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## Partnership

*for the Public's Health*

October 2, 2002

Mr. Diome Ramos  
San Mateo County Health Services Agency  
225 - 35<sup>th</sup> Avenue  
San Mateo, CA 94403

**RE: Amendment No 3 to Grant #1000051 (SM-PHD)**

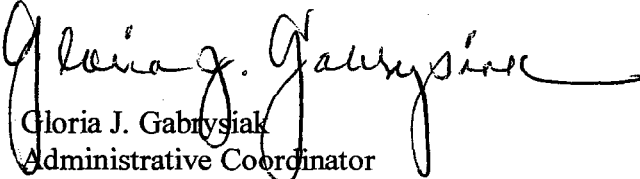
Dear Mr. Ramos:

Enclosed are two partially-executed originals of an amendment to the Grant referenced above. This amendment extends the term of this Grant, adds to the Scope of Work, and increases the funding. Following your review, please arrange for signature by an authorized representative of your organization. Return one original to me, and retain the other for your organization's records. Upon receipt of the signed amendment, I will process your first payment for Grant Year Three.

Please reference **Grant #1000051** on all communications regarding this Grant Year Three.

If you have any questions or would like further information, do not hesitate to contact me at (510) 302-3370.

Sincerely,

  
Gloria J. Gabrysiak  
Administrative Coordinator

Enclosures

cc: Edith Cabuslay

ORIGINAL

GRANT BETWEEN  
PUBLIC HEALTH INSTITUTE/  
PARTNERSHIP FOR THE PUBLIC'S HEALTH  
AND  
SAN MATEO COUNTY HEALTH SERVICES AGENCY

Grant No. 1000051  
Amendment No. 3

The Public Health Institute/Partnership for the Public's Health (PHI/PPH) and Grantee are parties to a Development and Capacity-Building Grant to create sustainable partnerships between public health departments and the communities they serve, in order to develop more effective and responsive public health systems. The Grant is amended as follows and changes are indicated by italics:

1. Section 2., **Grant Requirements** is amended by adding the following: . . . *and during Grant Year Three (September 1, 2002-August 31, 2003) exclusively for the purposes set forth in Exhibit C: Scope of Work for Grant Year Three (September 1, 2002-August 31, 2003) which is attached and incorporated herein.*
2. Section 3., **Period of Performance** is amended to read: The period of performance of this grant shall be September 1, 2000 to *August 31, 2003.*
3. Section 4., **Payment Terms** is amended by adding the following:

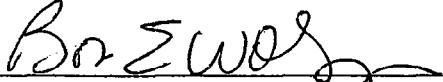
*A.3 For Grant Year Three, PHI/PPH agrees to provide funds to Grantee in the amount of \$165,000 for the performance of activities described in Exhibit C.*

*The first payment for Grant Year Three in the amount of \$100,000 is payable upon receipt of a fully-executed original of this amendment.*

*The second payment for Grant Year Three in the amount of \$65,000 is payable upon receipt of the Semi-Annual Financial Report in accordance with the provisions of Exhibit C.*

All other terms and provisions of the agreement shall remain in full force and effect.

FOR PHI/PPH:



Signature

Bob E. Wolfson  
Vice President of Operations

Name/Title

SEP 23 2002

Date

FOR GRANTEE:

Signature

Jerry Hill, President  
San Mateo County Board of Supervisors

Name/Title

Date

**EXHIBIT C: SCOPE OF WORK FOR GRANT YEAR THREE  
(SEPTEMBER 1, 2002 – AUGUST 31, 2003)**

**Deliverables:**

1. Submit the following Financial Reports in a format designated by PHI/PPH:
  - a. Semi-Annual Financial Report for Grant Year Three **Due: March 30, 2003**
  - b. Annual Financial Report for Grant Year Three **Due: September 30, 2003**
2. Develop and submit the following with your health department or community group partner in a format required by PHI/PPH:
  - LPAP Progress Report Status for Grant Years Two and Three
  - Narrative Progress Report
  - LPAP Update and Implementation Plan for Grant Year Four
  - Budget and Budget Justification for Grant Year Four

**Due: June 30, 2003**

**Programmatic Requirements:**

1. Carry out the activities of the Implementation Plan for Grant Year Three (2002 – 2003).
2. As appropriate, utilize technical support opportunities offered by PHI/PPH.
3. Participate in site visits as requested by PPH staff.
4. Continue to assure capacity to communicate electronically (email and web access).
5. Work with the Local Evaluator to develop and implement a Local Evaluation Plan (to be written by the Local Evaluator), including integrating evaluation results into future activities. Participate in key informant interviews, as necessary.