

CONFLICT OF INTEREST CODE
COUNTY OF SAN MATEO TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF)
PLANNING COUNCIL

The purposes of this Conflict of Interest Code are to provide for the disclosure of investments, real property, income and business positions of designated Temporary Assistance to Needy Families (TANF) Planning Council officials and employees that may be materially affected by their official actions and to provide for the disqualification of designated officials and employees from participation in TANF Planning Council decisions in which they may have a financial interest.

Background

The Political Reform Act of 1974 (Government Code Sections 81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, California Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code. This regulation and any amendments thereto may be incorporated by reference by local agencies and, together with the designation of employees and disclosure categories, meets the requirements of the Political Reform Act.

Adoption of Conflict of Interest Code

The terms of Title 2 California Code of Regulations Section 18730 are hereby incorporated by reference and, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the County of San Mateo TANF Planning Council.

Pursuant to the Political Reform Act and its regulations, all designated employees shall file statements of economic interests with the TANF Planning Council, which shall retain a copy and forward the originals to the San Mateo County Clerk, which shall be the filing officer. The San Mateo County Board of Supervisors shall be the code reviewing body.

Subsequent amendments to Title 2 California Code of Regulations Section 18730 duly adopted by the Fair Political Practices Commission, after public notice and hearings, are also incorporated by reference unless the TANF Planning Council, within 90 days after the date on which an amendment to Section 18730 becomes effective, adopts a resolution providing that the amendment is not to be incorporated into this Code.

County of San Mateo Temporary Assistance to Needy Families (TANF) Planning Council
Conflict of Interest Code

List of Designated TANF Planning Council Members and
Description of Financial Disclosure Categories

Each person holding any position listed below must file statements disclosing the kinds of financial interest shown for the council member's position. Statements must be filed at the times and on the forms prescribed by law. Failure to file statements on time may result in penalties including but not limited to late fines.

| <u>Designated Council Members</u> | <u>Disclosure Category</u> |
|---|----------------------------|
| Member, Juvenile Justice & Delinquency Prevention Commission | 1, 2, 3, 4 |
| Chief Probation Officer | 1, 2, 3, 4 |
| Director, Health Services Department | 1, 2, 3, 4 |
| Representative, Human Services Agency | 1, 2, 3, 4 |
| Representative, County Superintendent of Schools | 1, 2, 3, 4 |
| Representative, Local School District | 1, 2, 3, 4 |
| Representative, Local Law Enforcement Sheriff | 1, 2, 3, 4 |
| District Attorney | 1, 2, 3, 4 |
| Representative, Community-based Organization | 1, 2, 3, 4 |
| Minor who has received services under W&I 601 or 602 | 1, 2, 3, 4 |
| Parent or Guardian of At-Risk Youth | 1, 2, 3, 4 |
| Juvenile Court Judge | 1, 2, 3, 4 |
| Member, Board of Supervisors | 1, 2, 3, 4 |
| County Manager | 1, 2, 3, 4 |
| Juvenile Court Private Defender | 1, 2, 3, 4 |
| At-Large Community Representative | 1, 2, 3, 4 |
| Consultants* | 1, 2, 3, 4 |

*The Chief Probation Officer and County Counsel shall review the duties and authority of all consultants retained by the TANF Planning Council. Those consultants who, within the meaning of 2 Ca. Code of Regulations 18700 (a)(2) are required to file statements of economic interests, shall do so. During each calendar year, the TANF Planning Council shall maintain a list of such consultants for public inspection in the same manner and location as this Conflict of Interest Code. Nothing herein excuses any consultant from any other provision of the Conflict of Interest Code, specifically those dealing with disqualification.

Disclosure Categories

Category 1. A designated official or employee assigned to Category 1 is required to disclose direct or indirect investments in any business entity that may foreseeably be affected materially by any decision made or participated in by the designated official or employee by virtue of his or her position.

Category 2. A designated official or employee assigned to Category 2 is required to disclose interests in any real property that may foreseeably be affected materially by any decision made or participated in by the designated official or employee by virtue of his or her position.

Category 3. A designated official or employee assigned to Category 3 is required to disclose any source of income that may foreseeably be affected materially by any decision made or participated in by the designated official or employee by virtue of his or her position.

Category 4. A designated official or employee assigned to Category 4 is required to disclose any business entity in which the designated official or employee is a director, officer, partner, trustee, employee or holds any position of management that may foreseeably be affected materially by any decision made or participated in by the designated official or employee by virtue of his or her position.