

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION SPECIFYING THE RESPONSIBILITIES AND MEMBERSHIP OF
THE IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE,
AND STANDING RULES FOR ITS GOVERNANCE**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California,
that

WHEREAS, this Board of Supervisors has designated itself to serve as the governing board
of the Public Authority for In-Home Supportive Services, and

WHEREAS, this Board of Supervisors has previously created the In-Home Supportive
Services (IHSS) Advisory Committee, whose purposes are to meet and confer with the Public
Authority for In-Home Supportive Services about those aspects of the IHSS program that relate to
home care providers, and to advise the Public Authority Governing Board on the delivery of IHSS
services, and

WHEREAS, the In-Home Supportive Services Advisory Committee is authorized by AB
1682 (stats. 1999), Welfare & Institutions Code §§12301.3 and 12301.6, and Ordinance No. 03508,
and

WHEREAS, this Board wishes to further clarify the functioning of the In-Home Supportive
Services Advisory Committee and to set forth the standing rules for its governance:

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED as follows:

1. This Board hereby confirms the creation of the In-Home Supportive Services Advisory
Committee, whose purposes are to meet and confer with the Public Authority for In-Home

Supportive Services about those aspects of the IHSS program that relate to home care providers, to advise the Public Authority Governing Board on the delivery of IHSS services, and to ensure the dignity and independence of the elderly and disabled consumer of home care.

2. The members of the In-Home Supportive Services Advisory Committee shall be appointed by the Board of Supervisors.

3. Appointed members shall serve terms of four years, which begin on January 1 of the year of appointment and end on December 31. Upon the conclusion of a term, a member may be reappointed subject to a maximum of twelve years of full terms. The twelve year limit does not include partial terms to which members may be appointed at the beginning of their service, or holdover service caused by delay in appointing a replacement at the end of a member's service.

4. The membership shall include a total of eleven (11) members, six (6) of whom shall be individuals who are current or past users of personal assistance services paid for through public or private funds or recipients of In-Home Supportive Services as set forth and required by Article 7 of Chapter 3 of Part of Division 9 of the Welfare & Institutions Code.

5. Of the six (6) users of services set forth in the previous paragraph, one consumer shall be designated by the Commission on Aging and one consumer shall be designated by the Commission on Disabilities.

6. "User of services" shall be defined as either the recipient of services or a member of the recipient's household who provides services to the recipient.

7. The remaining five (5) members shall include one member from each of the following categories:

(A) One member of the Board of Supervisors of the County of San Mateo,

(B) One member who is an independent provider of personal assistance services,

(C) One member who is a contract provider of personal assistance services,

(D) One member who is a representative of a community-based advocacy organization, and

(E) One member who is a representative of a home health agency.

8. The In-Home Supportive Services Advisory Committee will comply with all standing rules for county boards, commissions and advisory committees that are established by the Board of Supervisors.

9. The In-Home Supportive Services Advisory Committee shall be staffed by the Public Authority for In-Home Supportive Services.

10. To the extent this resolution requires changes from previous practices regarding this Advisory Committee, those changes shall be effective on January 1, 2003.
