AMENDMENT TO THE AGREEMENT WITH JEFFERSON UNION HIGH SCHOOL DISTRICT

THIS AMENDMENT TO THE AGREEMENT, entered into this ______ day of ______, 2002, by and between the COUNTY OF SAN MATEO (hereinafter called "County") and JEFFERSON UNION HIGH SCHOOL DISTRICT (hereinafter called "Contractor"),

$\underline{W} \underline{I} \underline{T} \underline{N} \underline{E} \underline{S} \underline{S} \underline{E} \underline{T} \underline{H}$:

WHEREAS, on February 13th, 2000, the parties hereto entered into an agreement (hereinafter referred to as the "Original Agreement") for the furnishing of certain services by Contractor to County as set forth in that Original Agreement; and

WHEREAS, it is now the mutual desire and intent of the parties hereto to amend and clarify that Original Agreement;

NOW, THEREFORE, IT IS HEREBY AGREED between the parties that the Original Agreement is amended as follows:

"2. Payments

A. <u>Maximum Amount</u>. In full consideration of Contractor's performance of the services described in Schedule A, the amount that County shall be obligated to pay for services rendered under this Agreement shall not exceed SIX HUNDRED TWENTY-TWO THOUSAND NINE HUNDRED THIRTY-SIX DOLLARS (\$622,936) for the contract term."

SCHEDULE A AMENDMENT

"JEFFERSON UNION HIGH SCHOOL DISTRICT: DALY CITY YOUTH HEALTH CENTER: 2000-03

I. MENTAL HEALTH PROGRAM SERVICES

In full consideration of the payments herein provided for, Contractor shall provide the services described below in a manner consistent with the terms and provisions of this Agreement.

- A. Contractor shall provide mental health services to youth at Daly City Youth Health Center (DCYHC) and school campuses. These services shall be provided in a manner prescribed by the laws of California and in accord with the applicable laws, titles, rules and regulations, including quality assurance requirements of the Short-Doyle/Medi-Cal Program. Services shall include the following:
 - 1. Assessment
 - 2. Individual Therapy
 - 3. Group Therapy and Counseling
 - 4. Collateral Services and Family Counseling/Therapy
 - 5. Crisis Intervention
 - 6. Case Management/Brokerage
 - 7. Client Centered Interagency Collaboration
 - 8. Program-Related Interagency Collaboration
 - 9. Rehabilitation Services (e.g., daily living skills)
- B. Provide ninety-seven thousand five hundred sixty (97,560) units of service equivalent to one thousand six hundred twenty-six (1,626) hours. One (1) unit equals one (1) minute of mental health service.
- C. Serve approximately sixty (60) unduplicated clients per year.
- D. Mental health services rendered shall be under the direction of Director, who may specify the kind, quality, and amount of the services and criteria, other than those set forth herein, for determining the persons to be served.
- E. Contractor shall participate in state mandated outcome data collection.
- II. PREVENTION OF REPEAT OFFENDERS PROGRAM (PROP)
 - A. Contractor shall provide mental health services to north county wards served by

Jefferson Union High School District Amendment - Page 2

PROP. These services shall be provided in a manner prescribed by the laws of California and in accord with the applicable laws, titles, rules and regulations, including quality assurance requirements of the Short Doyle/Medi-Cal Program. Services shall include the following:

- 1. Assessment
- 2. Individual Therapy
- 3. Group Therapy and Counseling
- 4. Collateral Services and Family Counseling/Therapy
- 5. Crisis Intervention
- 6. Case Management/Brokerage
- 7. Client Centered Interagency Collaboration
- 8. Program-Related Interagency Collaboration
- 9. Rehabilitation Services (e.g., daily living skills)
- B. Provide twenty-eight thousand four hundred eighty-eight (28,488) units of service equivalent to approximately four hundred seventy-five (475) hours. One (1) unit equals one (1) minute of mental health service.
- C. Serve approximately thirty-five (35) unduplicated clients per year.

III. MENTAL HEALTH SERVICES (Authorized by the MHP)

San Mateo County MHP Community-Based Agency Outpatient Services Manual, Client Complaint/Grievance Procedure Manual, and Provider Complaint and Appeal Procedure are included by reference and incorporated herein.

Contractor shall provide family treatment and support services to adolescents and their families or caregivers under the MHP. These services shall be provided to Medi-Cal eligible beneficiaries, clients who are covered by the Healthy Family Program, and clients known to be indigent, for whom the MHP has assumed responsibility. These services would be provided to adolescents up to the age of twenty-one (21), and live in the northern part of San Mateo County. The number of clients referred will depend on service demand.

Contractor shall provide assessment and treatment services to adolescents and their families or caregivers with known or suspected eating disorders. These services will be provided to adolescents up to the age of twenty-one (21) who live in northern San Mateo County, including Daly City, Pacifica, Brisbane, Colma, Broadmoor, parts of San Bruno and South San Francisco. The number of clients referred will depend on service demand.

A. All clients shall be authorized for service by the Mental Health Services Division's ACCESS Team. Separate authorizations shall be required for assessment and ongoing treatment services.

- B. After a clinical assessment is completed, Contractor shall notify the ACCESS Team within five (5) working days of completion of assessment with result of the assessment. If the results include a recommendation that Contractor provide further treatment, additional authorization must be obtained.
- C. Services shall be available in English and Spanish and shall include the following:
 - 1. Assessment services
 - 2. Treatment services
 - a. Brief individual, family and group therapy
 - b. Collateral services, including contact with family and other significant service providers.

IV. OBJECTIVES

MENTAL HEALTH SERVICES – SYSTEM OF CARE

- Goal 1: Contractor shall maintain or enhance school performance for youth served.
- Objective 1: Seventy-five percent (75%) of youth served will maintain eighty-five percent (85%) school attendance over the school year.

PREVENTION OF REPEAT OFFENDER PROGRAM

Goal 1: Contractor shall help youth stay out of trouble.

Objective 1: At least sixty-five percent (65%) of the youth served shall avoid new sustained law violations for one (1) year after entering the program.

MENTAL HEALTH SERVICES (AUTHORIZED BY MHP)

- Goal 1: Contractor shall avoid more intensive levels of mental health services.
- Objective 1: No more than five percent (5%) of youth served will use psychiatric emergency services during the contract year.
- Goal 2: All clients receiving at least three (3) treatment services will be administered a satisfaction survey provided by the MHP.

Objective 2: Ninety percent (90%) of clients responding shall be satisfied with services as measured by client satisfaction instrument administered by the MHP.

ALL PROGRAMS

be serving."

| Goal 1: | Contractor shall enhance program's cultural competence. |
|--------------|---|
| Objective 1: | At least one (1) inservice training emphasizing cultural variables and competencies will be provided to all program staff by Contractor. |
| Objective 2: | All newly hired staff shall have some relevant trans-cultural experience and/or language capacity pertinent to the populations Contractor expects to |

V. HEALTH CARE FOR AT-RISK AND/OR HOMELESS TEENS SERVICES

"C. The Health Care for the Homeless (HCH) Program has issued a Request for Proposal (RFP) for Health Services. Funding decisions will be made in Spring 2002 and may impact the funding allocated to the Jefferson Union High School District from November 1, 2002, through June 30, 2003."

SCHEDULE B AMENDMENT

"JEFFERSON UNION HIGH SCHOOL DISTRICT: DALY CITY YOUTH HEALTH CENTER: 2000-2003

I. MENTAL HEALTH PROGRAM SERVICES

In full consideration of the services provided by Contractor and subject to the provisions of paragraph 2A of this Agreement, County shall pay Contractor in the manner described below:

- A. Mental Health Services System of Care
 - 1. Notwithstanding the method of payment set forth herein, in no event shall County pay or be obligated to pay Contractor more than the sum of SIXTY-THREE THOUSAND SIX HUNDRED DOLLARS (\$63,600) for services provided under this Agreement for the period of July 1, 2000 through June 30, 2001.
 - Payment by County to Contractor shall be quarterly. County shall pay Contractor at a rate of FIFTEEN THOUSAND NINE HUNDRED DOLLARS (\$15,900) per quarter. Contractor shall bill County on or before the tenth (10th) working day of the following month for the preceding quarter.
 - 3. Notwithstanding the method of payment set forth herein, in no event shall County pay or be obligated to pay Contractor more than the sum of SIXTY-NINE THOUSAND NINE HUNDRED SIXTY DOLLARS (\$69,960) for services provided under this Agreement for the period of July 1, 2001 through June 30, 2002. Payment by County to Contractor shall be quarterly at the rate of \$17,490 per quarter.
 - 4. Contract maximum for the period 2000-03 shall not exceed TWO HUNDRED THREE THOUSAND FIVE HUNDRED TWENTY DOLLARS (\$203,520) subject to Schedule B, I.E.
- B. Prevention of Repeat Offenders Program (PROP)
 - 1. Notwithstanding the method of payment set forth herein, in no event shall County pay or be obligated to pay Contractor more than the sum of THIRTY-SEVEN THOUSAND ONE HUNDRED DOLLARS (\$37,100) for services provided under this Agreement for the period July 1, 2000 through June 30, 2001.

- Payment to Contractor shall be quarterly. County shall pay Contractor at a rate of NINE THOUSAND TWO HUNDRED SEVENTY-FIVE DOLLARS (\$9,275) per quarter. Contractor shall bill County on or before the tenth (10th) working day of the following month for the preceding quarter.
- 3. Notwithstanding the method of payment set forth herein, in no event shall County pay or be obligated to pay Contractor more than the sum of FORTY THOUSAND EIGHT HUNDRED TEN DOLLARS (\$40,810) for services provided under this Agreement for the period of July 1, 2001 through June 30, 2002. Payment to Contractor shall be quarterly at the rate of TEN THOUSAND TWO HUNDRED TWO DOLLARS AND FIFTY CENTS (\$10,202.50) per quarter.
- 4. Contract maximum for the period 2000-03 shall not exceed ONE HUNDRED EIGHTEEN THOUSAND SEVEN HUNDRED TWENTY DOLLARS (\$118,720), subject to Schedule B, I.E.
- C. Mental Health Services (authorized by MHP)
 - 1. Maximum Obligation

Notwithstanding the method of payment set forth herein, in no event shall County pay or be obligated to pay Contractor more than the sum of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000) for services provided under this Agreement for the period July 1, 2000, through June 30, 2003.

a. Assessment Services (non-MD)

An assessment shall consist of at least one (1) face-to-face visit and be conducted by a licensed, waivered, or registered mental health professional.

| Services | 2001-02 | 2002-03 |
|-----------------------|----------|----------|
| Assessment (per case) | \$111.30 | \$114.64 |

b. Treatment Services (non-MD)

Treatment Services shall consist of face-to-face services with client or collateral (except for authorized telephone consultation) and be conducted by a licensed, waivered, or registered mental health professional. Rate of payment shall be as follows:

| Services | 2001-2002 | 2002-2003 |
|-----------------------|-----------|-----------|
| Assessment (per case) | \$111.30 | \$114.64 |

Jefferson Union High School District Amendment - Page 7

| Individual Therapy (per session) | \$52.50 | \$54.08 |
|----------------------------------|---------|---------|
| Group Therapy (per person, per | \$16.80 | \$17.30 |
| session) | | |
| Family Therapy (per hour; | \$63.00 | \$64.89 |
| includes all members) | | |
| Medication Assessment (per case) | 111.30 | 114.64 |
| Medication Management (per | 44.10 | 45.42 |
| session) | | |
| Clinical Consultation | \$10.50 | \$10.82 |
| (telephone/15 minutes) | | |

- D. The contractor increase for FY 2000-01 in the amount of \$5,700 shall be dedicated to salaries and benefits.
- E. After the first (1st) year, a cost-of-living adjustment (COLA) may be negotiated annually for the services listed in Sections A, B, and/or C. Any COLA negotiated would be based on the Bay Area rate of inflation and available County financial resources.
- F. Budget modifications may be approved by the Director of Health Services or her Designee, subject to the maximum amount set forth in section 2.A of this agreement."

"III. COMMUNITY CHALLENGE GRANT PROGRAM PAYMENTS

In consideration of the services described in Schedule A, Section V., community Challenge Grant Program, Contractor shall reimburse County as follows:

For the period of July 1, 2002, through June 30, 2003: \$13,396.75 per quarter, not to exceed \$53,587."

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES that:

1. These amendments are hereby incorporated and made a part of the Original

Agreement and subject to all provisions therein.

2. All provisions of the Original Agreement, including all references to audit and

fiscal management requirements unless otherwise amended hereinabove, shall be binding on all

the parties hereto.

3. All provisions of the Original Agreement, including all monitoring and evaluation

Jefferson Union High School District Amendment - Page 8

requirements, shall be applicable to all amendments herein.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES that the Agreement with Jefferson Union High School District, be amended accordingly.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hand on the day and year first above written.

By:

COUNTY OF SAN MATEO

JEFFERSON UNION HIGH SCHOOL

a o

Date:_____

Michael J. Crilly, Superintendent

By:_

Jerry Hill, President Board of Supervisors, San Mateo County

ATTEST:

By:___

Clerk of Said Board

Date:_____

Date:_____

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COUNTY OF SAN MATEO

HEALTH SERVICES ADMINISTRATION

MEMORANDUM

DATE: April 10, 2002

TO: Priscilla Morse, Risk Management/Insurance Division

FROM: Caryl Fairfull, Mental Health Services/PONY #MLH 322

CONTRACTOR: Jefferson Union High SchoolDistrict

DO THEY TRAVEL: No

PERCENT OF TRAVEL TIME:

NUMBER OF EMPLOYEES: Yes

DUTIES (SPECIFIC):

COVERAGE:

Comprehensive General Liability: Motor Vehicle Liability: Professional Liability: Worker's Compensation: \$<u>1,000,000</u> \$<u>1,000,000</u> \$<u>1,000,000</u> \$<u>Yes</u>

APPROVE

WAIVE

MODIFY

REMARKS/COMMENTS:

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SIGNATURE

G: mhmaryandkaren/InsuranceApprovalPriscillaHarris

| Nor Ca | I ReLiEF CERT | ISSUE DATE 03/27/2002 | | | | | |
|---|--|-----------------------|---|--|---|--|--|
| KEEN 97 S | ADMINISTRATOR: KEENAN & ASSOCIATES 97 South 2nd Street, Suite 300 San Jose, CA 95123 LICENSE # 0451271 THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGES AFFORDED BY THE COVERAGE DOCUMENTS BELOW. | | | | | | |
| COVERED PARTY: SAN MATEO SCHOOLS INSURANCE GROUP Jefferson Union High School District 699 Serramonte Blvd., Suite 100 Daly City, CA 94015-3219 ATTN: Cheryl Sanderson | | | | | | | |
| ANY REQUIF | ERTIFY THAT THE COVERAGES LISTED BELOW HA EMENT, TERM, OR CONDITION OF ANY CONTRAI TAGE AFFORDED HEREIN IS SUBJECT TO ALL T | CT OR OTHER DOCUMENT | WITH RESPECT TO WH | ICH THIS CERTIFIC | | | |
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| A | STUDENT PROFESSIONAL LIABILITY | NCR012004 | 06/30/01 06/30/02 | \$100,000 | \$ Included EACH OCCURRENCE | | |
| DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / RESTRICTIONS / SPECIAL PROVISIONS: DALY CITY YOUTH HEALTH CENTER MENTAL HEALTH SERVICES AGREEMENT, AMENDED 2000 2003 CONTRACT. | | | | | | | |
| CERTIFICATE HOLDER: County of San Mateo/Mental Health Services Division 225 West 37th Avenue San Mateo, CA 94403 | | | CANCELED BEFORE WILL ENDEAVOR T HOLDER NAMED TO | THE EXPIRATION DA O MAIL 30 DA O THE LEFT, BUT FA TION OR LIABILITY O ESENTATIVES. | HE ABOVE DESCRIBED COVERAGES BE ITE THEREOF, THE ISSUING ENTITY/ JPA YS WRITTEN NOTICE TO THE CERTIFICATE JILURE TO MAIL, SUCH NOTICE SHALL FANY KIND UPON THE ENTITY/ JPA, ITS | | |

ATTN: Caryl Fairfull

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AUTHORIZED REPRESENTATIVE

KGS

NORTHERN CALIFORNIA ReLIEF

ENDORSEMENT

ADDITIONAL COVERED PARTY

| COVERED PARTY | COVERAGE DOCUMENT | ADMINISTRATOR |
|---|-------------------|---------------------|
| Jefferson Union High School District | NCR012004 | KEENAN & ASSOCIATES |

Subject to all its terms, conditions, exclusions and endorsements, such additional covered party as is afforded by the coverage document shall also apply to the following entity but only as respects to liability arising directly from the actions and activities of the covered party described under "as respects" below.

Additional Covered Party:

County of San Mateo/Mental Health Services Division 225 West 37th Avenue San Mateo, CA 94403

As Respects: DALY CITY YOUTH HEALTH CENTER MENTAL HEALTH SERVICES AGREEMENT, AMENDED 2000 2003 CONTRACT.

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Authorized Representative

NORTHERN CALIFORNIA ReLIEF

ENDORSEMENT

ADDITIONAL COVERED PARTY

| COVERED PARTY | COVERAGE DOCUMENT | ADMINISTRATOR |
|---|-------------------|---------------------|
| Jefferson Union High School District | NCR012004 | KEENAN & ASSOCIATES |

Subject to all its terms, conditions, exclusions and endorsements, such additional covered party as is afforded by the coverage document shall also apply to the following entity but only as respects to liability arising directly from the actions and activities of the covered party described under "as respects" below.

Additional Covered Party:

County of San Mateo/Health Services Agency 222 West 39th Avenue San Mateo, CA 94403

As Respects:

DALY CITY YOUTH HEALTH CARE CENTER AGREEMENT THROUGH JUNE 30, 2002.

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Authorized Representative

| ADMINISTRATOR: LI KEENAN & ASSOCIATES 97 South 2nd Street, Suite 30 San Jose, CA 95113 COVERED PARTY: SAN MATEO SCHOOLS INSURANCE G Jefferson Union High School D 699 Serramonte Blvd., Suite 1 Daly City, CA 94015-3219 ATTN: MS. Cheryl Sanderson THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BE ANY REQUIREMENT, TERM, OR CONDITION OF ANY CONTRACT OF THE COVERAGE AFFORDED HEREIN IS SUBJECT TO ALL THE THE ENT TYPE OF COVERAGE LTR ICLAIMS MADE [ACCURRENCE IX] GOVERNMENT CODES [X]GENERAL LIABILITY NC A [X]GENERAL LIABILITY A [X]GOVERNMENT CODES [X]GOVERNMENT CODES [X]ERRORS & OMISSIONS [] A AUTOMOBILE LIABILITY NC [X]ANY AUTO NC [X]ANY AUTO NC [X]ANY AUTO NC [X]AUTO PHYSICAL DAMAGE NC | ROUP istrict 00 EEN ISSUED TO THE OTHER DOCUMEN | 271 THIS CERTI ONLY AND O HOLDER. TH ALTER THE DOCUMENT ENTITY A ENTITY A | FICATE IS ISSUED AS CONFERS NO RIGHT HIS CERTIFICATE DO COVERAGES AFFOR S BELOW. ENTITIES AFFORD Northern Ca ReLiEF | lifornia |
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| | Cheryl Sanderson | · | INSURER E | | | |
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| EMI | PLOYERS' LIABILITY | | | | E.L. EACH ACCIDENT | \$1,000,000 |
| | | | | | E.L. DISEASE · EA EMPLOYEE | \$1,000,000 |
| | | | | | E.L. DISEASE - POLICY LIMIT | s1,000,000 |
| OTH | יבח | | | |) | |
| | | HICLES/EXCLUSIONS ADDED BY ENDOR: NTER MENTAL HEALTH SER | | | 2000 | |
| | ONTRACT. | | (VICES AGREEME | ENT, AMENDED 2 | 2000 | |
| | | 1 - | | | | |
| | | | | | | |
| | | DITIONAL INSURED; INSURER LETTER: | | | | |
| TIF | | | | - THE ABOVE DESCRIBE | D POLICIES BE CANCELLED B | EFORE THE EXPIRAT |
| TIF | / | Montal | | | D WILL ENDEALION TOLLE | |
| TIF | County of San Mater | - | DATE THEREOF | , THE ISSUING INSURE | R WILL ENDEAVOR TO MAIL | 30 DAYS WRITE |
| TIF | County of San Mater Health Services Divi | sion | DATE THEREOF | , THE ISSUING INSURE CERTIFICATE HOLDER | NAMED TO THE LEFT, BUT FAI | 30DAVS WRITT |
| TIF | County of San Mater | sion | DATE THEREOF | , THE ISSUING INSURE CERTIFICATE HOLDER LIGATION OR LIABILITY | | 30DAVS WRITT |

ACORD 25-S (7/97) 1 of 2 #S1247/M510

MAY 29 2002 09:42

TJT

ACORD CORPORATION :

COUNTY OF SAN MATEO

Equal Benefits Compliance Declaration Form

I Vendor Identification

| Name of Contractor: | Jefferson Union High School District |
|---------------------|---|
| Contact Person: | Barbara Raboy |
| Address: | 2780 Junipero Serra Blvd. |
| | Daly City, CA 94015 |
| Phone Number: | (650) 991-2240 Fax Number: (650) 991-7498 |

II Employees

Does the Contractor have any employees? $\sqrt{}$ Yes No

Does the Contractor provide benefits to spouses of employees? Ves No

If the answer to one or both of the above is no, please skip to Section IV.

III Equal Benefits Compliance (Check one)

- Yes, the Contractor complies by offering equal benefits, as defined by Chapter 2.93, to its employees with spouses and its employees with domestic partners.
- □ Yes, the Contractor complies by offering a cash equivalent payment to eligible employees in lieu of equal benefits.
- □ No, the Contractor does not comply.
- □ The Contractor is under a collective bargaining agreement which began on (date) and expires on _____ (date).

IV Declaration

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.

| T:41 | | and a stift and a show his sale as |
|--|------------------|------------------------------------|
| Superintendent | 94-3083 | 3772 |
| Signature | Name (Please P | |
| Attehall Com | | J. Crilly |
| | (Ĉity) | (State) |
| xecuted this <u>19th</u> day of <u>March</u> , | 2001 at _ Daly C | ity <u>CA</u> . |
| | 2002 | |

Title

Contractor Tax Identification Number