


COUNTY OF SAN MATEO
Departmental Correspondence

Date: **DEC 28 2001**

Hearing Date: **JAN 15 2002**

TO: Honorable Board of Supervisors

FROM: Charlene A. Silva, Director, Aging and Adult Services 

SUBJECT: Amendment No. 2 to Agreement with J. M. Watt Consulting

RECOMMENDATION

Adopt a resolution authorizing the President of the Board of Supervisors to execute Amendment No. 2 to Agreement with J. M. Watt Consulting

Background

There is an increasing need for healthcare services for the growing San Mateo County senior population. Health Services has been researching alternatives for the use of the hospital's long-term care beds that would both provide needed services and maximize revenue reimbursement for the hospital. One of the principal recommendations of the research is the development of a geriatric outpatient clinic. A geriatric assessment clinic would fill a significant gap in the continuum of services for the elderly in the county and could play an important role in development of a case management system for the aged who are at risk of institutionalization.

Discussion

On April 10, 2001, your Board approved an Agreement with J. M. Watt Consulting for \$125,000 for the planning and assessment of financial implications involved in developing a geriatric assessment clinic. A preliminary report on the geriatric assessment clinic was submitted to your Board on August 31, 2001.

On September 25, 2001 your Board approved Amendment No. 1, expanding Mr. Watt's duties to include presenting the program concept to medical staff leaders; reviewing and updating, if necessary, recommendations related to psychiatric beds; presenting the Geriatric Clinic recommendations to the Hospital Board; conducting up to three meetings with Health Services Agency leaders, the County Manager and staff, and others, as part of the development of the final proposal; presenting findings and recommendations to your Board; and conducting a half-day

Honorable Board of Supervisors
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planning retreat for Health Services Agency leaders and others to develop a detailed work plan for implementation of the clinic.

Mr. Watt has been unable to complete the meeting requirements of this project because of the need to identify the impact on hospital and clinic operations prior to going forward. The meetings with the policy makers were deferred until after the first of the year; therefore, we are requesting that the term of the Agreement be extended to March 31, 2002.

Term and Fiscal Impact

The term of the original Agreement was from December 1, 2000 to December 31, 2001. The term of the Agreement is extended to March 31, 2002. Total amount of the Agreement remains the same \$170,000. Funds for this Agreement come from the Older Americans Act, which are designated for use by the Area Agency on Aging for "Program Development and Coordination." These funds, which cannot be used for any purpose other than Program Development and Coordination, are included in Aging and Adult Services' approved budget for 2001-2002. There is no impact on the county General Fund as a result of this action.

RECOMMENDED


HEALTH SERVICES AGENCY

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION APPROVING AMENDMENT NO. 2 TO AGREEMENT
WITH J. M. WATT CONSULTING

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, this Board has designated itself as the Area Agency on Aging of San Mateo County to carry out programs pursuant to the Older Americans Act; and

WHEREAS, this Board has been presented with Amendment No. 2 to the Agreement with J. M. Watt Consulting whereby J. M. Watt Consulting shall develop recommendations for the development of a geriatric assessment clinic; and

WHEREAS, this Board has been presented with Amendment No. 2 to the Agreement and has examined and approved it as to both form and content and desires to enter into the Amendment to the Agreement:

NOW, THEREFORE, IT IS RESOLVED that Amendment No. 2 to Agreement with J. M. Watt Consulting is hereby approved, and the President of this Board of Supervisors is hereby authorized and directed to execute the aforesaid Amendment for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

AMENDMENT NO. 2 TO THE AGREEMENT WITH J. M. WATT CONSULTING

THIS AGREEMENT, entered into this _____ day of _____, 20____, by and between the COUNTY OF SAN MATEO (hereinafter called "County") and J. M. WATT CONSULTING, (hereinafter called "Contractor"),

W I T N E S S E T H:

WHEREAS, on April 10, 2001, the parties hereto entered into agreement No. 64355 (hereinafter referred to as the "Original Agreement") for the furnishing of certain services by Contractor to County as set forth in that Original Agreement; and

WHEREAS, it is now the mutual desire and intent of the parties hereto to amend that Original Agreement;

NOW, THEREFORE, IT IS HEREBY AGREED between the parties that the Original Agreement is amended as follows:

1. Section 12, Term of the Agreement, of the Original Agreement is hereby amended to read as follows:

“12. Term of the Agreement

Subject to compliance with the terms and conditions of this Agreement, the term of this Agreement shall be from December 1, 2000 through March 31, 2002. This Agreement may be terminated by Contractor, Director of Health Services or her designee at any time upon thirty (30) days' written notice to the other party.”

NOW, THEREFORE, IT IS HEREBY AGREED BY the parties that:

1. This amendment is hereby incorporated and made a part of the Original Agreement and subject to all provisions therein.

2. All provisions of the Original Agreement, including all references to audit and fiscal management requirements unless otherwise amended hereinabove, shall be binding on all the parties hereto.

3. All provisions of the Original Agreement, including all monitoring and evaluation requirements, shall be applicable to all amendments herein.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives,
have affixed their hand on the day and year first above written.

COUNTY OF SAN MATEO

J. M. WATT CONSULTING

By: _____

Michael D. Nevin, President
Board of Supervisors, County of San Mateo

By: J. Michael Watt

Date: _____

Date: 12/26/01

ATTEST:

By: _____

Clerk of Said Board

Date: _____

COUNTY OF SAN MATEO
AGING AND ADULT SERVICES
MEMORANDUM

CONTRACT APPROVAL FORM

TO: Maria Gonzalez - 573-3495, FAX 573-2193, PONY - AAS 321

FROM: Raymond Swope, County Counsel
Telephone X 4759, Fax 363-4034, Pony CCO 111

SUBJECT: Approval of Board Memo Resolution and Amendment No. 2 with
J. M. Watt Consulting

DATE SUBMITTED: December 27, 2001

CONTRACT PERIOD: December 1, 2000 to March 31, 2002 (extending term by 3 months)

CONTRACT AMOUNT AND FUNDING SOURCE:

Term of Agreement is extended by 3 months. Total amount of Agreement remains the same

\$170,000. Funds for this contract come from Older Americans Act grants. There is no impact
on the county General Fund as a result of this action.

COUNTY COUNSEL'S OFFICE HAS REVIEWED AND HEREBY APPROVED AS TO
FORM THE AGREEMENT STIPULATED ABOVE.

APPROVED BY:


DEPUTY COUNTY COUNSEL

12/27/01
DATE