall have the option of replacing said vehicle or STATE shall discontinue the particular service.

- (2) For all passenger and service vehicles for which a "Mileage Rate" is shown, STATE shall:

- a. Provide fuel, oil, lubrication, batteries and tires.
- b. Make such reasonable repairs to said vehicles as may be necessary to keep the vehicles in operating condition; provided, however, that the STATE may cease to make further repairs on any vehicles when the potential repair costs are not reasonable considering the vehicle age, market value and other pertinent factors. Upon such determination, the STATE shall immediately so notify the LOCAL AGENCY and the LOCAL AGENCY shall have the option of replacing said vehicle or STATE shall discontinue the particular service.

SCHEDULE D (CONTINUED)

- (3) For all vehicles listed under the heading "Flat Rate" or "Mileage Rate", LOCAL AGENCY shall assume accident repairs in excess of \$2,000 per occurrence.
- (4) For all vehicles listed under the heading "Actual Cost", the STATE shall operate, maintain, and repair said vehicles at the STATE'S actual cost.
- (5) LOCAL AGENCY-owned vehicles to be maintained pursuant to this section are listed below by category and are described by year model, "Rate Letter" type, and license number.

<u>Category</u>	<u>Year Model</u>	<u>Type</u>	<u>License Number</u>
-----------------	-------------------	-------------	-----------------------

SEE ATTACHED LIST-ALL VEHICLES ARE ACTUAL COST

SAN MATEO VEHICLE LIST

<u>CO#</u>	<u>LIC#</u>	<u>RADIO</u>	<u>YR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>LOCATION</u>
COX4R	101591	E-117	88	OTTAWA	FTH-1500	BELMONT S17
COX6	369523	E-18	92	KME	FTH-1500	CORDILLERAS S18
COX7	448075	E-59	83	FORD	FTH-1250	PESCADERO S59
COX8R	462503	E-158	84	INT/BK	FTH-1250	SKYLONDA S58
COX10	462502	E-53	84	INT/BK	FTH-1250	HONOR CAMP
COX13	492790	S-58	88	DODGE	D-350	SKYLONDA S58
COX15	652589	WT-58	75	INTNL	WT-2500	SKYLONDA S58
COX16	O42481	T-1751	96	DODGE	4X4 PU	VACANT
COX17	O18002	E-17	95	SPARTN	FTH-1500	BELMONT S17
COX18	O33674	D-1703	96	FORD	SEDAN	VACANT
COX19	346444	NONE	92	FORD	4X4 WGN	BELMONT S17
COX20R	293138	RES-17	93	GMC	RESCUE	HALF MOON BAY
COX21	293139	MED 56	93	GMC	RESCUE	PESCADERO S59
COX22	O17268	P-1722	95	GMC	4X4 PU	TOOKER S17
COX24	O43238	B-1711	96	FORD	4X4 WGN	LANDUYT S 17
COX25	O43237	B-1717	96	FORD	4X4 WGN	LEE S17
COX28	990102	RES-56	97	FORD	RESCUE	KINGS MTN C56
COX29	345165	PTL-56	92	FORD	4X4 F250	KINGS MTN C56
COX31	492717	WT-57	79	FORD	WT-3000	LA HONDA C57
COX32	448057	WT-56	79	FORD	WT-1200	KINGS MTN C56
COX34	492699	WT-59	79	FORD	WT-3000	PESCADERO S59
COX36	293137	RES-57	94	GMC	RESCUE	LA HONDA C57
COX37	107162	E-218	90	INTNL	FTH-500	BELMONT S17
COX40	202782	E-57	88	INTNL	FTH-500	LA HONDA C57
COX41	NONE	NONE	68	BAKER	FORKLIFT	BELMONT S17
COX44	209201	E-55	88	INTNL	FTH-1000	LOMA MAR C55
COX45	346252	E-21	90	FORD	FTH-1000	SAR SUMMIT S21
COX48	293095	NONE	94	GMC	VAN	FIRE SAFE
COX49	OO9958	NONE	94	FORD	VAN	FIRE SAFE
COX50	O17240	ATK-54	91	CHEVY	FST-ATK	MIDDLETON TRK
COX55	755024	E-257	80	INTNL	FTH-250	LA HONDA C57
COX56	988747	R-1731	97	FORD	REPAIR	BELMONT S17
COX57	1010109	E-58	97	PIERCE	FTH-1250	SKYLONDA S58
COX58	1010179	E-56	97	PIERCE	FTH-1250	KINGS MTN C56
COX60	1013889	E-217	98	PIERCE	FTH-1500	BELMONT S17
COX61	915168	NONE	99	CARSON	TRAILER	HONOR CAMP
COX62	1057894	B-1719	O1	DODGE	4X4 PU	SO
COX63		T-1753	O1	CHEVY	4X4 PU	JALBERT
OES	830068	OES 173	73	INTNL	FTH-1000	CORDILLERAS S18

REVISED 12/6/01

SCHEDULE E

SELF-INSURANCE CERTIFICATION BY LOCAL AGENCY
FOR
TORT LIABILITY

NAME OF LOCAL AGENCY COUNTY OF SAN MATEO

This is to certify that LOCAL AGENCY has elected to be self-insured under the self-insurance provision provided in section 15.

By:

Priscilla Morse

Printed Name

Risk Manager

Title

Priscilla Morse

Signature

SELF-INSURANCE CERTIFICATION BY LOCAL AGENCY
FOR
WORKER'S COMPENSATION BENEFITS

This is to certify that LOCAL AGENCY has elected to be self-insured for Workers' Compensation benefits which comply with Labor Code Section 3700 as provided in section 16.

By:

Priscilla Morse

Printed Name

Risk Manager

Title

Priscilla Morse

Signature

SELF-INSURANCE CERTIFICATION BY LOCAL AGENCY
FOR
LOCAL AGENCY-OWNED VEHICLES

This is to certify that LOCAL AGENCY has elected to be self-insured for local agency-owned vehicles under the self-insurance provision provided in section 15.

By:

Priscilla Morse

Printed Name

Risk Manager

Title

Priscilla Morse

Signature

COUNTY FIRE WARDEN/FIRE MARSHAL

DEFINITION

Under the direction of the San Mateo County Board of Supervisors and the Environmental Services Director, is responsible for the administration and control of the San Mateo County Fire Department in order to provide fire prevention, fire suppression, emergency medical response, and rescue services to the residents of San Mateo County.

GENERAL DUTIES

Provides leadership and management direction in the selection, training, utilization, and evaluation of Fire Department personnel; directs major department programs which include fire prevention, public education, fire inspection, arson investigation, fire suppression and fire control; administers and interprets work rules, policies and procedures.

Exercises responsibility for preparation and development of the departmental budget; the maintenance, repair, improvement, and replacement of equipment, fire stations, and other facilities; the inventory and requisitioning of materials, supplies, and equipment; the continuing development and utilization of a fire communications system; and the preparation of records and reports.

Makes presentations to the San Mateo County Board of Supervisors; advises the Board of Supervisors annually on the status of insurance ratings; attends public functions; promotes fire safety and prevention; maintains relations with other jurisdictions; directs and controls coordination with community volunteer fire organizations in order to integrate volunteer efforts with those of full-time paid personnel.

SPECIFIC DUTIES

- A. Implement all policies of the San Mateo County Board of Supervisors pertaining to Fire Companies which receive financial support from the County and are not in conflict with the contract or the chief's employment with the State of California.
- B. Responsible for regular inspection of all county-owned equipment assigned to the various Fire Companies to determine the operational adequacy of the vehicles and equipment.
- C. Responsible for assuring that adequate training programs are instituted on a regular basis for all Companies who participate in the fire program.

SPECIFIC DUTIES (cont.)

- D. Recommends and establishes a comprehensive communication system between all Companies and a central dispatch.
- E. Advises on the adequacy of housing of all firefighting equipment.
- F. Develops proposed County Fire Protection budget and approves or disapproves expenditures from the County Fire Protection budget as adopted by the San Mateo County Board of Supervisors, and such approval or disapproval shall be consistent with the contract and the chief's employment with the State of California.
- G. Directs and coordinates the efforts of all Fire Companies on initial and major emergency operations in the areas protected.
- H. Develops and submits for approval to the Board of Supervisors a long-range Fire Protection Plan. Such plan shall include a "basic equipment complement" to be used by each Company which will ultimately provide the County with the most cost-effective means of fire protection.
- I. Reviews and recommends to the County Planning and Building Division and the Board of Supervisors all fire defense system proposals pursuant to County ordinances, resolutions, regulations, and policies.
- J. Responsible for recommending and presenting to the Board of Supervisors budgets, official correspondence, and operational problems of the Fire Companies. The Fire Chief will forward all preliminary budgets through the Environmental Services Agency for Board approval.
- K. Responsible for negotiating Mutual Aid Agreements, not in conflict with State Mutual Aid Agreements, for fire protection between San Mateo County and fire agencies and counties which lie contiguous to the County.