




**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

Human Services Agency

**DATE:** October 1, 2002

**BOARD MEETING DATE:** October 22, 2002

**TO:** Honorable Board of Supervisors

**FROM:** Maureen D. Borland, Director, Human Services Agency  
Mark Lane, Director, Southern Region 

**SUBJECT:** Agreement with the Center for Domestic Violence Prevention (CDVP)

**Recommendation**

Adopt a resolution authorizing:

1. Waiver for the Request for Proposal process; and
2. Execution of an Agreement with the Center for Domestic Violence Prevention in the amount of ONE HUNDRED TWENTY FIVE THOUSAND ONE HUNDRED DOLLARS (\$125,100) for the period of October 1, 2002 through June 30, 2003.

**Background**

The Center for Domestic Violence Prevention (CDVP) has provided domestic violence services including shelter needs to clients of the Human Services Agency for almost ten years. CDVP provides twenty-four hour support line services, shelter assistance, a transitional housing program, education, counseling, support services, legal services, an emergency outreach program, job counseling and a children's program for victims of domestic violence. These services are an integral part of the Human Services Agency's continuum of prevention and intervention services to children and families.

**Discussion**

In order to enable battered women and their children to break free from the cycle of abuse and gain self-sufficiency, the Human Services Agency and the Center for Domestic Violence Prevention will implement a new transitional housing program. In addition to providing a sixteen bed shelter program, and six bed transitional housing program, the new Community Transitional Housing Pilot Program will provide at least one housing unit along with intensive case management services to assist the family with movement toward self-sufficiency.

It is in the best interest of the County to waive the Request for Proposal since CDVP is currently the only organization that provides these services.

This Agreement has been reviewed and approved as to form by the County Counsel's Office. Risk Management has reviewed and approved the contractor's insurance coverage.

**Performance Measures**

Performance Measures	Source of Data	Actual FY 2001-02	Projected FY 2002-03
The percent of Shelter residents completing the program, who are able to live independently, not returning to an abusive environment	Exit Interviews	76%	85%

**Vision Alignment**

The contract with the Center for Domestic Violence Prevention keeps the commitment of ensuring basic health and safety for all and goal number 8: Help vulnerable people – the aged, disabled mentally ill, at-risk youth and others – achieve a better quality of life. The contract contributes to this commitment and goal since CDVP provides shelter, transitional housing, legal services, counseling and emergency assistance to battered women and their children who are at risk of physical and emotional harm.

**Fiscal Impact**

The term of this Agreement is from October 1, 2002 through June 30, 2003. The total obligation under this Agreement is \$125,100 and is funded through the Marriage License and Certificate Fees Trust Fund. There is no Net County Cost.