

ORDINANCE NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**AN ORDINANCE AMENDING CHAPTER 2.140 OF THE SAN MATEO COUNTY
ORDINANCE CODE BY ADDING SECTION 2.140.100 THERETO REQUIRING
FLIGHT SCHOOL OPERATORS AT COUNTY AIRPORTS TO REQUIRE
PROSPECTIVE AND CURRENT STUDENTS OF SAID SCHOOLS TO SUBMIT AN
APPLICATION FOR VERIFICATION OF IDENTIFICATION PRIOR TO
ENROLLMENT IN THE FLIGHT SCHOOLS.**

The Board of Supervisors of the County of San Mateo, State of California, ORDAINS as follows:

SECTION 1. Chapter 2.140 of the San Mateo County Ordinance Code is hereby amended by adding Section 2.140.100 thereto to read as follows:

Section 2.140.100 Application Requirements for Flight School Attendees.

(a) No Flight School Operator operating a flight school on the premises of any airport owned by the County of San Mateo shall admit any prospective student, or allow any prospective student to commence flight training at such airport, until the prospective student has completed an application and received clearance from the San Mateo County Sheriff as provided in this section.

(b) Prior to enrolling a prospective student in flight school, or allowing any prospective student to commence training, such prospective student shall be required by the Flight School Operator to fully complete an application in a form provided by the San Mateo County Sheriff. Such application form shall be executed by the prospective student under penalty of perjury. The information to be included in the application will include, but not be limited to:

1. Full name of the applicant, and any aliases used by the applicant during the prior five (5) year period.
2. Date of birth.
3. Place of birth.
4. Country of citizenship.
5. If a naturalized citizen of the United States, the date and location where such citizenship was conferred.
6. Social Security number.
7. Current residence address and period of residence.
8. Residence addresses for prior five (5) years and period of residence at such address.
9. Name and address of current employer and period of employment.
10. Names and addresses of former employers for past five (5) years, and periods of employment.
11. Current driver's license number and state and date of issuance.
12. For all prior licenses, the license number and state and date of issuance.
13. The number and place of issuance of any licenses to operate aircraft held by applicant within the last five (5) years.
14. The name and address and periods of attendance for any flight schools previously attended by the applicant.
15. The certificate or license numbers of any FAA certificates or licenses held by applicant at any time up to the present.
16. A statement shall be included in the application that the failure to provide complete and/or truthful information in the application, or to

execute the application under penalty of perjury, shall result in the rejection of the application.

(c) Upon receipt of a completed and fully executed application, the Flight School Operator shall forward the application to the San Mateo County Sheriff. The Sheriff shall review the information contained in the application, and conduct an investigation to determine the truthfulness of such information.

(d) Within three (3) working days of receipt of a completed application, the Sheriff shall advise the Flight School Operator, by telephone, that (1) the applicant's identity has been verified, (2) the information in the application has been found to be untruthful, or (3) that additional time is needed to conduct the investigation. If the applicant's identity has been verified or any information provided in the application has been found to be untruthful, the Sheriff shall confirm that determination in writing. In the event that the Sheriff determines that the applicant has been untruthful with respect to any information provided in the application, or advises that additional time is necessary to conduct the investigation, the Flight School Operator shall not admit the applicant to flight training.

(e) Within forty-five (45) days of the receipt by the Sheriff of a completed application, the Sheriff shall notify the Flight School Operator in writing of the results of the investigation. In the event that the Sheriff determines that the applicant has been untruthful with respect to any information provided in the application, the Flight School Operator shall not admit the applicant to flight training.

(f) If the Flight School Operator is not advised by the Sheriff of the results of the investigation within forty-five (45) days of the date of receipt of the application by the Sheriff, the Flight School Operator may provisionally admit the applicant to flight school. If the Flight School Operator is subsequently advised by the Sheriff that the applicant has been untruthful

with respect to any information provided in the application, the Flight School Operator shall immediately terminate the applicant's admission to the flight school.

(g) Flight School Operator shall require that all students enrolled in flight school as of the effective date of this section complete the application described in subsection (b) above within thirty (30) days of the effective date of this section and shall submit any such applications to the Sheriff. Currently enrolled students may continue to take flight training pending an investigation by the Sheriff. If the Flight School Operator is advised by the Sheriff, that the student has been untruthful with respect to any information provided in the application, the Flight School Operator shall immediately terminate the student's admission to the flight school.

(h) Failure to comply with these provisions may result in the termination of the Flight School Operator's concession agreement as provided in Section 2.140.080(b).

(i) For purposes of this section, the following definitions shall apply:

1. "Flight School Operator" shall include any person, partnership, corporation, unincorporated association, club, or other entity which provides flight training for monetary or other consideration, on the premises of an airport owned by the County of San Mateo, whether or not the headquarters or primary place of business of the flight school is located on airport premises.
2. "Flight training" shall include any Flight instruction, based on the premises of an airport owned by the County of San Mateo, and undertaken for the purpose of obtaining a pilot's license from the Federal Aeronautics Administration. "Flight training" shall not include refresher or recertification training for persons already holding valid licenses issued by the Federal Aeronautics Administration. "Flight training" shall not

include "demonstration flights", consisting of a single flight undertaken by a prospective student to determine whether the prospective student has an interest in undertaking flight training.

3. "Prospective student", "student", or "applicant" shall not include any person holding a valid pilot's license issued by the Federal Aeronautics Administration at the time of commencing any flight training activities on the premises of any airport owned by the County of San Mateo.

SECTION 2. Any person or entity which violates any provision of Section 2.140.100 or fails to comply with any of the mandatory requirements of this section, shall be guilty of a misdemeanor.

SECTION 3. This ordinance shall be effective thirty (30) days from the date of passage thereof.

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