

Attachment A

Findings

1. The **County of San Mateo** is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the **County of San Mateo** legally impeded from undertaking the project(s) described in "Attachment B" of this resolution.
2. The **County of San Mateo** has committed adequate staffing resources to complete the project(s) described on Attachment B.
3. A review of the project(s) described in Attachment B has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Attachment B have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. The project(s) described in Attachment B comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.), and that the **County of San Mateo** is in possession of the document(s) supporting such compliance, said document(s) having been made available for public review and stamped by the County Clerk or County Recorder of the county in which the claimant is located.
6. That as portrayed in the budgetary description(s) of the project(s) in Attachment B, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Attachment B are for capital construction and/or design engineering; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the **County of San Mateo** within the prior five fiscal years.
8. That the project(s) described in Attachment B are not bicycle projects and therefore have not been included in a detailed bicycle circulation element included in an adopted general plan, or included in an adopted comprehensive bikeway plan (such as outlined in Section 2377 of the California Bikeways Act, Streets and Highways Code section 2370 et seq.).
9. That any project described in Attachment B that is a "Class I Bikeway," meets the mandatory minimum safety design criteria published in Chapter 1000 of the California Highway Design Manual.
10. That the project(s) described in Attachment B are ready to commence implementation during the fiscal year of the requested allocation.
11. That the **County of San Mateo** agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Attachment B, for the benefit of and use by the public.

TDA Article 3 Project Funding Summary

	Short Title Description of Project	TDA Article 3 Amount	Total Project Cost
1.	Install Pedestrian walkways adjacent to Highlands Elem School	\$56,000.00	\$14,000.00
2.	Construct sidewalks and curb and gutter along "A" Street near Holy Angels Elementary School.	\$32,000.00	\$8,000.00
3.	Install sidewalks and ADA access ramps along Santa Cruz Avenue	\$8,000.00	\$2,000.00
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
	Totals	\$96,000.00	\$24,000.00

Attachment B

TDA Article 3 Project Application Form

Fiscal Year of this Claim: 2003/2004

Applicant: San Mateo County

Contact person: Joe LoCoco

E-Mail Address: jlococo@co.sanmateo.ca.us

Telephone: 650-363-4100

Secondary Contact (in event primary not available) Wency Ng

E-Mail Address: wng@co.sanmateo.ca.us

Telephone: 650-363-4100

Short Title Description of Project: Construct sidewalk and gutters along "A" Street.

Amount of claim: \$20,000.00

Functional Description of Project:

Construct sidewalks, curb and gutter along the north side of "A" Street to create a continuous and safe route for children to use to and from school; Install crosswalk pavement markings in order to provide safe pedestrian access while crossing the street to and from school.

Financial Plan:

List the project elements for which TDA funding is being requested (e.g., planning, environmental, engineering, right-of-way, construction, construction management, contingency). Use the table below to show the project budget. Include prior and proposed future funding of the project. If the project is a segment of a larger project, include prior and proposed funding sources for the other segments (make certain the use of the currently requested funding is made clear in the "Project Elements" section below, and include any other clarifying information on the next page).

Project Elements: Construction

Funding Source	All Prior FYs	Application FY	Next FY	Following FYs	Totals
TDA Article 3		32,000.00			32,000.00
list all other sources:					
1. local funds		8,000.00			8,000.00
2.					
3.					
4.					
Totals		40,000.00			40,000.00

Project Eligibility:	YES?/N
A. Has the project been approved by the claimant's governing body? (If "NO," on the next page provide the approximate date approval is anticipated).	yes
B. Has this project previously received TDA Article 3 funding? If "YES," provide an explanation on the next page.	no
C. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet at: http://www.dot.ca.gov/hq/oppd/hdm/chapters/t1001.htm).	N/A
D. Has the project been reviewed by a Bicycle Advisory Committee? (If "NO," provide an explanation on the next page).	no
E. Has the public availability of the environmental compliance documentation for the project (pursuant to CEQA) been evidenced by the dated stamping of the document by the county clerk or county recorder? (If "NO" provide and explanation on the next page; and note that MTC cannot allocate funds to a project which lacks environmental clearance).	yes
F. Will the project be completed within the three fiscal year time period (including the fiscal year of funding) after which the allocation expires? Enter the anticipated completion date of project (month and year) June, 2004	yes

G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)

yes

TDA Article 3 Project Application Form
Explanatory Comments Page

Short Title Description of Project: Construct sidewalk and curb and gutter along "A" Street to provide pedestrian access to Holy Angels Elementary School in the Broadmoor Village/ Daly City area.

Enter explanatory comments below, as required due to certain "YES" or "NO" answers to items "A" through "G" on the Project Application Form, or to provide information that will not fit on the application form, or to provide information that will clarify any potential confusion concerning the scope, cost or schedule of the project.

D. The Daly City Bikeways Advisory Committee has been asked to review this project. We area awaiting their comments.

Attachment B

TDA Article 3 Project Application Form

Fiscal Year of this Claim: 2003/2004

Applicant: San Mateo County

Contact person: Joe LoCoco

E-Mail Address: jlococo@co.sanmateo.ca.us

Telephone: 650-363-4100

Secondary Contact (in event primary not available) Wency Ng

E-Mail Address: wng@co.sanmateo.ca.us

Telephone: 650-363-4100

Short Title Description of Project: Install pedestrian walkways adjacent to Highlands Elementary School

Amount of claim: \$56,000.00

Functional Description of Project:

Install a pedestrian walkway on Bunker Hill and Yorktown Roads. The walkway will provide a clearly defined pathway for students as they go to and from school. Drop off and pick up activities would be spread over a larger area reducing congestion created by single vehicles, busses, staff parking and bicyclists.

Financial Plan:

List the project elements for which TDA funding is being requested (e.g., planning, environmental, engineering, right-of-way, construction, construction management, contingency). Use the table below to show the project budget. Include prior and proposed future funding of the project. If the project is a segment of a larger project, include prior and proposed funding sources for the other segments (make certain the use of the currently requested funding is made clear in the "Project Elements" section below, and include any other clarifying information on the next page).

Project Elements: Construction

Funding Source	All Prior FYs	Application FY	Next FY	Following Fys	Totals
TDA Article 3		\$56,000.00			\$56,000.00
list all other sources:					
1. local funds		\$14,000.00			\$14,000.00
2.					
3.					
4.					
Totals					

Project Eligibility:	YES?/NO
A. Has the project been approved by the claimant's governing body? (If "NO," on the next page provide the approximate date approval is anticipated).	yes
B. Has this project previously received TDA Article 3 funding? If "YES," provide an explanation on the next page.	no
C. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet at: http://www.dot.ca.gov/hq/oppd/hdm/chapters/t1001.htm).	N/A
D. Has the project been reviewed by a Bicycle Advisory Committee? (If "NO," provide an explanation on the next page).	no
E. Has the public availability of the environmental compliance documentation for the project (pursuant to CEQA) been evidenced by the dated stamping of the document by the county clerk or county recorder? (If "NO" provide an explanation on the next page; and note that MTC cannot allocate funds to a project which lacks environmental clearance).	yes
F. Will the project be completed within the three fiscal year time period (including the fiscal year of funding) after which the allocation expires? Enter the anticipated completion date of project (month and year) June, 2004	yes
G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name:	yes

**TDA Article 3 Project Application Form
Explanatory Comments Page**

Short Title Description of Project: Install a pedestrian walkway on Bunker Hill and Yorktown Roads. The walkway will provide a clearly defined pathway for students as they go to and from school. Drop off and pick up activities would be spread over a larger area reducing congestion created by single vehicles, busses, staff parking and bicyclists.

Enter explanatory comments below, as required due to certain "YES" or "NO" answers to items "A" through "G" on the Project Application Form, or to provide information that will not fit on the application form, or to provide information that will clarify any potential confusion concerning the scope, cost or schedule of the project.

D. The City of San Mateo Bikeways Advisory Committee has been asked to review and comment on the proposed project.

Attachment B

TDA Article 3 Project Application Form

Fiscal Year of this Claim: 2003/2004

Applicant: San Mateo County

Contact person: Joe LoCoco

E-Mail Address: jlococo@co.sanmateo.ca.us

Telephone: 650-363-4100

Secondary Contact (in event primary not available) Wency Ng

E-Mail Address: wng@co.sanmateo.ca.us

Telephone: 650-363-4100

Short Title Description of Project: Install pedestrian walkways and ADA access ramps on Santa Cruz Avenue and Oakdell Road – West Menlo Park

Amount of claim: \$8,000.00

Functional Description of Project:

Install pedestrian walkway on Santa Cruz Avenue and ADA ramps on Sharon Road and on Santa Cruz Avenue providing safe access to pedestrians crossing Santa Cruz Avenue and safe access along Santa Cruz Avenue. The shoulder of Santa Cruz Avenue at this location is used by motor vehicles to pass vehicles that are waiting to make a left turn onto Oakdell. Sidewalks at this location will prevent this maneuver.

Financial Plan:

List the project elements for which TDA funding is being requested (e.g., planning, environmental, engineering, right-of-way, construction, construction management, contingency). Use the table below to show the project budget. Include prior and proposed future funding of the project. If the project is a segment of a larger project, include prior and proposed funding sources for the other segments (make certain the use of the currently requested funding is made clear in the "Project Elements" section below, and include any other clarifying information on the next page).

Project Elements: Construction

Funding Source	All Prior FYs	Application FY	Next FY	Following Fys	Totals
TDA Article 3		\$8,000.00			\$8,000.00
list all other sources:					
1. local funds		\$2,000.00			\$2,000.00
2.					
3.					
4.					
Totals					

Project Eligibility:	YES?/NO?
A. Has the project been approved by the claimant's governing body? (If "NO," on the next page provide the approximate date approval is anticipated).	yes
B. Has this project previously received TDA Article 3 funding? If "YES," provide an explanation on the next page.	no
C. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet at: http://www.dot.ca.gov/hq/oppd/hdm/chapters/t1001.htm).	N/A
D. Has the project been reviewed by a Bicycle Advisory Committee? (If "NO," provide an explanation on the next page).	no
E. Has the public availability of the environmental compliance documentation for the project (pursuant to CEQA) been evidenced by the dated stamping of the document by the county clerk or county recorder? (If "NO" provide an explanation on the next page; and note that MTC cannot allocate funds to a project which lacks environmental clearance).	yes
F. Will the project be completed within the three fiscal year time period (including the fiscal year of funding) after which the allocation expires? Enter the anticipated completion date of project (month and year) June, 2004	yes
G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such	yes

**TDA Article 3 Project Application Form
Explanatory Comments Page**

Short Title Description of Project: Install pedestrian walkways and ADA access ramps on Santa Cruz Avenue and Oakdell Road – West Menlo Park area

Enter explanatory comments below, as required due to certain "YES" or "NO" answers to items "A" through "G" on the Project Application Form, or to provide information that will not fit on the application form, or to provide information that will clarify any potential confusion concerning the scope, cost or schedule of the project.

D. The Menlo Park Bikeways Advisory Committee has been asked to review and comment on the proposed project. We anticipate their comments to be forthcoming.