

**COUNTY OF SAN MATEO  
APPROPRIATION TRANSFER REQUEST**

REQUEST NO.  
ATR3 004

DEPARTMENT Assessor-County Clerk-Recorder

DATE 9/26/02

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

		C O D E S		AMOUNT	DESCRIPTION
		FUND OR ORG.	ACCOUNT		
From					
		13400	2212	652,321.00	Unanticipated Revenue - Micrographic Conversion
To		13400	5213	601,401.00	PC/Lan Software
		13400	5733	50,920.00	Training & Education

Justification. (Attach Memo if Necessary)

Funds needed to acquire South Tech Clerk-Recorder system.

DEPARTMENT HEAD

BY: *Paula Cuneo*

DATE 9/26

2.  Board Action Required

Four-Fifths Vote Required

Board Action Not Required

Remarks:

COUNTY CONTROLLER

BY: *[Signature]*

DATE 10/9/02

3.  Approve as Requested

Approve as Revised

Disapprove

Remarks:

COUNTY MANAGER

BY: *[Signature]*

DATE 10/11/02

**DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY**

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: \_\_\_\_\_

Supervisors: \_\_\_\_\_