

**Template for the Revised County Plan for the  
Substance Abuse and Crime Prevention Act (SACPA) of 2000  
Requesting Funds under the  
Substance Abuse Treatment and Testing Accountability (SATTA)  
Program**

Submit the completed template including Fiscal Plan to:  
Department of Alcohol and Drug Programs  
Office of Criminal Justice Collaboration  
1700 K Street, #519-A  
Sacramento, CA 95814

The county Board of Supervisors, or its designated delegated approval authority representative, approved the revised county plan for SACPA requesting SATTA program funds.

County Lead Agency Designee: \_\_\_\_\_  
SIGNATURE

Date: January 10, 2002

**SAN MATEO COUNTY PLAN NARRATIVE**

Name of county

| #  | Required information  | Explanation   |
|--|---|---|
| 1.   | The assessment process that will be used to determine the placement for treatment of eligible defendants, including the need for additional services that may improve the effectiveness of treatment. | A description of the process used to determine clients' level of need for, placement in, and referral to drug treatment and additional services supplemental to treatment was required as part of the county plan (Section 9515). <i>If the approved county plan on file with ADP contains this information, you may use that information to complete this section by providing a copy of the description in the space below (insert electronic text) or as an attachment to this template. If the plan does not contain this information or does not sufficiently describe the county's process, provide additional description.</i> |
| The approved SACPA 2000 plan for San Mateo County is attached which sufficiently describes the County's process. |   |   |

## SAN MATEO COUNTY PLAN NARRATIVE

Name of county

| #  | Required information   | Explanation  |
|----|--|--|
| 2. | The criteria used by the county, utilizing the tools available through contract enforcement, to monitor and enforce the quality of drug treatment and other services provided. | Describe or enumerate the criteria used by the county to monitor and enforce the quality of services delivered by treatment programs and providers of other services (literacy training, family counseling, vocational training, and other services). <i>If the approved county plan on file with ADP contains this information, you may use that information to complete this section by providing us a copy of the description in the space below (insert electronic text) or as an attachment to this template. If the plan does not contain this information or does not sufficiently describe the county's standards or criteria, provide additional description.</i> |
|    | The approved SACPA 2000 plan for San Mateo County is attached which sufficiently describes the County's process.   |  |
| 3. | How drug testing will be used as a treatment tool.   | Describe the county guidelines applicable to programs conducting drug testing for SACPA clients. The guidelines shall specify how drug testing is used as part of the individual client's overall treatment program. Describe the types and frequency of testing. Describe or depict on a flow chart how drug testing results are used and by what agencies. Describe what aspects, in addition to the results of drug testing, will be considered in evaluating a probationer's or parolee's individual treatment program.  |

## SAN MATEO COUNTY PLAN NARRATIVE

Name of county

| #  | Required information   | Explanation |
|----|--|-------------|
| 3) | <p>Each program requesting SACPA funds must provide their Drug Testing Plan for review to San Mateo County Alcohol and Drugs. The questions that each provider responded to are referenced below. The Drug Treatment Plans for Avalon, El Centro, Free at Last, Project 90, Pyramid Alternatives, Recovery Concepts, Service League, Sitikie, and Walden House, are provided as an attachment. The San Mateo County Methadone Program has not yet submitted their drug-testing plan. However, Methadone treatment programs by regulation have prescribed circumstances for testing and they adhere to all of these regulations. For SACPA/OMM/OMD clients, the testing costs will be billed consistent with methadone regulations. Additionally, we have requested a SACPA specific Drug Testing Plan from the methadone provider. The above listed programs are all existing SACPA contractors. Although a few of the contractors request slightly more than \$30.00 per test, the County is approving up to \$30.00 per test which includes the personnel and related treatment costs directly associated with the test. The average cost is anticipated to be \$27.33.</p> <ul style="list-style-type: none"> <li>❖ Avalon<br/>\$10.00 per test, not to exceed an additional \$20 for related treatment/personnel. (Not to exceed \$30.00 per test).</li> <li>❖ El Centro<br/>Not to exceed \$30.00 per test including test and related treatment/personnel costs. Alcohol Screen \$5.00 per test.</li> <li>❖ Free At Last<br/>Not to exceed \$30.00 per test including test and related treatment/personnel costs.</li> <li>❖ Pre to Three<br/>Not to exceed \$30.00 per test including test and related treatment/personnel costs.</li> <li>❖ Project 90<br/>Not to exceed \$30.00 per test including test and related treatment/personnel costs.</li> <li>❖ Pyramid<br/>Not to exceed \$25.00 per test including test and related treatment/personnel costs.</li> <li>❖ Service League<br/>Not to exceed \$30.00 per test including test and related treatment/personnel costs.</li> <li>❖ Sitike<br/>Not to exceed \$30.00 per test including test and related treatment/personnel costs.</li> <li>❖ Walden House<br/>\$11 per test</li> <li>❖ San Mateo County Methadone Treatment Program<br/>To Be Determined</li> </ul> <p><i>*Please refer to attachment</i></p> |             |

3.) Asian American Recovery Services, Daytop, PUAPE, Faces Inc., Latino Commission, WRA, and YFA have also submitted drug Testing Plans. These providers are not currently SACPA providers but their SACPA proposals are currently under review for consideration to provide SACPA services. One SACPA provider, New Leaf, terminated their contract due to their closure and they are not listed in the plans. The Drug Testing Plan for Daytop was rejected because they did not list their cost or follow the questions. They are correcting their plan. They are not a current SACPA provider so this does not present a problem. These potential new provider plans were not considered at the writing of this plan because they have not been accepted as a SACPA provider. Once the process is complete, this drug-testing plan will be modified.

## SAN MATEO COUNTY PLAN NARRATIVE

Name of county

| #  | Required information  | Explanation  |
|----|---|--|
| 4. | The county's treatment goals for eligible parolees and probationers, as well as the process the county will use to report on the number of eligible parolees and probationers provided drug treatment and other services as determined by their assessment. | (a) Describe or enumerate the county's stated goals for drug treatment services for parolees and probationers. (b) Describe the process the county will use, based on their assessment, to report on the number of parolees and probationers receiving drug treatment and other services. <i>If the approved county plan on file with ADP contains this information, you may use that information to complete this section by providing us a copy of the description in the space below (insert electronic text) or as an attachment to this template. If the plan does not contain this information or does not sufficiently describe the county's process, provide additional description.</i> |

The approved SACPA 2000 Plan for San Mateo County is attached which sufficiently describes the County's process.

**Template (Print Version) for the Fiscal Plan Portion of the  
Revised County Plan under the  
Substance Abuse Treatment and Testing Accountability (SATTA)  
Program**

**Instructions for Fiscal Plan** Below is the template for the fiscal portion of the *Revised County Plan* under SATTA. This template is also available electronically in both Word and Excel formats with formulas entered to perform required calculations. You may complete the Fiscal Plan below or access either electronic format to report your fiscal information. The fiscal portion must be submitted as part of the *Template for the Revised County Plan* under SATTA to:

Department of Alcohol and Drug Programs  
Office of Criminal Justice Collaboration  
1700 K Street, #519-A  
Sacramento, CA 95814

|           |  |
|-----------|--|
| Line (1)  | Enter the amount of your Federal Substance Abuse Prevention and Treatment (SAPT) Block Grant allocation under SATTA.                                 |
| Line (3)  | Enter the amount of your SAPT allocation to be expended for drug testing.  |
| Line (4)  | Enter the amount of your SAPT allocation to be expended for purposes other than drug testing. Expenditures must be consistent with Federal SAPT law. |
| Line (5)  | Enter the total of lines (3) and (4).  |
| Line (7)  | Enter the number of clients for whom the county expects to conduct drug testing using SAPT funds under SATTA.  |
| Line (8)  | Enter the number of drug tests the county expects to administer to SACPA clients using SAPT funds under SATTA.                                       |
| Line (9)  | Divide Line (3) by line (7) and enter the result.  |
| Line (10) | Divide line (3) by line (8) and enter the result.  |

| Column A |   | Column B         |
|----------|---|------------------|
| (1)      | <b>COUNTY ALLOCATION FOR SATTA</b>                | \$ 155,379.00    |
| (2)      | <b>COUNTY PLANNED EXPENDITURES</b>                | 155,379.00       |
| (3)      | Drug Testing                                      | \$ 51,793. test  |
| (4)      | Other Authorized Purposes                         | \$ 103,586.00    |
| (5)      | TOTAL   | 155,379.00       |
| (6)      | <b>PROGRAM SERVICE PROJECTIONS</b>                |                  |
| (7)      | Number of clients to be served (9/4/01 – 6/30/02) | To be determined |
| (8)      | Number of tests to be administered                | 5,685.00         |
| (9)      | Projected average cost per client (10 per client) | \$ 273.00        |
| (10)     | Projected average cost per test                   | \$ 27.33         |