

COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST

REQUEST NO. _____

DEPARTMENT Human Services Agency DATE 1/9/2002

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG.	ACCOUNT		
From	70153	7311	55,000.00	Fixed Assets
To	70153	5856	55,000.00	Contracts Special Programs

Justification. (Attach Memo if Necessary)
 Transfer of \$55,000 from fixed assets is needed to cover contract with Jeskell for professional services related to the acquisition and installation of budgeted fixed assets. See attached Board Memo.

DEPARTMENT HEAD [Signature] DATE 1-25-02
 BY Cecilia M. Lockman DATE 1/9/02

2. Board Action Required Four-Fifths Vote Required Board Action Not Required
 Remarks: _____

COUNTY CONTROLLER
 BY: _____ DATE _____

3. Approve as Requested Approve as Revised Disapprove
 Remarks: _____

COUNTY MANAGER
 BY: _____ DATE _____

DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
 RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19____.

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____

 Absent Supervisors: _____

ATTEST:

 CHAIRMAN, BOARD OF SUPERVISORS
 COUNTY OF SAN MATEO

 Clerk of Said Board

DISTRIBUTION:
 WHITE — BOARD OF SUPERVISORS
 GREEN — CONTROLLER
 CANARY — COUNTY MANAGER
 PINK — DEPARTMENT
 GOLDENROD — TREASURER