

**Lucile Packard Foundation for Children's Health
Community Programs and Grants Department
Grant Terms & Conditions**

The following terms apply to your organization's use of the Foundation's grant:

1. Use of Grant Funds. Under United States law, Foundation grant funds and income earned thereon may be expended only for charitable, religious, scientific, literary or educational purposes. This grant is made only for the purposes stated in this letter and in your original proposal, and it is understood that these grant funds will be used for such purposes substantially in accordance with the approved budget. It is also understood that no substantial variances, including the timing of expenditures, will be made from the approved budget without the Foundation's prior approval in writing.
2. Use of Income. The Foundation encourages the deposit of grant funds in an interest-bearing account whenever feasible. Any interest earned is to be used in direct furtherance of the purposes of the grant. Any grant funds, and any income earned thereon, not expended or committed for the purposes of the approved grant will be returned to the Foundation.
3. No Lobbying. Foundation grant funds may not be used by your organization to carry out propaganda, or otherwise to attempt to influence any legislation, within the meaning of sections 4945(d) (1) and (2) of the Internal Revenue Code of 1986 and the Treasury Regulations thereunder.
4. Required Reports. Written reports, signed by the appropriate officer of your organization, are to be furnished to the Foundation, addressed to the Grants Administrator. The Foundation should receive the interim report no later than November 13, 2003. A final report is due no later than January 13, 2006. If these dates fall on a weekend or holiday, the due date becomes the next business day.
5. Monitoring and Evaluation. The Foundation may monitor and conduct an evaluation of operations under this grant. The process may include a visit from members of the Foundation's Board of Directors or other personnel to observe your organization's program, discuss the program with your organization's personnel, and review financial and other records and materials connected with the activities financed by this grant.
6. Communication. Communication is essential for an organization to achieve its mission. The Foundation will publicize its grants to various audiences, with the goals of increasing awareness of the work of grantees in the community and encouraging others to apply. In addition to listing grantees on the Foundation Web site, with links to other sites, the Foundation may issue news releases or employ other forms of communication.

**Lucile Packard Foundation for Children's Health
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Grant Terms & Conditions – page 2**

The Foundation encourages you to publicize your grant, and how it will help you achieve your mission to your various audiences, including the media. However, we ask that you send the Foundation drafts of any communication materials that mention the grant so that we can ensure that information about us is accurate. Please contact the Communications Department at (650) 736-2881 or email Eileen.Walsh@lpfch.org if you have any questions or need assistance. In any publication referring to or resulting from this project/program, appropriate acknowledgement of the Foundation's support would be appreciated and should be made as follows: *Funded by a grant from the Lucile Packard Foundation for Children's Health, Palo Alto, California.* Please send the Foundation copies of all materials you produce that mention the Foundation grant.

Tax Status. It is also understood that, by countersigning this letter, the San Mateo County Health Services Agency – Prenatal to Three Initiative confirms that it is a governmental unit (government, government agency, subdivision, or instrumentality) and is qualified to be treated as a tax exempt public charity.

Accepted and Agreed:

Signature: _____

Title: _____

Organization: _____

Date: _____

Payment Received:

Amount: _____

Signature: _____

Title: _____

Date: _____



Lucile Packard
FOUNDATION for Children's Health

Stephen Peeps
President and CEO

November 13, 2002

Mary J. Hansell, R.N., Dr. P.H.
Director
San Mateo County Health Services Agency
Prenatal to Three Initiative
225 - 37th Avenue
San Mateo, CA 94403

Re: #500

Dear Dr. Hansell:

It is my pleasure to inform you that the Board of Directors of the Lucile Packard Foundation for Children's Health has approved a \$200,000 grant to San Mateo County Health Services Agency – Prenatal to Three Initiative for the *Pre-To-Three Home Visiting and Touchpoints Training and Evaluation*.

The grant period is from November 2002 to November 2004. Payments have been scheduled as follows:

Year 1: November 2002 to November 2003	\$100,000
Year 2: November 2003 to November 2004	\$100,000

Please note that these payments are contingent upon acceptance of the signed terms and conditions and the provision of appropriate interim progress reports (see below).

It is the Foundation's understanding that its grant will be spent exclusively to achieve the following project goals and objectives:

Goal 1:

To give Pre-To-Three providers the skills and knowledge they need to work effectively with families of young children in San Mateo County.

Measurable Objectives related to Goal 1:

Objective 1:

- By December 2004, at least 100 new health, childcare, and social service providers who work with families will complete Individual Level Touchpoints training (50 each year).

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Palo Alto, CA 94304
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Stephen.Peeps@lpfch.org
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Objective 2:

- By December 2004, based on post-training questionnaires, at least 75 percent of these participants will report increased knowledge of how to use strengths-based, relationship-building techniques in their work with families.

Objective 3:

- By December 2004, based on post-training follow-up with providers, at least 25 percent of participants will report increased use of strengths-based, relationship building techniques.

Goal 2:

To increase parenting confidence and capacity among the uninsured population that receives Pre-To-Three services.

Goal 3:

To mitigate behavior related situations, which endanger the health, welfare or development of the infant or toddler.

Objectives related to Goals 2 and 3:

Objective 1:

- By December 2004, at least 50 uninsured individuals will receive support services from FACES community workers.

Objective 2:

- By December 2004, at least 90 percent of Pre-To-Three clients will indicate satisfaction with the services measured by a consumer satisfaction survey conducted each January.

Objective 3:

- By December 2004, 90 percent of the children followed by FACES community workers will be developing appropriately, based upon the Ages and Stages questionnaire.

Please note, as stated in the attached *Grant Terms & Conditions*, that your organization must seek prior approval from the Lucile Packard Foundation for Children's Health if you wish to modify these fundamental expectations.

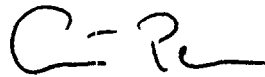
If this letter and its attachments correctly set forth your understanding of the terms of this grant, please have the appropriate officer of your organization sign the attached agreement and fax it back to the Foundation at (650) 736-1045 by **December 6**. Upon receipt, we will forward

payment to you in the amount of \$100,000 along with two hard copies of the agreement. Please
~~sign both, and keep one for your file and return the other to the Foundation.~~

Please note that an interim report is due no later than **November 13, 2003**. A final report is due no later than **January 13, 2005**. If these dates fall on a weekend or holiday, the due date becomes the next business day. We will send you the report forms along with the payment and copies of the grant agreement. Throughout the course of your grant, please feel free to contact Vanita Bhargava, associate director of Community Programs and Grants, at (650) 498-2614, with any questions or concerns you may have.

We are delighted to offer support to the San Mateo County Health Services Agency – Prenatal to Three Initiative and we look forward to working and learning with you.

Sincerely,



Stephen Peeps

Cc: Vanita Bhargava