



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

**County Manager's Office**

**DATE:** September 19, 2002

**BOARD MEETING DATE:** October 8, 2002

**TO:** Honorable Board of Supervisors  
**FROM:** John Maltbie, County Manager  
**SUBJECT:** RESOLUTION AUTHORIZING AN AMENDMENT TO THE  
AGREEMENT WITH SAN MATEO COUNTY PARKS AND  
RECREATION FOUNDATION

**Recommendation**

Adopt a Resolution authorizing Execution of an Amendment to the Agreement with San Mateo County Parks and Recreation Foundation.

**Background**

In 1998 the County entered into an agreement with the San Mateo County Parks and Recreation Foundation. The Foundation is a non-profit corporation and has as its sole purpose the raising of funds to support the County's Parks and Recreation system. The agreement provides that all funds received by the Foundation, other than funds necessary to operate the Foundation, will be turned over to the County to support the County Park and Recreation system. Between FY's 1998-99 and 2001-02 the Foundation has raised \$948,548.

**Discussion**

The existing contract states that the County shall provide the Foundation with funds to be used exclusively for operational and administrative purposes. A minimum level of support is outlined in the existing contract. The Foundation is also eligible to receive supplemental payments when established fund raising goals are met. The maximum payment available to the Foundation each year is \$165,000.

In FY 2001-02, the Foundation raised \$300,695 with a goal of \$412,500 making them

eligible for a total contribution of \$121,000. However, the cumulative amount of funds raised over the last four years equals \$948,548 and exceeds the cumulative goal of \$893,800. The Foundation also dedicated time in FY 2001-02 to providing services not identified in their agreement including grant writing, grant reporting and project management responsibilities previously provided by the Management Analyst with the County Parks and Recreation Department before this position became vacant. For these reasons, it is being recommended that the Foundation receive its maximum payment of \$165,000 for FY 2001-02. The Foundation will continue to assist with grant writing, grant reporting and project management responsibilities in FY 2002-03 and is expected to exceed its fund raising goals in FY 2002-03.

County Counsel has reviewed and approved this Amendment as to form.

**Vision Alignment**

The Agreement with San Mateo County Parks and Recreation Foundation keeps the commitment of: Preserving and providing people access to our natural environment and goal 15: Residents have nearby access to green space, such as parks and recreational opportunities. The Foundation contributes to this commitment and goal by raising funds, which support the County's park system.

**Fiscal Impact**

The term of the agreement remains the same, from September 29, 1998 through June 30, 2003. The contract amendment proposed would allow for the maximum payment of \$165,000 for FY 2001-02.

**RECOMMENDED**

.....  
.....  
**COUNTY MANAGER**