

**COUNTY OF SAN MATEO  
APPROPRIATION TRANSFER REQUEST**

REQUEST NO.

DEPARTMENT Health Services-San Mateo Community Health Clinic-Trials and Research

DATE 12-02-02

**1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:**

		C O D E S		AMOUNT	DESCRIPTION
From	FUND OR ORG.	ACCOUNT			
	68140	2655		39,852 00	Other Foundation Grants
	68140	4111		23,076 00	Regular Hours-Perm Positions
	68140	4161		2,952 00	Extra Help Hours-Reg Pay
To	68140	4311		6,924 00	FICA
	68140	5193		1,500 00	General Office Supplies
	68140	5714		3,000 00	Employee Mileage Reimbursement
	68140	5858		2,400 00	Other Professional Contract Svc.

**Justification. (Attach Memo if Necessary)** This ATR will appropriate funding to pay for Salaries and Benefits and Services & Supplies to conduct Universitywide AIDS Research Program funded research for the Dynamic Topology of HIV in San Mateo Hispanics:A Descriptive Study of a Clinic Subpopulation. Funding will come from the Universitywide AIDS Research Program grant award. There is no change in Net County Cost.

**DEPARTMENT HEAD**

BY: \_\_\_\_\_ DATE \_\_\_\_\_

2.  Board Action Required                       Four-Fifths Vote Required                       Board Action Not Required

Remarks:

**COUNTY CONTROLLER**

BY: \_\_\_\_\_ DATE \_\_\_\_\_

3.  Approve as Requested                       Approve as Revised                       Disapprove

Remarks:

**COUNTY MANAGER**

BY: \_\_\_\_\_ DATE \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY**

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: \_\_\_\_\_

Supervisors: \_\_\_\_\_

County of San Mateo  
Health Services Agency

ATR/AER Form

Controller's ATR Number

Department: Health Services Agency

Division: San Mateo Community Health Clinic-Trials and Research

Type of Transaction:  ATR  AER  
 Status of Transaction:  One-Time  On-Going

Title: SMCHC-Trials & Research Universitywide AIDS Research Program

Justification: This ATR will appropriate funding to pay for Salaries and Benefits and Services & Supplies to conduct Universitywide AIDS Research Program funded research for the Dynamic Topology of HIV in San Mateo Hispanics: A Descriptive Study of a Clinic Subpopulation. Funding will come from the Universitywide AIDS Research Program grant award. There is no change in Net County Cost.

TO BP: 68500BP Total: 39,852.00  
 FROM BP: 68500BP Total: 39,852.00  
 Net Change: 0.00

From/To	Sub Account	Account Description	Transfer Amt.
	68140 4111	Regular Hours - Perm Positions	23,076.00
	68140 4161	Extra Help Hours - Reg Pay	2,952.00
	68140 4311	FICA	6,924.00
	68140 5193	General Office Supplies	1,500.00
	68140 5714	Employee Mileage Reimbursement	3,000.00
	68140 5858	Other Professional Contract Svc.	2,400.00
		<b>Appropriation Total</b>	<b>39,852.00</b>
68140	2655	Other Foundation Grants	39,852.00
		<b>Revenue Total</b>	<b>39,852.00</b>
		<b>Net County Cost</b>	<b>0.00</b>