



**AMENDMENT TO THE AGREEMENT
BETWEEN**

COUNTY OF SAN MATEO

AND

JEFFERSON UNION HIGH SCHOOL DISTRICT

For the Period of

October 1, 2000 through June 30, 2003

Reference:
Workforce Investment Act 1998

Agency Contact Person:
Kristin Cornuelle,
Workforce Development
Manager
(650)802-5181

**AMENDMENT TO THE AGREEMENT WITH JEFFERSON UNION HIGH SCHOOL
DISTRICT
TO INCLUDE PATHWAYS FOR SUCCESS AN EMPLOYMENT AND TRAINING
RELATED SERVICE PROGRAM FOR PY2002-2003
WIA TITLE I - YOUTH PROGRAM**

THIS AMENDMENT TO AN AGREEMENT, entered into this _____ day of _____, 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Jefferson Union High School District, hereinafter called "Contractor";

WITNESSETH:

WHEREAS, the parties entered into an agreement on October 17, 2000, for the professional services for the Comprehensive Year-Round Employment and Training Related Services Program for Out-of-School Youth; and

WHEREAS, the parties now wish to amend the agreement to add the Pathways For Success Program for the In-School Youth. Contractor will be retained for the purpose of performing the professional services of Employment and Training Related Services for In-School Youth in accordance with: WORKFORCE INVESTMENT ACT OF 1998.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 1 of the original Agreement is hereby amended to add the following:

The following exhibits are attached hereto and incorporated by reference therein.

Exhibits

Exhibit A-2: Program Description

Exhibit B-2: Payment Schedule

Exhibit E-1: Program Specific Requirements

2. Section 3 **Payments** of the original agreement is hereby amended to read as follows:

A. **Maximum Amount.** In full consideration of Contractor's performance of the services described in Exhibit A and A2, the amount that the County shall be obligated to pay for services rendered under this Agreement shall not exceed \$642,278 for the contract term.

B. **Rate of Payment.** The rate and terms of payment shall be as specified in Exhibit B and B2. Any rate increase is subject to the approval of the Director of Human Services or her authorized representative, and shall not be binding on County unless so

approved in writing. In no event may the rates established in Exhibit B be increased to the extent that the maximum County obligation shall not exceed the total specified in paragraph 3A above. Each payment shall be conditioned on the performance of the services described in Exhibit A and A2 to the full satisfaction of the Director of Human Services or her representative.

3. Section 7 **Non-Discrimination** shall be amended to include the following: Equal Benefits. With respect to the provision of employee benefits, Contractor shall comply with the County Ordinance which prohibits contractors from discriminating in the provision of employee benefits between an employee with a domestic partner and an employee with a spouse.

4. Section 15 **Interpretation and Enforcement** of the original agreement is hereby amended to read as follows:

A. Any notice, request, demand or other communication required or permitted hereunder shall be deemed to be properly given when deposited in the United States mail, postage prepaid, or when deposited with a public telegraph company for transmittal, charges prepaid, addressed:

- 1) In the case of County, to:
Kristin Cornuelle, Manager, Workforce Development
County of San Mateo
Human Services Agency
Employment and Training Administration
400 Harbor Blvd., Bldg. B
Belmont, CA 94002
(650) 802-5181
- 2) In the case of Contractor, for the Agreement, to:
Andrew J. McCarthy, Director
Jefferson Unified High School District
699 Serramonte Boulevard, Suite 111
Daly City, CA 94015
(650) 550-7890
- 3) In the case of Contractor, for the Amendment, to:
Mike Crilly, Superintendent
Jefferson Unified High School District
699 Serramonte Boulevard, Suite 111
Daly City, CA 94015
(650) 550-7969

4. Section 16 **Term of the Agreement** of the original agreement is hereby amended to read as follows:

Subject to compliance with the terms and conditions of this Agreement for Comprehensive Year-Round Employment and Training and Related Services for In-School Youth, the term of this Agreement shall be from October 1, 2000 through June 30, 2003.

This Agreement may be terminated by Contractor and/or Director of County's Human Services Agency or her designee at any time upon thirty (30) days written notice to the other party.

Should Contractor fail to perform the covenants contained herein at the time and in the manner herein provided. County may at that time or any time thereafter terminate this agreement upon written notice. In the event of such termination, County may immediately proceed with the work to be performed under this agreement in any manner deemed proper by County. County may at its sole discretion, deduct from the total amount paid to Contractor under this Agreement all or part of the cost associated with completion of such work.

5. All other terms and conditions of the agreement dated the 17th day of October, 2000 between the County and Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

By: _____
Jerry Hill President, Board of Supervisors

Date: _____

ATTEST:

Clerk of Said Board

JEFFERSON UNION HIGH SCHOOL
DISTRICT

Date: _____

Mike Crilly, Superintendent



Signature

Date: April 16, 2002

Tax ID # 94308772

PROGRAM DESCRIPTION

JEFFERSON UNION HIGH SCHOOL DISTRICT PATHWAYS FOR SUCCESS

Under this agreement, Contractor shall operate the Workforce Investment Act (WIA) Title I Youth Activities – In-School Youth Program.

Emphasis shall be placed on encouraging youth to continue their education and acquire marketable job skills in order to realize their educational and employment goals. Services will be easily accessible and occur in a safe, supportive environment; engage youth and their families in goal setting and the development of individual service plans; provide linkage to a variety of community resources and the One-Stop Employment System.

In operating this program, Contractor shall adhere to the requirements listed below under the general headings of Program Goals and Performance Requirements, Program Operations, and Administrative Requirements. Contractor shall offer services described herein primarily at Jefferson Union High School District, San Mateo Union High School District, South San Francisco Unified School District and through existing youth program organizations throughout Central and Northern San Mateo County.

Payment for this amendment shall be on a cost reimbursement basis. A line-item budget was developed in order to show actual operation costs. This budget forms the basis for the Rate and Terms of Payment described in Exhibit B2.

ENROLLMENTS AND OUTCOMES

1. Contractor shall enroll a minimum of one hundred twenty (120) In-School WIA eligible youth participants during program year (PY) 2001/2002 and (PY) 2002/2003. All participants must meet the definition of "In-School" youth described in (Exhibit A-1).
2. A minimum of 40 youth will participate in the summer jobs program.
3. A minimum of 30 youth will participate in unpaid internships/work experience.
4. A minimum of 100 youth will participate in the weekly Pathways Club meetings
5. A minimum of 60 youth will earn the required number of high school credits each year to graduate.
6. A minimum of 30 youth will participate in a mentoring experience for at least 12 months.
7. Thirty-five percent (35%) of youth enrolled will enter employment.

YOUNGER YOUTH PERFORMANCE STANDARDS (14-18 years of age)

ENROLLMENTS	PY 01/02	PY 02/03
New Enrollments (14-18)	28	87
Total WIA Participants (14-18)	28	87
PERFORMANCE STANDARDS		
Skill Attainment Rate		
<i>Measures the number of goals attained. Each youth assessed to be in need of basic skills, work readiness skills, and/or occupational skills must set a minimum of one (1) goal per year and may set a maximum of three (3) goals per year. All youth deficient in basic skills must set a basic skill attainment goal. The skill attainment goal(s) must be achieved within one year, with success being recorded in the quarter of goal achievement and failure recorded in the quarter one year from the time the goal was set if not attained by such time. Of the total number of goals set for all participants, 85% will be achieved within one (1) year.</i>	45%	50%
Diploma/Equivalent Attainment Rate		
<i>Measures the number of youth that get a diploma/equivalent through program interventions. Of those that enrolled in the program without a diploma/equivalent, 45% will have attained a diploma/equivalent prior to exiting the program.</i>	61.45%	66.45%
Retention Rate at Six Months		
<i>Measures youth engaged in specified activities six months after exit (through program interventions and follow-up). Of all youth who exit program services, 55% will be found in one of the following in the third (3rd) quarter after exit: post-secondary education; advanced training; employment; military service; qualified apprenticeship</i>	40%	45%
Participant Customer Satisfaction Rate (weighted index)	66	71
Employer Customer Satisfaction Rate (weighted index)	64	69
Positive Termination Rate at Exit		
<i>Due to the complexity of the performance measures (i.e., potential for multiple positive outcomes for a participant) local policy establishes the following general performance measure: 85% of all younger youth enrolled in program services will exit with at least one positive outcome.</i>	85%	90%

OLDER YOUTH PERFORMANCE STANDARDS (19-21 years of age)

ENROLLMENTS	PY 01/02	PY 02/03
New Enrollments (19-21)	2	3
Total WIA Participants (19-21)	2	3
PERFORMANCE STANDARDS		
Entered Employment Rate		
<i>Measures youth that get a job through program interventions. Of those who are not employed at registration and do not move on to post-secondary education or advanced training, 65% will have entered employment prior to exiting the program. Youth that exit without a job but are enrolled in post-secondary education or advanced training are excluded from this measure – youth that exit with a job and are enrolled in post-secondary education or advanced training are counted in this measure.</i>	35.66%	40.66%
Employment Retention Rate at Six Months		
<i>Measures youth that exit the program with a job and are still employed 6 months later (through program interventions and follow-up). Of those that are employed at exit (including those employed at registration) that do not move on to post secondary education or advanced training, 82% will still be employed in the 3rd quarter after exit. Youth employed at exit but not employed in the 3rd quarter that are in post-secondary or advanced training are excluded from this measure.</i>	73.88%	78.88%
Average Earnings Change in Six Months		
<i>Measures increased earnings through program interventions. Those employed at exit (including those employed at registration) that do not move on to post-secondary education or advanced training, will (on average) be earning \$3,300 more six months after exit than they earned in the six months prior to registration (through program interventions and follow-up). Youth employed at exit but not employed in the 3rd quarter that are in post-secondary education or advanced training are excluded from this measure. Youth not employed in the first quarter after exit are also excluded from this measure. UI wage records are the only data used to measure this standard.</i>	\$1057	\$1110
Credential Rate at six Months		
<i>Measures those that received a credential (definition in Exhibit A-1, Key Terms) either during the program or within six months of exit. Of those that are employed, in post-secondary education, or advanced training at exit, 52% will receive a credential by the end of the 3rd quarter.</i>	50%	55%
Participant Customer Satisfaction Rate (weighted index)	66	71
Employer Customer Satisfaction Rate (weighted index)	64	69
Positive Termination Rate at Exit		
<i>Due to the complexity of the performance measures (i.e., potential for multiple positive outcomes for a participant) local policy establishes the following general performance measure: 85% of all older youth enrolled in program services will exit with at least one positive outcome.</i>	85%	90%

REQUIRED PROGRAM ELEMENTS

Referrals to training programs shall be based on the assessment of the youth's need for training to secure employment, and his/her ability to benefit from such services. Services provided to participants shall be consistent with WIA Ten Program Elements as outlined in the table below under the heading "Elements". Contractor shall maintain the responsibility of case-management and outcome (as listed under the heading description) for participants referred to these training options.

	Elements	Program /Name	Description
1	Tutoring, study skills training and instruction leading to high school completion/GED	Jefferson, Westmoor, Thornton High Schools, San Mateo, Peninsula, Baden High Schools YMCA/Youth At-Risk Program	Assessment, instruction, and evaluation in basic academic skills provided by the schools. Monitoring of academic progress and afterschool tutoring and homework assistance provided by school programs, YMCA, and Pathways.
2	Alternative secondary school offerings	Thornton, Peninsula, and Baden Continuation High Schools, Community School North.	Students will be recruited on these campuses. Pathways groups will be offered on site. Students will be offered tutoring, internships, and summer jobs. As appropriate, students will be referred to GED programs, such as Tools for Success.
3	Summer employment opportunities	Pathways for Success Summer Work Program, Jobs for Youth	Students attending weekly Pathways groups will be given priority for the subsidized summer jobs. Other enrollees, particularly older youth will be referred to Jobs for Youth programs for summer jobs.
4	Paid and unpaid work experience.	Pathways for Success internship program	30 participants will be placed in unpaid limited internships at public or private businesses. This will be primarily for students with no previous work experience to better prepare them for the summer work program.
5	Occupational skills training	ROP, WIA job training programs, Skyline Community College, Goodwill Industries, other public and private job training programs	Participants will be referred to job training if appropriate, based on their vocational assessments, interests, skills, and current situations.
6	Leadership development opportunities	Pathways for Success Youth Development program.	Group activities, fieldtrips, and trainings will be organized by the Youth Development Specialist to provide participants with opportunities for developing decision-making and leadership skills. The weekly Pathways groups will enhance communication and goal-setting.
7	Supportive services, such as child care or transportation	Daly City Youth Health Center, John's Closet, Human Investment Program, SamTrans	Referrals will be made for medical services, treatment programs, clothing, food and other needed social services. Bus passes or taxi vouchers will be provided to students who need transportation to work sites.
8	Adult mentoring	PLAY's Mentoring Program, YMCA Youth At Risk Program Pathways Internship Program	30 youth will participate in a mentoring experience in which they will be matched with mentors or tutors to provide guidance, be role models and help students accomplish their academic and vocational goals. For students who are placed in internships; their worksite supervisor will serve as a mentor on the job, as well as the employment coordinator at PFS.
9	Follow-up Services	Pathways for Success	Participants can use the services of the staff as resources until they reach the age of 21. The Employment Coordinator will stay in touch with youth for six months after completion.

10	Comprehensive guidance and counseling	Pathways for Success, Daly City Youth Health Center, North Peninsula Family Alternatives, and YMCA	All enrolled participants will receive a psycho-social assessment by the Youth Advocate and all students who need it will receive counseling services or be referred for services.
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SKILLS TRAINING

Contractor shall provide basic skills, work maturity skills and life skills training to all WIA enrolled participants. Skills training shall be divided into three categories:

Basic Skills Acquisition

Contractor will provide enhanced educational support services to each participant in close cooperation with school district staff. Services will include reviewing academic records, monitoring the students' school progress, academic instruction, tutoring, study skills training, literacy skills building, referrals for additional needed academic services and encouragement to students regarding school work. A summer school program will focus on preparation for the high school exit examination and other academic courses for graduation from high school as needed. Students who are deficient in credits for high school graduation may be referred to alternative secondary school settings, such the training, or deliver the services contracted for.

Employment Readiness

Contractor shall provide vocational assessment, employment readiness assistance, soft skills development, subsidized summer internships and work experiences, and assistance with securing unsubsidized employment. All work experience and internship work-sites must use work-site agreement forms, which have been pre-approved by The Workforce Development Unit.

Leadership and Life Skills Training

Contractor shall support youth's participation in the educational and employment activities and promote responsible leadership and positive social behaviors through mentoring, mental health counseling, case management, parent education and support, and community volunteer opportunities. If Contractor is unable to provide any of these supportive services directly, it will obtain supportive services through other programs providing such services. Supportive services may only be provided when they are necessary to enable individuals to participate in WIA Title I-B activities. Supportive service needs must be such that, if not addressed, an individual will be unable to participate in program activities.

Availability

Contractor shall be available to the public Monday through Friday, 8:00 a.m. through 5:00 p.m..

Method of Payment

Service Provider must report all costs applicable to this contract no later than 15 days after the end of a fiscal year ending 6/30/02 and 6/30/03. Costs for the final fiscal year ending 6/30/03 may include those necessary to close out this contract.

Pathways Budget – FY2002-2003

PERSONNEL

SALARY

		TOTAL
Project Director (.15 FTE)	\$ 32.64/hr x 6hr/wk X 72 wks	14,101
Employment Coordinator (1.0 FTE)	\$19.46/hr x 40 hr/wk x 64 wks	49,818
Vocational Counselor (1.0 FTE)	\$17.82/hr x 40hr/wk 12 wks	8,554
Youth Advocate (.25 FTE)	\$17.82/hr x 10 hr/wk x 64 wks	11,405
Mentor Coordinator (.2 FTE)	\$17.82/hr x 8 hr/wk x 56 wks	7,983
Youth Development Specialist (.05 FTE)	\$20.43/hr x 2 hr/wk x 56 wks	2,288
Consultant (.1 FTE)	\$36.13/hr x 4 hr/wk x 56 wks	8,093
Trainer (.1 FTE)	\$20.64/hr x 4 hr/wk x 20 wks	1,651
Staff Secretary (.05 FTE)	\$22/hr x 2hr/wk x 72 wks	3,168
Data Entry Clerk (.05FTE)	\$19.86/hr x 2 hr/wk x 64 wks	2,542
40 Students (.625 FTE)	\$7.00/hr x 25 hr/wk x 6 wks	42,000

Sub-total

151,603

BENEFITS @19%

28,805

TOTAL PERSONNEL

180,408

OPERATING EXPENSES

Advertising	2,000
Contract with YMCA	127,733
Field trips	10,000
Mileage (@.26/mile)	750
Office Supplies	1,000
Printing	500
Postage	300

Sub-total operating exp.

142,283

Sub-total personnel & operating exp.

322,691

Indirect (@3% of total budget)

9,681

GRAND TOTAL

332,372

PROGRAM SPECIFIC REQUIREMENTS

GENERAL PROVISIONS

Section 1: Compliance

Contractor will insure that all participants enrolled in wage-paid activities be paid wages which shall not be less than the highest of (A) the minimum wage under the Fair Labor Standards Act; (B) the minimum wage under the applicable State or local minimum wage law; or (C) the prevailing rates of pay for individuals employed in similar occupations by the same employer. All participants receiving a subsidized training wage will be paid at least minimum wage (\$6.75 per hour).

Section 2: Follow-up

Contractor will document and maintain evidence on file that it has established a relationship with the Schools to Career Partnership program and the apprenticeship program within San Mateo County for referral purposes based on the needs of the individual youth.

ATTACHMENT I
(Required only from Contractors who provide services
directly to the Public on the County's behalf.)

Assurance of Compliance with Section 504 of the
Rehabilitation Act of 1973, as Amended

The undersigned (hereinafter called the "Contractor(s)") hereby agrees that it will comply with Section 504 of the Rehabilitation Act of 1973, as amended, all requirements imposed by the applicable DHHS regulation, and all guidelines and interpretations issued pursuant thereto.

The Contractor(s) gives/give this assurance in consideration of for the purpose of obtaining contracts after the date of this assurance. The Contractor(s) recognizes/recognize and agrees/agree that contracts will be extended in reliance on the representations and agreements made in this assurance. This assurance is binding on the Contractor(s), its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Contractor(s).

The Contractor(s): (Check a or b)

- a. employs fewer than 15 persons.
- b. employs 15 or more persons and, pursuant to section 84.7 (a) of the regulation (45 C.F.R. 84.7 (a), has designated the following person(s) to coordinate its efforts to comply with the DHHS regulation.

Ron McEntire

Name of 504 Person - Type or Print

Jefferson Union High School District
Name of Contractor(s)-Type or Print Street Address or P.O. Box
699 Serramonte Blvd., Daly City CA 94015
City, State, Zip Code

I certify that the above information is complete and correct to the best of my knowledge.

April 12, 2002

Date

Ronald McEntire
Associate Superintendent

Signature and Title of
Authorized Official

*Exception: DHHS regulations state that:

"If a recipient with fewer than 15 employees finds that, after consultation with a disabled person seeking its services, there is no method of complying with (the facility accessibility regulations)...other than making a significant alteration in its existing facilities, the recipient may, as an alternative, refer the handicapped person to other providers of those services that are accessible."

COUNTY OF SAN MATEO

Equal Benefits Compliance Declaration Form

I Vendor Identification

Name of Contractor: Jefferson Union High School District
Contact Person: Ronald McEntire
Address: 699 Serramonte Blvd. Suite 100
Daly City CA 94015
Phone Number: 650-550- Fax Number: 650-550-7888

II Employees

Does the Contractor have any employees? x Yes ___ No
Does the Contractor provide benefits to spouses of employees? x Yes ___ No

If the answer to one or both of the above is no, please skip to Section IV.

III Equal Benefits Compliance (Check one)

- [x] Yes, the Contractor complies by offering equal benefits, as defined by Chapter 2.93, to its employees with spouses and its employees with domestic partners.
[x] Yes, the Contractor complies by offering a cash equivalent payment to eligible employees in lieu of equal benefits.
[] No, the Contractor does not comply.
[] The Contractor is under a collective bargaining agreement which began on (date) and expires on (date).

IV Declaration

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.

Executed this 12th day of April, 2002 at Daly City, California
(City) (State)

Ronald McEntire (Handwritten Signature)

Signature

Associate Superintendent

Title

Ronald McEntire

Name (Please Print)

94-3083772

Contractor Tax Identification Number

COUNTY OF SAN MATEO
Human Services Agency
Workforce Development Division

DATE: April 10, 2002
TO: Priscilla Morse, Risk Manager
Ext. 4610, FAX-4864, Pony #EPS163
FROM: Dorothy Shavies, Management Analyst *ds*
Ext. 5017; Fax: 802-6401; Pony HSA202WD
SUBJECT: INSURANCE APPROVAL
CONTRACTOR: JEFFERSON UNION HIGH SCHOOL DISTRICT
DUTIES: Provision of youth services under the Workforce
Investment Act (WIA)

INSURANCE COVERAGE	AMOUNT	APPROVE	WAIVE	MODIFY
Comprehensive Liability	<u>\$1m</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Automobile Liability	<u>\$1m</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional Liability	<u> </u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Workers Compensation	<u>Statutory</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employee Dishonesty	<u>Statutory</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Remarks/Comments

SIGNATURE Priscilla Morse
Risk Management

Date

Nor Cal ReLiEF

CERTIFICATE OF COVERAGE

ISSUE DATE 07/09/2001

ADMINISTRATOR: KEENAN & ASSOCIATES
97 South 2nd Street, Suite 300
San Jose, CA 95113

LICENSE # 0451271

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGES AFFORDED BY THE COVERAGE DOCUMENTS BELOW.

COVERED PARTY:
SAN MATEO SCHOOLS INSURANCE GROUP
Jefferson Union High School District
699 Serramonte Blvd., Suite 100
Daly City, CA 94015-3219

ENTITIES AFFORDING COVERAGE

ENTITY A Northern California
ReLiEF

ATTN: Ms. Cheryl Sanderson

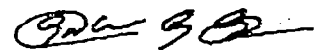
THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE COVERED PARTY NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM, OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED HEREIN IS SUBJECT TO ALL THE TERMS, AND CONDITIONS OF SUCH COVERAGE DOCUMENTS.

ENT LTR	TYPE OF COVERAGE	COVERAGE DOCUMENTS	EFFECTIVE/ EXPIRATION DATE	MEMBER RETAINED LIMIT / DEDUCTIBLE	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCURRENCE <input checked="" type="checkbox"/> GOVERNMENT CODES <input checked="" type="checkbox"/> ERRORS & OMISSIONS <input type="checkbox"/>	NCR012004	06/30/01 06/30/02	\$100,000	COMBINED SINGLE LIMIT EACH OCCURRENCE \$1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> HIRED AUTO <input checked="" type="checkbox"/> NON-OWNED AUTO <input checked="" type="checkbox"/> GARAGE LIABILITY <input checked="" type="checkbox"/> AUTO PHYSICAL DAMAGE	NCR012004	06/30/01 06/30/02	\$100,000	COMBINED SINGLE LIMIT EACH OCCURRENCE \$1,000,000
A	PROPERTY ALL RISK EXCLUDES EARTHQUAKE & FLOOD	NCR012004	06/30/01 06/30/02	\$100,000	\$100,000,000 EACH OCCURRENCE
A	STUDENT PROFESSIONAL LIABILITY	NCR012004	06/30/01 06/30/02	\$100,000	\$ Included EACH OCCURRENCE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / RESTRICTIONS / SPECIAL PROVISIONS:
AGREEMENT BETWEEN SAN MATEO COUNTY, THE CITY OF DALY CITY, BAYSHORE SCHOOL DISTRICT, BRISBANE SCHOOL DISTRICT AND JEFFERSON SCHOOL DISTRICT THROUGH JUNE 30, 2002.

CERTIFICATE HOLDER:
County of San Mateo/Human Services Agency
400 Harbor Blvd
Belmont, CA 94002

CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED COVERAGES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING ENTITY/ JPA WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL, SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE ENTITY/ JPA, ITS AGENTS OR REPRESENTATIVES.



AUTHORIZED REPRESENTATIVE

ATTN:

NORTHERN CALIFORNIA ReLIEF

ENDORSEMENT

ADDITIONAL COVERED PARTY

COVERED PARTY	COVERAGE DOCUMENT	ADMINISTRATOR
Jefferson Union High School District	NCR012004	KEENAN & ASSOCIATES

Subject to all its terms, conditions, exclusions and endorsements, such additional covered party as is afforded by the coverage document shall also apply to the following entity but only as respects to liability arising directly from the actions and activities of the covered party described under "as respects" below.

Additional Covered Party:
 County of San Mateo/Human
 Services Agency
 400 Harbor Blvd
 Belmont, CA 94002

As Respects:
 AGREEMENT BETWEEN SAN MATEO COUNTY, THE CITY OF DALY CITY,
 BAYSHORE SCHOOL DISTRICT, BRISBANE SCHOOL DISTRICT AND
 JEFFERSON SCHOOL DISTRICT THROUGH JUNE 30, 2002.



Authorized Representative