

COUNTY OF SAN MATEO
Departmental Correspondence

DATE: DEC 31 2001

HEARING DATE: JAN 15 2002

TO: Honorable Board of Supervisors
FROM: Barbara Pletz, EMS Administrator
SUBJECT: Appropriation Transfer Request (ATR) in the amount of \$60,854.

RECOMMENDATION

Approve an Appropriation Transfer Request (ATR) in the amount of \$60,854 within the EMS Program's FY 2001-02 budget.

Background / Discussion

The Emergency Medical Services agency obtains grants to help ensure the appropriate emergency medical care to the patients and families in San Mateo County. The following is regarding two of those grants.

On November 14, 2000, your Board approved a grant agreement with the State of California EMS Authority in the amount of \$58,552 for the development of EMS data reports and data analysis methods for a comprehensive integrated EMS data collection system. The funding provided by the state is being used to develop a training curriculum regarding basic techniques for obtaining and interpreting reliable, valid and useful data using the new EMS database. This curriculum will be used to educate groups of system "users" who will be using the data to improve clinical care, system operations and prevention activities. The original term of this agreement was October 1, 2000 through September 30, 2001. The agreement has since been amended to extend the term through March 31, 2002.

During FY 2000-01, \$19,272.96 of the granted \$58,552 was expended. The remaining \$39,279.04 was not included in the EMS FY 2001-02 budget due to a delay in receiving approval to extend the term of the agreement through March 31, 2002. The attached ATR reflects this and increases the EMS budget by \$39,279.04.

In February 2000, EMS also received a planning grant from the State Department of Health Services in the amount of \$40,000 to conduct a California Safe Communities Injury Prevention Project. Safe Communities is a national; campaign of the federal Office of Traffic Safety to decrease traffic related injuries. Through this grant agreement, EMS is able to collect traffic-related injury data specific to San Mateo County; write a Community Profile of traffic-related occurrences and injuries; establish a Safe Communities Coalition; and develop a Safe Communities Strategic Plan. The original term of the agreement was February 1, 2000 through June 30, 2001. The agreement was later amended to extend the term through September 30, 2001. This grant project has been completed.

During FY 2000-01, \$18,425 of the granted \$40,000 was expended. The remaining \$21,575 was not included in the EMS FY 2001-02 budget due to a delay in receiving approval to extend the


term of the agreement through September 30, 2001. The attached ATR reflects this and increases the EMS budget by \$21,575.

Fiscal Impact

The attached ATR increases the EMS revenues and expenditures by \$60,854.04. Of that amount, \$39,279.04 is for the EMS Data Project, and \$21,575 is for the Safe Communities Injury Prevention Project.

There is no Net County Cost.

RECOMMENDED


DEPT. OF HEALTH SERVICES *amm.*

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST NO. _____

DEPARTMENT

Health Services - EMS

DATE

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG.	ACCOUNT		
From	56110	1871	60,854 04	All Other State Aid
To	56110	5193	938 00	General Office Supplies
	56110	5196	379 18	Photocopy Lease and Usage
	56110	5856	54,622 86	Contract Special Program Services
	56110	4111	3,931 50	Permanent Salaries
	56110	4311	992 50	Employee Benefits

Justification. (Attach Memo if Necessary)

Please see attached memo.

DEPARTMENT HEAD

BY:

Charlene A. Silva ^{DCMA} _{am} *31 Dec 01*

DATE

2. Board Action Required

Four-Fifths Vote Required

Board Action Not Required

Remarks:

COUNTY CONTROLLER

BY:

DATE

3. Approve as Requested

Approve as Revised

Disapprove

Remarks:

COUNTY MANAGER

BY:

DATE

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BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19____.

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____