

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

**RESOLUTION SPECIFYING THE RESPONSIBILITIES AND MEMBERSHIP OF THE
THE CONFINED ANIMAL TECHNICAL ADVISORY COMMITTEE, AND
STANDING RULES FOR ITS GOVERNANCE**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on November 6, 2001, this Board adopted Ordinance No. 04074, which created the Confined Animal Technical Advisory Committee, and

WHEREAS, the Confined Animal Technical Advisory Committee is authorized by section 7700.11 of the San Mateo County Ordinance Code, and

WHEREAS, this Board now wishes to set forth the responsibilities and membership of the Confined Animal Technical Advisory Committee, and standing rules for its governance.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED as follows:

1. This Board hereby confirms the creation of the Confined Animal Technical Advisory Committee, whose purpose is to provide pre-application guidance to Confined Animal Permit applicants, to advise the Planning Commission and Board of Supervisors on Confined Animal Permit applications, to review site management plans and propose best management practices, to assist in resolving illegal and non-conforming confined animal situations, and to provide general educational outreach on facility management.

2. The Confined Animal Technical Advisory Committee shall function consistent with San Mateo County Ordinance Code § 7700.11.

3. The members of the Confined Animal Technical Advisory Committee shall be appointed by the Board of Supervisors.

4. There shall be nine (9) members of the Confined Animal Technical Advisory Committee, who shall be knowledgeable in the keeping of confined animals and the potential impacts of keeping such animals on surrounding properties and the environment, e.g., stable operators and resource protection advocates.

5. The Committee shall be constituted as follows:

a. Five (5) members and one (1) alternate member shall have expertise and proficiency in keeping and caring for confined animals. Preferred skills include a thorough understanding of animal behavior and needs, as well as facility management and operations. The five members shall include at least one commercial stable operator and one private stable operator.

b. Three (3) members and one (1) alternate member shall have an academic background or experience in environmental studies, environmental planning/land management or resource protection. Preferred skills include: (1) water quality protection, (2) erosion and sediment control, and (3) animal waste management.

c. One (1) member with knowledge and expertise in protecting public health from potential impacts due to confined animals, i.e., environmental health expertise.

6. A five (5) member quorum is required for a Confined Animal Technical Advisory Committee meeting, which shall include at least one member from each of the above three categories.

7. Members appointed by the Board of Supervisors shall serve terms of four years, which begin on April 1 of the year of appointment and end on March 31. Upon the conclusion of a term, a member may be reappointed subject to a maximum of twelve years of full terms. The twelve year limit does not include partial terms to which members may be appointed at the beginning of their

service, or holdover service caused by delay in appointing a replacement at the end of a member's service.

8. Initially, lots shall be drawn so that terms will be staggered into two, three and four year terms, which staggering shall be determined in a fashion that ensures an equal balance of two, three and four year terms for both environmental representatives and animal keeping representatives.

9. The Confined Animal Technical Advisory Committee will comply with all standing rules for county boards, commissions and advisory committees that are established by the Board of Supervisors.

10. The Confined Animal Technical Advisory Committee shall be staffed by the Planning and Building Division.
