





COUNTY OF SAN MATEO
Sheriff's Office
Inter-Departmental Correspondence

DATE: September 4, 2002

BOARD MEETING DATE: September 24, 2002

TO: Honorable Board of Supervisors

FROM: Sheriff Don Horsley 
Mary Welch, Director of Employee & Public Services 

SUBJECT: Amendment No. 1 to Agreement with SAMTRANS, Extending Public Safety Communications Services for the Duration of the Three-Year Agreement

Recommendation

Adopt a Resolution approving the President of the Board to execute Amendment No. 1 to the existing Agreement with SAMTRANS for the provision of law enforcement and public safety dispatch services, extending the initial six-month trial period for public safety communications for the full duration of the three-year agreement term.

Background

On January 29, 2002, your Board approved the existing Agreement (Resolution 65036) with the San Mateo County Transit District (SAMTRANS) for provision of law enforcement and public safety communications dispatch services for SAMTRANS and the Peninsula Corridor Joint Powers Board commuter train service. Implementation of the Agreement has proceeded successfully, and SAMTRANS officials have voiced their satisfaction with services provided by the Sheriff's Office and Public Safety Communications.

Discussion

The existing Agreement provided for Sheriff's law enforcement services for the full three-year term, but provided an initial six-month trial period for public safety communications dispatch services. At the time the Agreement was being prepared, there were a number of "unknowns" with regard to dispatched law enforcement calls. Previous services represented a mix of SAMTRANS security communications and AMTRAK Police remote dispatch, and additionally the new element of a more proactive Sheriff's fieldwork and investigative workload was being introduced. As a result, the workload impact for a consolidated dispatch

service under County EPS Public Safety Communications was difficult to evaluate. It was decided that dispatch services would be provided on a six-month trial basis in the initial Agreement, with assessment of services and workloads to be done by both parties during that initial period. The original Agreement thus provided for public safety dispatch services for a term of February 1 through July 30, 2002, at a one-time reimbursement of \$33,132. This trial period basis was discussed in the Board report which accompanied the initial Agreement.

The assessment called for under the initial Agreement has now been completed, and it has been determined that dispatch services can in fact be accomplished within the initially projected allocation of a portion of one Dispatch Center law enforcement workstation. Under this Amendment No. 1, EPS Public Safety Communications will provide emergency telephone answering, personnel and equipment dispatching, digital paging, and associated reporting for SAMTRANS and the Peninsula Corridor Joint Powers Board on a seven-day, 24-hour year-round basis. The Amendment also provides clean-up and clarification of several other sections of the Agreement, such as ticket-writing, dispatch administration and personnel selection, and clarification of radio assignment and criminal warrant maintenance. All of these minor clarifications have come up during this first six months of service under the Agreement, and been reviewed and agreed-upon with SAMTRANS administration.

Vision Alignment

This Amendment and the Agreement align with the Vision 2010 Commitment no. 10, to provide public transportation choices that are convenient, affordable, accessible and safe, as well as Commitment no. 22 – County and local governments effectively communicate, collaborate and develop strategic approaches to issues affecting the entire County.

Fiscal Impact

The original Agreement provided for reimbursement of \$33,132 to Public Safety Communications for the initial six-month period. The additional costs to be billed represent an extension of the initial period (February through July, 2002) through the duration of the Agreement (29 additional months, through December 31, 2004), with a projected 3% cost of living adjustment for future fiscal years. The additional reimbursement for this extended service is \$ 164,144. Additionally, a separate not-to-exceed amount of \$30,000 is established within the Amendment for one-time development costs associated with various CAD system programming enhancements which have been requested by and discussed with SAMTRANS management. These enhancements would be done at SAMTRANS discretion during the life of the Agreement. Total reimbursements to Public Safety Communications for the entire three-year period under the proposed Amendment, including the one-time programming, are \$227,276, which includes the original \$33,132 and the \$194,144 added under this Amendment.

This Amendment has been reviewed and approved by County Counsel as to legal form.

RECOMMENDED
.....
Matthew
.....
COUNTY MANAGER